

*The minutes presented within this document provide a summary of the discussion that took place at the Board of Education meeting. For the complete discussion of the agenda items, please view the video of the Board meeting on our website at [www.southingtonschools.org](http://www.southingtonschools.org). These minutes are considered a draft until approved at the following regular Board of Education meeting.*

## **SOUTHINGTON BOARD OF EDUCATION**

### **SOUTHINGTON, CONNECTICUT**

#### **REGULAR MEETING**

**JUNE 22, 2017**

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The regular meeting of the Southington Board of Education was held on Thursday, June 22, 2017 at 7:00 p.m. in the John Weichsel Municipal Center Public Assembly Room, 200 North Main Street, Southington, Connecticut with Executive Session scheduled for 6:30 p.m.

#### **1. CALL TO ORDER**

Mr. Brian Goralski, Chairperson, called the meeting to order at 6:35 p.m.

Board members present: Mrs. Terri Carmody, Mr. Robert Brown, Mrs. Juanita Champagne, Mrs. Colleen Clark, Mr. Brian Goralski, Mrs. Terry Lombardi, Mr. Zaya Oshana, and Mrs. Patricia Queen. Absent was Mr. David Derynoski.

Administration present: Mr. Timothy Connellan, Superintendent of Schools and Mr. Steven Madancy, Assistant Superintendent.

#### **2. EXECUTIVE SESSION to Discuss Personnel (AFSCME Negotiations) ~ 6:30 p.m.**

**MOTION:** by Mrs. Carmody, seconded by Mr. Oshana:

**"Move to go into Executive Session, excluding the public and the press, for the purpose of discussing personnel (AFSCME Negotiations), and upon conclusion reconvene to public session."**

**Motion carried unanimously by voice vote.**

*Mr. Goralski declared Executive Session ended at 6:55 p.m.*

#### **3. RECONVENE MEETING ~ REGULAR SESSION**

*Mr. Goralski reconvened the regular session at 7:00 p.m.*

Board members present: Mrs. Terri Carmody, Mr. Robert Brown, Mrs. Juanita Champagne, Mrs. Colleen Clark, Mr. Brian Goralski, Mrs. Terry Lombardi, Mr. Zaya Oshana, and Mrs. Patricia Queen. Absent was Mr. David Derynoski.

Administration present: Mr. Timothy Connellan, Superintendent of Schools; Mr. Steven Madancy, Assistant Superintendent; Mrs. Sherri DiNello, Director of Business and Finance; Mr. Peter Romano, Director of Operations, and Ms. Margaret Walsh, Director of Special Services.

#### **4. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**MOTION:** by Mrs. Carmody, seconded Mr. Oshana:

**“Move to move Agenda Item 8.a ‘Appointment of Flanders Elementary School Principal’ to Agenda Item 4.a.”**

**Motion carried unanimously by voice vote.**

**a. Appointment of Flanders Elementary School Principal** *(formerly Agenda Item 8.a)*

**MOTION:** by Mrs. Clark, seconded by Mrs. Carmody:

**“Move to appoint Katie T. Guerrette as the Principal of Flanders Elementary School with a start date negotiated by the Superintendent of Schools and a salary of \$131,410.**

ROLL CALL VOTE: YES ~ Mrs. Carmody, Mrs. Clark, Mr. Brown, Mrs. Lombardi, Mrs. Champagne, Mr. Oshana, Mrs. Queen, and Mr. Goralski. **Motion carried unanimously.**

*Mr. Goralski called for a recess to welcome Mrs. Guerrette at 7:08 p.m.*

*Mr. Goralski reconvened the regular session at 7:23 p.m.*

**MOTION:** by Mr. Brown, seconded by Mr. Oshana:

**“Motion to move Agenda Item 8.b ‘Approval of Out of State/Overnight Field Trip ~ Washington, D.C.’ to Agenda Item 4.b.”**

**Motion carried unanimously by voice vote.**

Mrs. Sara Ossias, Southington High School Band Director, gave an overview of the opportunity to perform in the spring of 2018 at the Lincoln Memorial or the Jefferson Memorial and tour Washington, D.C.

