The minutes presented within this document provide a summary of the discussion that took place at the Board of Education meeting. For the complete discussion of the agenda items, please view the video of the Board meeting on our website at www.southingtonschools.org. These minutes are considered a draft until approved at the following regular Board of Education meeting.

SOUTHTON BOARD OF EDUCATION
SOUTHINGTON, CONNECTICUT
REGULAR MEETING
MAY 25, 2017

The regular meeting of the Southington Board of Education was held on Thursday, May 25, 2017 at 7:00 p.m. in the John Weichsel Municipal Center Public Assembly Room, 200 North Main Street, Southington, Connecticut with Executive Session scheduled for 6:30 p.m.

1. CALL TO ORDER

Mr. Brian Goralski, Chairperson, called the meeting to order at 6:33 p.m.

Board members present: Mrs. Terri Carmody, Mr. Robert Brown, Mr. David Derynoski, Mr. Brian Goralski, Mrs. Terry Lombardi, Mr. Zaya Oshana, and Mrs. Patricia Queen. Absent were Mrs. Juanita Champagne and Mrs. Colleen Clark.

Administration present: Mr. Timothy Connellan, Superintendent of Schools, Mr. Steven Madancy, Assistant Superintendent (arrived at 6:36 p.m.) and Mrs. Sherri DiNello, Director of Business & Finance.

2. EXECUTIVE SESSION TO DISCUSS STUDENT MATTERS, PERSONNEL (AFSCME & UPSEU NEGOTIATIONS, AND UNAFFILIATED EMPLOYEES) ~ 6:30 p.m.

MOTION: by Mr. Derynoski, seconded by Mr. Oshana:

"Move to go into Executive Session, excluding the public and the press, for the purpose of discussing student matters, personnel (AFSCME & UPSEU Negotiations and unaffiliated employees), and upon conclusion reconvene to public session."

Motion carried unanimously by voice vote.

Mr. Goralski declared Executive Session ended at 6:56 p.m.

3. RECONVENE MEETING ~ REGULAR SESSION

Mr. Goralski, Chairperson, reconvened the regular session at 7:00 p.m.

Board members present: Mrs. Terri Carmody, Mr. Robert Brown, Mr. David Derynoski, Mr. Brian Goralski, Mrs. Terry Lombardi, Mr. Zaya Oshana, and Mrs. Patricia Queen. Absent were Mrs. Juanita Champagne and Mrs. Colleen Clark.
Administration present: Mr. Timothy Connellan, Superintendent of Schools; Mr. Steven Madancy, Assistant Superintendent; Mrs. Sherri DiNello, Director of Business and Finance; and Ms. Margaret Walsh, Director of Special Services. Absent was Mr. Peter Romano.

Student representatives present were Miss Samantha Steeves, Miss Samantha Martins and Mr. Joseph Martin.

4. PLEDGE OF ALLEGIANCE

The student representatives led in reciting the Pledge of Allegiance.

5. CELEBRATION OF EXCELLENCE: 2017 State Science and Engineer Fair Winners, 2017 eCybermission Winners, 2017 Invention Convention Winners:

At 7:03 p.m., in Celebration of Excellence, the Board of Education along with Mr. John Duffy, Science Coordinator, recognized the 2017 State Science and Engineer Fair Winners, 2017 eCybermission Winners, and 2017 Invention Convention Winners (Attachment #1) who were presented with a Certificate of Excellence plaque.

Mr. Goralski, Chairperson, called for a recess at 7:25 p.m.

Mr. Goralski, Chairperson, reconvened the regular meeting at 7:36 p.m.

6. APPROVAL OF MINUTES ~ MAY 11, 2017

MOTION: by Mr. Derynoski, seconded by Mr. Oshana:

"Move to approve the regular Board of Education minutes of May 11, 2017, as submitted."

Motion carried unanimously by voice vote.

Mrs. Queen arrived at 7:38 p.m.

7. COMMUNICATIONS

a. Communications from Audience

Mr. Goralski shared information regarding the budget process including how the current state budget proposal would negatively affect municipalities and the Board of Education budget.

- Thursday, June 8, 2017: Board of Finance special meeting to discuss the budget.
- Wednesday, June 14, 2017: Board of Finance meets to set the mill rate.
- Thursday, June 15, 2017: Board of Education meets to discuss / potentially pass the budget.
- Thursday, June 22, 2017: Board of Education meets to reallocate / pass the budget.

