

H. C. Wilcox Technical High School
298 Oregon Rd
Meriden, CT 06451

2020-2021 CTECS Application Process Questions and Answers

- **How is the CTECS online application accessed?**
 - The application is now live and may be accessed at <https://www.cttech.org/admissions/>
 - Click on the **first** blue “Apply” button to enter the application (about half way down the page)
 - The **second** blue “Apply” button is only for students wishing to apply to Cheney, Goodwin, and Prince through the Regional School Choice application process.
<https://www.cttech.org/admissions/>

- **What is the application time line?**
 - November 2020– the online application is now available.
 - January 4, 2021 – It is highly recommended that students have a completed and submitted application by January 4, 2021. Students will still be able to apply, but initial offers will be given to those students who have applied by January 4, 2021.
 - No later than the end of January 2021 – Middle School Counselors will receive the list of students who have applied by the January 4, 2021 date from individual CTECS School Counseling Directors.
 - No later than the end of February 2021- Offer letters will be sent to families from the CTECS Central Admissions Office. Middle School Counselors will be provided with a list of students. There is a possibility that the process will be electronic. Information will be forthcoming.
 - Two weeks after offer letters are sent – Families must send confirmation that they are accepting the offer directly to individual schools. There is a possibility that the acceptance process will be electronic. Information will be forthcoming
 - After an initial offer is accepted, the following information will be requested from the sending schools:
 - Attendance Record
 - Discipline Record
 - Special Education or 504 records, if applicable
 - Proof of Promotion

- **Are paper applications available?**

No, CTECS is now fully an on-line application process.

- **Do all parts of the application need to be completed prior to submitting?**
 - Yes, all parts of the application must be completed before submitting. However, you will create an account with a username and password and can return to the application at a later time when it is convenient. It may be helpful to have your medical, dental and insurance information and emergency contact information prior to logging on.

- **What factors are taken into account to receive an *initial* offer?**
 - A completed application submitted by January 4, 2021 for initial offers
 - Attendance for last year and this year
 - Applicant Statement of Interest
 - One letter of recommendation from a non-relative such as a school counselor, teacher, coach, club leader, religious leader, etc.

- **What factors will be taken into account to receive a *final* offer?**

The following must be provided by the sending school:

- Review of discipline record
- Verification of attendance
- Promotion to the next grade

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