







## Distance Learning PowerSchool Tutorial for Families

**NOTE: You must log-in to PowerSchool through a computer to see assignments that are missing or incomplete.** Unfortunately, the PowerSchool app does not show these assignments.

- 1.) Click on the dash mark for Q4 for each course listed in the *Grades and Attendance* tab. This will take you to another screen which lists the assignments for each course. The arrow in the screenshot below shows where you would click to get the assignments for this student's Period 3 course.

Exp	Last Week					This Week					Course	Q1	Q2	E1	S1	Q3	Q4	E2	S2	Y1	Absences	Tardies	
	M	T	W	H	F	M	T	W	H	F													
HR(A-F)											Homeroom 11 Email Tuttle, Evan - Rm: C221						--	--	--	--	--	4	0
1(A-F)											AP Computer Science Principles Email Courtemanche, Kyle - Rm: C211	94	80	82	86	87				87	86	5	0
2(A-F)											Pre-Calculus H Email Johnson, Marcia A - Rm: C248	91	93	85	91	94				94	92	5	0
3(A-F)											US History CCP Email Tuttle									98	97	5	0
4(A-F)											Lunch F Email STAFF, STAFFshs - Rm: CAFE											3	0
4(A-F)											Study 10-12 Email STAFF, STAFFshs - Rm: CAFE											2	0
5(A-F)											Advanced Accounting H Email Chrzanowski, Peter A - Rm: C215	91	70	71	79	92				92	82	4	0
6(A-F)											English III CCP Email Shuler, Lucas - Rm: C230	86	91	87	88	91				91	89	4	0

- 2.) Below is a sample list of assignments for a particular course. The sample shows the student met expectation on Assignment 1, is progressing on Assignment 2, and missing Assignment 3. Please note that all assignments will show the purple slash mark which indicates that the assignments are “exempt from final grade” meaning they will not be scored with a traditional numerical grade, but instead as “ME,” “PT,” or “NS.”




Assignment	Flags	Score	%	Grade
Assignment 1	 	--/100		ME
Assignment 2	 	--/100		PT
Assignment 3	 	--/100		NS

Icons  - Has Description |  - Has Comment |  - Collected |  - Late |  - Missing |  - Exempt from Final Grade |  - Absent |  - Incomplete |  - Excluded

Students can receive the following three scores on an assignment:

- ME for Meets Expectation- green check icon
- PT for Progressing Towards- half-filled blue circle
- NS for No Score/Fail- orange exclamation point

These scores are further defined in the rubric below. During the distance learning period, a student's grade will be categorized as pass or fail based on the percentage of assignments which “meet expectation”.

Score	<b>ME</b> <b>(Meets Expectation)</b> <b>Pass</b> 	<b>PT</b> <b>(Progressing Towards)</b> 	<b>NS</b> <b>(Not Submitted)</b> <b>Fail</b> 
<b>Expectation:</b>	<i>I have met assignment expectations.</i>	<i>I am making progress toward the assignment's expectations, or I have handed in an assignment that is incomplete, or I have handed in an assignment that does not yet meet expectations</i>	<i>I have not engaged in the assignment, or I have not done the work or the necessary work to demonstrate my learning.</i>
<b>To move to the next level:</b>		<i>I need to reflect on the feedback my teacher has given me and come prepared to the office hour meeting with questions and/or concerns, or I need to meet with the teacher during office hours.</i>	<i>I need to submit my work so the teacher can provide feedback.</i>