By state statute, a balanced budget needs to be approved by June 30.
Ten (10) people spoke advocating that the Board of Education not eliminate the middle school sports programs and Spanish Elementary Language Program at South End School in the proposed reallocation of the budget. Listed below are the people who spoke and their topic:
Trenton Laframboise, 260 Pin Oak Drive, Middle School Sports
Shane Sullivan, 371 Curtis Street, Middle School Sports
Ethan Eng, 63 Mandel Drive, Middle School Sports
Trevor Messina, 132 Panorama Drive, Middle School Sports
Cathy Reilly, 45 Hawthorne Drive, Elementary Spanish Program
Scott Messina, 132 Panorama Drive, Middle School Sports
Mike Taylor, 175 Maplewood Road, Middle School Sports
Sean Buck, 358 West Street, Middle School Sports
Mario Izzo, 44 Pebble Drive, Middle School Sports
Tom Eng, 63 Mandel Drive, Middle School Sports

b. Communication from Board Members

**MOTION:** by Mrs. Carmody, seconded by Mr. Oshana:

"Move to add Agenda Item 10.e 'Student Expulsions' to the agenda."

Motion carried unanimously by voice vote.

Mr. Brown noted that the news media was present at the meeting and that there was a tremendous student science recognition at the beginning of the meeting. He beseeched the news media to cover those celebrations instead of the negative things that they cover.

c. Communication from Administration

Administration reported on the following:
1. **Instructional Technology Report:** Mrs. Rebecca Savelkoul, Instructional Technology Coordinator for the Southington Public Schools, gave a PowerPoint presentation (Attachment #2) updating the Board members on her position, which was new this school year, and her accomplishments to date. She addressed the following:
   - Instructional Technology (IT) Goals
   - Establishing an IT committee, membership, meetings, vision planning, vision statement, and projects.
   - Priorities addressed in the 2016-2017 school year including needs assessments and strategy moving forward for 2017-2018.
   - Data privacy and security was addressed along with personalized professional development, Learning Management Systems (LMS), student device ratios, Technology Department partnership, Instructional Technology Web Resources, Mastery-based Learning and integrating the 4Cs (Critical Thinking, Creativity, Communication and Collaboration) at the district level.

d. Communications from Student Representatives:

Miss Samantha Steeves reported on the following:
A Senior Assembly was held before Senior Prom with a guest speaker who spoke about how decisions that he made in high school currently impact his life.

Scholarship Night for seniors was held on May 18. There were 270 scholarships awarded to 137 students from 152 organizations totaling over $200,000.

The high school participated in the CPR Challenge through the Red Cross to teach students about CPR with 1,241 students trained.

Mr. Joseph Martin reported on the following:

- The Student Art Show was held in May at Southington High School.
- A Military Luncheon was held on Tuesday, May 23 to honor the 10 high school students entering the military.
- The Project-Lead-the-Way Senior Knight was held on May 24.
- The Activity Fair for Freshmen Orientation began the week of May 22.
- The AP Expo showcasing student projects will be held on June 6.

Miss Samantha Martins reported on the following:

- Senior Prom was held on May 20, 2017. Mrs. Riccio had taught her students to dance the Cha-cha, which they performed at the prom. There were no behavioral problems at the prom.
- Between Homecoming, Junior Prom and Senior Prom combined there were 1,206 students who all passed the breathalyzer test.
- Class Day and Class Night are planned for June 1 and June 2.
- The Girls Rugby Team held their playoff game in the rain on Monday against Cheshire and won 40-14.

At the next Board meeting, the Board members will be saying goodbye to graduating seniors Samantha Martins and Samantha Steeves who will introduce the new student representatives for the 2017-2018 school year. The June 8, 2017 Board of Education meeting was moved to June 15, 2017.

8. COMMITTEE REPORTS

a. Policy and Personnel Committee Meeting ~ May 15, 2017

Mrs. Queen reported that the committee reviewed four (4) job descriptions to be presented later on the agenda for approval. Job descriptions have not been reviewed and updated for many years. The committee has concluded their review of Policy and Regulations for Fingerprinting (4112.5) and a minor edit was made to the regulation #5114. This policy ensures district adherence to background checks and work history of all employees and contractors employed by the Southington Public Schools who could have direct student contact. The committee discussed the need to update Policy 6146.1 on Grading and Weighted GPA and agreed to update this policy in time to be in place for the 2017-2018 school year.

9. OLD BUSINESS

a. Town Government Communications

Mr. Goralski updated the Board on the town Farm Heritage Committee and the use of the farmland. All the elementary school second graders have visited the LEAF farm area on Belleview Avenue. Mr. Goralski explained that LEAF asked if the PTOs would partner with
them with Crop Sharing and bringing fresh, locally grown produce into Southington homes, which would be revenue generation for the PTOs.

