The regular meeting of the Southington Board of Education was held on Thursday, November 13, 2014 at 7:30 p.m. in the Municipal Center Public Assembly Room, 200 North Main Street, Southington, Connecticut with Executive Session scheduled for 6:30 p.m.

1. CALL TO ORDER

Mr. Brian Goralski, Chairperson, called the meeting to order at 6:34 p.m.

Present from the Board: Mrs. Terri Carmody, Mrs. Colleen Clark, Mr. Brian Goralski, Mrs. Terry Lombardi, Mrs. Jill Notar-Francesco, Mr. Zaya Oshana (arrived at 7:02 p.m.), and Mrs. Patricia Queen. Absent were: Mr. David Derynoski and Mrs. Patricia Johnson.

Present from Administration: Mr. Timothy Connellan, Superintendent of Schools and Mrs. Sherri DiNello, Director of Business and Finance.

MOTION: By Mrs. Clark, seconded by Mrs. Queen:

"Move to go into Executive Session, excluding the public and the press, for the purpose of discussing Personnel Matters and Student Matters, and upon conclusion reconvene to public session."

Motion carried unanimously by voice vote.

2. EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS AND STUDENT MATTERS

Mr. Goralski declared the Executive Session ended at 7:12 p.m. and the Board recessed for the Celebration of Excellence.

3. CELEBRATION OF EXCELLENCE

In Celebration of Excellence, the Board honored Mrs. Marilyn Kahl, Principal of Urbin T. Kelley Elementary School, for being recognized as a finalist for the “Outstanding First-Year Principal Award” by the Connecticut Association of Schools after being nominated by members of her staff. Mrs. Kahl was presented with a plaque and flowers from the Board.

4. RECONVENE MEETING ~ REGULAR SESSION
The regular session was reconvened at 7:30 p.m. by Mr. Brian Goralski, Chairperson. Board members present were Mrs. Terri Carmody, Mrs. Colleen Clark, Mrs. Terry Lombardi, Mrs. Jill Notar-Francesco, Mr. Zaya Oshana and Mrs. Patricia Queen. Absent were Mr. David Derynoski and Mrs. Patricia Johnson.

Present from the administration were Mr. Timothy Connellan, Superintendent of Schools; Mrs. Sherri DiNello, Director of Business and Finance; and Ms. Meg Walsh, Director of Pupil Personnel Services.

Student representatives present were James Brino, Christopher Iverson and Elizabeth Veilleux.

There were approximately nine people in the audience.

5. PLEDGE OF ALLEGIANCE

The audience recited the Pledge of Allegiance led by the student representatives.

Mr. Goralski called for a moment of silence in memory of Mr. Nicholas DeLuco, a former Board of Education member who served on the Board for seven years and recently passed away, and in honor of Veterans’ Day and all veterans who have served our country.

6. APPROVAL OF MINUTES ~ October 23, 2014

MOTION: By Mrs. Notar-Francesco, seconded by Mrs. Carmody:

“Move to approve the regular Board of Education minutes of October 23, 2014, as submitted.”

Motion carried unanimously by voice vote.

7. COMMUNICATIONS

a. Communications from Audience

Arthur Cyr, 103 Berlin Avenue, spoke about future snow days and felt that whatever decision that is made, to close schools or delay the opening, will never satisfy everybody. He attended a Board of Finance meeting with a presentation given by Mr. Michael DeFeo, Chair of the Turf Advisory Board, and was surprised at the amount of use of the Southington High School Turf Field. He noted that the committee was doing an amazing job especially with their website, and stated that with the increased use of the field it is the best $25,000 investment the Board ever made.

b. Communications from Board Members and Administration

Communication from the Board Members:

MOTION: By Mrs. Notar-Francesco, seconded by Mr. Oshana:
“Move to add agenda item ‘Snow Removal and Sanding at DePaolo Middle School’ as agenda item 9.c.”

Motion carried unanimously by voice vote.

**MOTION:** By Mrs. Notar-Francesco, seconded by Mrs. Clark:

“Move to add ‘Student Expulsions’ as agenda item 11.c.”

Mr. Goralski noted that the two student expulsions needed to be separate agenda items.

**MODIFIED MOTION:** By Mrs. Notar-Francesco, seconded by Mrs. Clark:


Motion carried unanimously by voice vote.

**MOTION:** By Mrs. Carmody, seconded by Mrs. Notar-Francesco:

“Move agenda item 11.a. ‘Approval of Overnight/Out of State Field Trips’ to agenda item 7.d.”

Motion carried unanimously by voice vote.

Mrs. Notar-Francesco stated that she attended the Plantsville PTO meeting Wednesday night and noted that Mr. Steve Bergin, Principal, did a presentation on SRBI for the parents at the meeting. She thought that it was a good idea to get the educational strategies, models and programs out in front of the parents. In January, they are doing a presentation on Readers Workshop. She recommended that other school administrators do things like this at their PTO meetings.