**MOTION:** by Mr. Oshana, seconded by Mrs. Champagne:

**“Move that the Board of Education approve the field trip request for the Southington High School Marching Band to travel to Washington, D.C. as presented by the administration.”**

**Motion carried unanimously by voice vote.**



## **5. APPROVAL OF MINUTES ~ June 15, 2017**

**MOTION:** by Mr. Oshana, seconded by Mrs. Carmody:

**“Move to approve the Regular Board of Education minutes of June 15, 2017, as submitted.”**

**Motion carried unanimously by voice vote.**

## **6. COMMUNICATIONS**

### **a. Communications from Audience:**

There was no audience communication.

### **b. Communication from Board Members**

- The Wall of Honor Committee selected six people to be recognized on October 23, 2017 at 6:00 p.m. at Southington High School: Raymond Burgess and Charles Remer (Vietnam casualties), Robert Calandra, Steven Gasecki, Mark Boxer, and Walter Hushak. The committee will be incorporating and have applied for a 501(c)3 tax exempt status.
- A report was given on the CREC Board of Directors meeting held on Wednesday, June 21, 2017 highlighting policy updates from the state. The Board members discussed magnet schools and Mrs. Lombardi writing a letter to Secretary of Education Betsy DeVos on Board of Education letterhead.
- Mr. Goralski researched Robert's Rules regarding a motion to “Move a vote” and discussed the various motion verbiage and definitions. He encouraged the Board to look up the List of Motions Chart on the Internet.
- Mr. Goralski explained and outlined the charge of the Middle School ad hoc Committee (*Attachment #1*). The purpose of the committee is to investigate afterschool activities for students of the two middle schools as alternatives for the recently eliminated middle schools sports program. All opportunities/activities for students, not just athletics.

### **c. Communication from Administration**

Administration reported on the following:

1. Middle School Report Cards: Mr. Connellan reported that the middle school report cards were distributed by secure electronic transmission. The transition involved less paper and no mailing.
2. District Laptops: Mr. Connellan reported that the Tech Analysts and assistants would be collecting all district laptops, inspecting them, doing summer maintenance on them and ensuring that the appropriate software is installed on them.
3. Summer Technology Work: Mr. Connellan reported that the summer technology work would include the firewall security, antivirus software, Mobile Device Management System and a new server at Southington High School, which will run everything including the Voiceover Internet Protocol (VOIP) System for

the telephones. The Mobile Device Management system, which was approved and complied with the Student Data Privacy Act, will help with the implementation and rollout of software updates. If a laptop disappears, it can be shutdown remotely.

4. Shipman & Goodwin Legal Updates: Mr. Madancy explained that the administrative team would meet on August 17, 9:00 a.m.-11:00 a.m. in the Public Assembly Room for a presentation by the law firm of Shipman and Goodwin. They will clarify legal updates on all the new legislation that should be passed by the state and activated as of July 1, 2017. Mr. Madancy believed that it would be beneficial for the Board members to attend as well.

Mr. Connellan and the Board members discussed the exceptional Class of 2017 graduation ceremony held on Tuesday, June 20, 2017 including the staff and underclassmen support and the extraordinary job that everyone did to make it so outstanding.

## 7. OLD BUSINESS

### a. Town Government Communications

There was no communication.

## 8. NEW BUSINESS

### a. Appointment of Flanders Elementary School Principal *(Moved to Agenda Item 4.a)*

### b. Approval of Out of State / Overnight Field Trip – Washington, D.C. *(Moved to Agenda Item 4.b)*

### c. Policy Series 9000, Bylaws ~ Second Reading

Mrs. Queen reported that Student Board Representative, Joseph Martin, recommended changes to Policy 9160, “Student Representatives on the Board of Education” and gave feedback as requested at the last meeting by Mr. Goralski that resulted in two changes *(Attachment #2)*.