10. NEW BUSINESS

a. Appointment of Flanders School Principal

Mr. Connellan explained that the recommendation from administration is to delay the appointment until they have a better handle on what the appropriation is going to be from the town for the Board of Education operating budget.

MOTION: by Mrs. Lombardi, seconded by Mr. Derynoski:

"Move to table the appointment of the Flanders School Principal."

ROLL CALL VOTE: YES ~ Mrs. Carmody, Mr. Derynoski, Mr. Brown, Mrs. Lombardi, Mr. Oshana, Mrs. Queen and Mr. Goralski. Motion carried with all in favor.

b. Fingerprinting Policy ~ First Reading

Board members who had questions are to contact either Mrs. Queen or Mr. Madancy for discussion at the next meeting.

c. Job Description Approvals ~ Director of Continuing Education, Director of Summer School, High School Band Director and High School Color Guard Advisor

MOTION: by Mrs. Queen, seconded by Mr. Oshana:

"Move that the Board of Education approve the revised job descriptions for Director of Continuing Education, Director of Summer School, High School Band Director and High School Color Guard Advisor as recommended by the Policy and Personnel Committee."

Motion carried unanimously by voice vote.

d. Obsolete Textbooks

MOTION: by Mrs. Carmody, seconded by Mr. Oshana:

"Move to approve the disposal of the outdated textbooks submitted by the school administration."

Motion carried unanimously by voice vote.

e. Student Expulsions #2016-2017-23 and #2016-2017-24

MOTION: by Mrs. Carmody, seconded by Mr. Brown:

"Move to expel students #2016-2017-23 and #2016-2017-24 as stipulated by the Superintendent of Schools."
Motion carried unanimously by voice vote.

11. ADJOURNMENT

MOTION: by Mr. Derynoski, seconded by Mrs. Carmody:

"Move to adjourn."

Motion carried unanimously by voice vote.

The meeting adjourned at 8:39 p.m.

Respectfully submitted,

Linda Blanchard
Recording Secretary
<table>
<thead>
<tr>
<th>Last</th>
<th>First</th>
<th>School/ Grade</th>
<th>Title of Project</th>
<th>Award</th>
<th>Attending BOE 5/25/17</th>
</tr>
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<tbody>
<tr>
<td>Birdsey</td>
<td>Morgan</td>
<td>JAD/7</td>
<td>Snap, Crackle, Pop</td>
<td>Pepsico Physical Sciences Awards, Finalist, Physical Sciences 7th Grader, CSF Medallion</td>
<td>Yes</td>
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<tr>
<td>Lebo</td>
<td>Ethan</td>
<td>JFK/7</td>
<td>What quantity of dimples on a golf ball best contributes to flight distance?</td>
<td>Pepsico Physical Sciences Awards, Finalist, Physical Sciences 7th Grader, CSF Medallion</td>
<td>Yes</td>
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<tr>
<td>McDougall and Johnston</td>
<td>Caleigh and Madison</td>
<td>JFK/8</td>
<td>Oil Effect on Aquatic Plants</td>
<td>Environmental Sciences Awards with CACIWC; 3rd Place MS, $100, Trophy, CACIWC Gifts -Henderson Award—Certificate and $25 Amazon Gift Card given by CSF</td>
<td>Both Yes</td>
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# 2017 e-CYBERMISSION

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<tr>
<th>Teams</th>
<th>School/ Grade</th>
<th>Award</th>
<th>Project Name</th>
<th>Attending</th>
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<tbody>
<tr>
<td><strong>Cyber Warriors</strong></td>
<td>JFK/6</td>
<td>1st Place; Each receive a $1,000 savings bond</td>
<td>A Cleaner Long Island Sound</td>
<td>All Yes</td>
</tr>
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<td></td>
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<tr>
<td><strong>Horsey and the 3 Bears</strong></td>
<td>JAD/6</td>
<td>2nd Place; Each receive a $500 savings bond</td>
<td>Decreasing Water Pollution</td>
<td>All Yes except Remsha Hussain (pending)</td>
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<tr>
<td></td>
<td></td>
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<tr>
<td><strong>Kennedy Terminators</strong></td>
<td>JFK/7</td>
<td>1st Place; Each receive a $1,000 savings bond</td>
<td>Portable Water Filtration System</td>
<td>All Yes</td>
</tr>
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## 2017 CT INVENTION CONVENTION

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<tr>
<th>Last</th>
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<th>School/ Grade</th>
<th>Invention</th>
<th>Nationals</th>
<th>Awards</th>
<th>Attending</th>
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<tbody>
<tr>
<td>Bhamidipati</td>
<td>Aravind</td>
<td>JAD/7</td>
<td>Mailbot</td>
<td>X</td>
<td>Microsoft / Accessibility Award</td>
<td>Yes</td>
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<tr>
<td>Cascio</td>
<td>Olivia</td>
<td>SEES/5</td>
<td>The Busy Buddy Leash</td>
<td>X</td>
<td></td>
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<tr>
<td>Cormier</td>
<td>Jeffrey</td>
<td>JAD/8</td>
<td>ALBA (Adjustable Lawn Bag Apparatus)</td>
<td>X</td>
<td></td>
<td>Yes</td>
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<tr>
<td>Garfinkel</td>
<td>Sadie</td>
<td>JAD/8</td>
<td>The Detachable Walker</td>
<td></td>
<td></td>
<td>Yes</td>
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<tr>
<td>Miller</td>
<td>Jillian</td>
<td>DES/5</td>
<td>The Fab Trainer</td>
<td>X</td>
<td></td>
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<tr>
<td>Niro</td>
<td>Matthew</td>
<td>JAD/6</td>
<td>W Squared Generator</td>
<td>X</td>
<td>UTC / Moving the World Forward Award</td>
<td>Yes</td>
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<tr>
<td>O’Neill</td>
<td>Griffin</td>
<td>PES/5</td>
<td>Kid Mitt 5000</td>
<td>X</td>
<td></td>
<td>Yes</td>
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<tr>
<td>Prado</td>
<td>Luciano</td>
<td>JFK/6</td>
<td>Port-ector</td>
<td></td>
<td></td>
<td>Yes</td>
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<tr>
<td>Provo</td>
<td>Hannah</td>
<td>SEES/5</td>
<td>Desk Organizer</td>
<td></td>
<td></td>
<td>Yes</td>
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<tr>
<td>Swidorski</td>
<td>Ewan</td>
<td>TES/4</td>
<td>Backyard Buddy</td>
<td></td>
<td></td>
<td>Yes</td>
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<tr>
<td>Turnquist</td>
<td>Payton</td>
<td>JAD/8</td>
<td>Fire Bright</td>
<td></td>
<td>CT Academy of Science &amp; Engineering Award</td>
<td>Yes</td>
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<tr>
<td>Vargas</td>
<td>Ryan</td>
<td>KES/5</td>
<td>Sound Up</td>
<td>X</td>
<td></td>
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Instructional Technology @ SPS
Update May 2017
Rebecca Savelkoul, Instructional Technology Coordinator
Instructional Technology Goals

1. Establish Regular Instructional Technology Committee Meeting Schedule and Membership

2. Develop Vision for Technology Integration

3. Current Projects and Future Planning
1. Instructional Technology Committee Meetings and Membership
Bringing together a diverse group of teachers, support staff, library media representatives, and administrators to plan and leverage technology is the focus of the Instructional Technology Committee.

2016-2017

- Meeting dates for the full committee were scheduled for the first Monday, every other month.
- Additional level-specific meetings could be scheduled in the off months.

2017-2018

- Meetings times and dates will need to be reviewed, as conflicts arose with administrative meeting times.
Bringing together a diverse group of teachers, support staff, library media representatives, and administrators to plan and leverage technology is the focus of the Instructional Technology Committee.

2016-2017 Membership consists of the following groups:

- High school library media (2)
- High school teachers (3)
- Middle school library media/tech integration (1)
- Middle school teachers (4)
- Elementary library media (3)
- Elementary teacher (1)
- School board (1)
- Administration (1)

2017-2018

- Additional representatives will be added from the elementary teacher group, support staff, and special education.
2. Vision
The vision work was started in the 2015-2016 school year. The beginning of this year expanded on that work and brought about this vision statement.

- October, 2016 - Review of previous vision work
- December, 2016 - Group work around 21st Century Learning environments, innovative teaching strategies, the 4C’s in practice
- February, 2016 - Review of vision statement

Guiding Principle:

- Technology in the curriculum should focus on how technology is a medium for learning rather than an end in itself.
Vision
Statement

At Southington Public Schools, we are dedicated to providing grade appropriate and seamless technology integration in every classroom, which will support innovative teaching practices and enhanced learning environments, and will prepare our students to be contributing members of a digital society.
3.
Projects
Technology integration priorities for the 2016-2017 school year:

- Needs Assessment for Current Technology Integration
- Data Privacy and Security - Law and Practice
- Personalized Professional Development
- Learning Management Systems
- Student Device Ratios
- Technology Department Partnership
- Mastery Based Learning
- Assistive Technology Committee
- Instructional Technology Web Resources
- 4C’s and the 21st Century Graduate
Needs Assessment & Strategy