**MOTION**: by Mrs. Queen, seconded by Mrs. Clark:

**“Move to approve the revised 9000 Series presented by the Policy and Personnel as discussed.”**

**Motion carried unanimously by voice vote.**

### d. Policy 6146.1, Grade Reporting ~ Second Reading

**MOTION**: by Mrs. Queen, seconded by Mrs. Carmody:

**“Move to approve the 6146.1, Grade Reporting, as presented by the Policy and Personnel Committee.”**

**Motion carried unanimously by voice vote.**

**e. Fingerprinting Policy ~ Second Reading**

**MOTION:** by Mrs. Queen, seconded by Mr. Brown:

**“Move to approve Policy 4112.5, Security Check/Fingerprinting as recommended by the Policy and Personnel Committee.”**

**Motion carried unanimously by voice vote.**

**9. ADJOURNMENT**

**MOTION:** by Mr. Oshana, seconded by Mrs. Lombardi:

**“Move to adjourn.”**

**Motion carried unanimously by voice vote.**

The meeting adjourned at 7:58 p.m.

Respectfully submitted,  
*Linda Blanchard*  
Recording Secretary



**LINDA BLANCHARD**

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**From:** BRIAN S. GORALSKI  
**Sent:** Thursday, June 22, 2017 10:26 PM  
**To:** LINDA BLANCHARD; SBOE; STEVEN MADANCY; TIMOTHY CONNELLAN  
**Subject:** Middle School adhoc Committee

Hello all,

Here is the charge for the Middle School adhoc Committee that I shared this evening during Board communication.

Purpose: Investigate after school activities for students of the 2 middle schools as alternatives for the recently eliminated middle school sports program.

**Members:**

- Patricia Queen
- Zaya Oshana
- Mike DeFeo (representing the Southington Park's Board)
- 2 JFK & 2 JAD parents to be named as soon as possible
- ex-officio Superintendent Tim Connellan or his designee
- ex-officio Dave Lapreay, Director of recreation

(Patricia Queen & Zaya Oshana will serve as Co-Chairs of the Committee)

**Goals/Responsibilities:**

- Recommend opportunities for after school activities for all students
- Consider possible partnerships with existing town programs or associations
- All recommendations must meet the policies and guidelines of the Southington Public Schools
- Consideration of co-ed activities is recommended
- No school employees will serve on the committee due to potential conflict of interest or other ethical concerns, but can provide information as requested by the committee to be coordinated by the administration
- All meetings will be public with an official agenda that includes an opportunity for public comment from any Southington resident or school employee
- All recommendations must be for both middle schools
- All recommendations will come to the full Board for consideration

Thanks to Patricia, Zaya & Tim for their input and advice in crafting this document.

Brian

**Series 9000: Bylaws of the Board****Organization****Student Representatives on the Board of Education**

The Southington Board of Education recognizes the importance of maintaining open communication with the student body. In an effort to improve this communication, the Board supports seating three students from Southington High School to serve in a nonvoting capacity on the Southington Board of Education. These student representatives on the Board of Education will give students, as the clients within the educational corporation, a more effective voice in and at the decision-making level of the school system.

The three representatives will be seated at the Board table at each public Board of Education meeting. Student opinion will be solicited to give an added dimension to the Board's decision-making process. The student representatives will not attend executive sessions of the Board's decision-making process nor will they have access to associated backup material.

The following procedures will be observed for the seating of the student representatives:

1. Student representatives will come from the junior and senior class at Southington High School. ~~One student should be a member of the junior class and two students should be members of the senior class.~~ **There must be at least one pre from each class.**
2. Any junior or senior, through completion of ~~an application and~~ a letter of intent and the fulfillment of academic requirements, will be considered eligible. A committee of current student representatives and high school administration or his/her designee(s) will interview and select the representatives.
3. After the students have been selected, they will be given an orientation session by the Superintendent of Schools and an officer of the Board or designee.
4. Student representatives may be removed from their position of nonvoting members of the Board of Education by an affirmative vote of 2/3 of the Board of Education.
5. At least two of the three representatives must be present at each regular meeting of the Board of Education. If it is not possible for a student representative to be present at the Board of Education, the representative is responsible for advising the Principal and the Superintendent's office in advance of the meeting of his/her absence.
6. The Board of Education reserves the right to dismiss a student due to poor attendance and call for the selection of a new member.