2016-2017 - I began my work to develop an overview of technology skills and professional development needs:

- Survey questions around preferred topics for technology integration
- Staff training request form for informal and personalized sessions
- Informal "Office Hours" in every building
- Professional Development on November 8th and in the Spring

2017-2018 - Going forward:

- Work with the Collaborative Learning Teams to embed technology as needed to achieve learning goals
- Work with administrators to address building-specific, grade-specific, and/or subject-specific curricular needs
Data Privacy and Security

2016-2017 - In part to respond to Connecticut’s new Student Data Privacy Law, a training via a video and a discussion around student data privacy was conducted. This included:

- A Comprehensive Video Guide
- Facilitating Discussions with grade-level/department groups
- Guiding Questions around Technology Integration

2017-2018 - Going forward

- Tracking the Connecticut Law
- Continued work on Professional Best Practices
- Implement/Refine approval process for new online resources and accounts
Personalized Professional Development

2016-2017: The focus was on a more personalized approach to PD around technology through a new online delivery and menu options

- Lynda.com
  - Offers training videos on 100s of educational and technological topics to provide just-in-time access to support
  - 1,738 videos viewed since November, 2016; 368 total unique users

- Menu-style PD offerings
  - Based on a needs assessment, we leveraged in-house expertise to deliver more relevant trainings

2017-2018: Going forward

- Continue to target and personalize for Instructional Technology integration based on staff need
- Possible cross-walk with the Collaborative Learning Teams
- Looking to leverage Lynda.com for these trainings, rather than stand-alone sessions
Learning Management Systems

2016-2017 - The ITC brought forward both interest and need for an enterprise level Learning Management Systems (LMS)

- Consistency for student learning
- 24/7 student access to curricular resources
- Flipped and blended learning environments
- Classroom based assessments
- District-managed resource reduces risk of data breaches

2017-2018 - Going forward

- Full group vetting of industry-leading LMS programs
- Recommendation for review by November, 2017
2016-2017 - The access to student devices impacts the capacity and interest in integrating technology in the classroom. The concerns/questions are as follows:

- How does access impact the types of PD offered to teachers?
- How does access to devices and quality of wireless signal impact the curriculum and/or lesson planning?
- What is the plan going forward for equity at the elementary schools regarding equity?

2017-2018 - Going forward

- Access to devices at the three levels should be addressed.
- PD around lesson planning, device sharing, and creative integration will be topics for future sessions.
- Collaboration with the Technology Department to determine actual ratios and creative distribution should be considered.
Technology Department Partnership

2016-2017 - A partnership with the Technology Department.
- Standards upload for scoring and tracking student progress
- New website design that will enhance teacher/student/parent communication
- New gradebook that integrates standards scoring and adds flexibility for teachers

2017-2018 - Going forward
- Members of the ITC will serve as "go-to" resources for Finalsite and Gradebook
- The new gradebook will offer features for tracking student achievement and growth relative to curricular goals through:
  - Enhanced reporting around standards
  - Flexibility in student grouping and needs-based assignments
  - Web-based interface (rather than an installed program)
  - This will also be beneficial to the Mastery Based Learning group in tracking and reporting on standards.
Instructional Technology Web Resources

2016-2017 - I am currently the district lead for the following digital resources:

- Unit Planner
  - Curriculum planning, mapping, and integration
- College Board
  - SAT reporting and instructional planning
- STAR
  - Benchmarking for math and ELA
- Lynda.com
  - Just-in-time PD for teachers and staff
- Google Chrome Extensions/Add-Ons
  - Research and recommend for targeted instruction
- SchoolNet
  - Designing and distributing district benchmark assessments

2017-2018 - Going forward

- Continue building capacity with the teachers and staff to fully leverage these resources in instructional design.
Mastery Based Learning

2016-2017 - I had experience in a mastery-based learning environment in my previous district, working with both the technical and the philosophical components. I was excited to work with the MBL group at the high school this year:

- Using PowerSchool to report on student proficiency
- How "grades" are used to track progress

2017-2018 - Going forward

- More subject areas have expressed an interest in tracking student progress in this way. I look forward to working with the administration and the department chairs on this.
4C's and the 21st Century Graduate

2016-2017 - I also had experience with implementing a strategy to integrate the 4Cs (Critical Thinking, Creativity, Communication, and Collaboration) at the district level. This year has laid the groundwork for launching this in Southington.

- Established a core group for implementation
- Organizing theme around "why" and generating buy-in
- Worked with individual teacher groups

2017-2018 - Going forward

- Community Engagement Events
- Teacher work groups
- Implementation Rubrics
- Continued conversations about what this looks like in Southington