Mrs. Notar-Francesco reported that the CREC Legislative Committee met Wednesday for the first time this year. She requested that the Board members and administrators email her any issues that they feel she should bring forward as a legislative agenda item. The CREC Legislative Committee will be developing the agenda within the next few weeks.

Mrs. Clark reported that she attended a seminar called, “Learn the Signs, Act Early” that referenced early childhood education and was given by a member of the UConn staff. The seminar was presented by the Early Childhood Collaborative of Southington. It was an effort to make parents and early childhood educators aware of signs of various disabilities that can be diagnosed early.

Mrs. Clark stated that there is a new announcer, Mr. Christopher Iverson, the Board’s Student Representative, who is calling the Southington High School home varsity football games. She noted that he is a great announcer and congratulated him on a job well done.

Mrs. Carmody reported that for the past nine months ten fifth graders at Thalberg School have been working with the grant from the Southington Education Foundation for the First Lego
Robotics Team and they are performing on Saturday, November 22, 2014 from 8:00 a.m. to 5:00 p.m. at McGee Middle School gymnasium in Berlin, Connecticut. Mrs. Queen questioned if the middle schools were competing at the same time.

Mrs. Lombardi noted that she asked for a report on the SAT/CAPT scores from the high school regarding moving the middle up, and that Dr. Semmel was working on that. She stated that Mrs. Smith mentioned at the last Board meeting that it would be part of tonight’s agenda; however, she did not see it on the agenda. She asked for the status of that information. Mr. Connellan replied that administration received that information from Dr. Semmel on Monday and will get it to the Board members.

Mrs. Lombardi reported that she had a conversation with a legislator representing Southington who shared with her that they will be going into session at the beginning of January. She asked Mr. Goralski to schedule a Legislative Breakfast or meeting with the state legislators, like they have done in the past, which she found very beneficial. Mr. Goralski responded that he would schedule something, like they normally do, before their session.

Mrs. Queen stated that she attended the Southington Sports Hall of Fame dinner and congratulated all the former Southington High School athletes who were honored Wednesday night with their induction into the Sports Hall of Fame. She shared the program with the Board members.

Mr. Oshana pointed out that a couple of weeks ago Mrs. Smith sent to the Board the Grades 5, 8, and 10 scores for below basic, basic, proficient, goal, and above goal for science. He asked if that data would be presented with the other test information. Mr. Connellan replied that it is a little different because what Dr. Semmel was asked to do was to compare that a little differently. Mr. Oshana asked if it was by year so they can track the same group of students. Mr. Connellan stated that the SATs are not the same group every year. Mr. Oshana asked if they could see this for the other disciplines that are being tested in the CAPT and CMTs. Mr. Goralski replied that the problems with the CMT groups is that last year was the first year of the new testing system so there will not be the same comparisons. Mr. Oshana would like to see the progression from the previous years. Mr. Connellan replied that this type of comparison statistically is not really a valid comparison because they are looking at different groups. Even if they were fully engaged in the CMT, the following students would be testing different standards each year. It gives some very general level of analysis, but statistically they are not valid comparisons. He noted that the state does not do it that way and the state encourages districts not to do it that way; however, everybody still does it that way because it is convenient. It does not give a longitudinal-type of view. He did not find it tremendously valuable. It is really Level One trend data, and cannot drill down deep on it and get a lot of meaning in regard to progress over time for students. Mr. Oshana asked where they would get that data. Mr. Connellan replied that they do not get it out of the CMT. If they were doing true longitudinal assessments, if they were not forced to do the high stakes testing that the federal government has forced them to do, they would be doing a very different type of assessment over time and would be doing longitudinal data. They are moving more in that direction, but Southington and all the other school districts are not there yet because they have had to do the CMT and CAPT, etc., to meet the federal mandate.

Mr. Oshana thought that they should take this offline and have a deeper conversation about it because he felt that it is something that was needed. He understood the concept that the
CMTs may not be the most proper tool; but, if it is the only tool that has been in place, then it is the only place they can go and that, at least, would give them some trending.

Mr. Goralski added that he thought Mrs. Smith had said that part of the comparison Mr. Oshana was talking about was complicated because of the new tests which are a totally different measure. Mr. Oshana stated that, as students continue to go into higher grades, the testing does get harder and that is what is supposed to happen. If they are moving from Grade 5 to Grade 8 to Grade 10, it is going to get harder so, therefore, the education they are getting should be geared more towards that and it is more difficult so the testing should be equal and should be going up instead of down. Mr. Connellan replied that they are different assessments. It needs to be looked at within the context of what is happening, not only in district reference groups, but what is also happening statewide because there are variables that they cannot control. There are all these other factors that need to be taken into account when trying to explain where the variance comes from.

Mr. Goralski asked that administration try to put some of this trend-type of data into future presentations. He noted that just the change in the tests between the two methods created some complexity, but would like administration to give more follow-up information. Mrs. Queen asked that with the follow-up if they could help the Board understand the difference between the different types of assessments. She felt that it was confusing for everyone, including parents. Mr. Connellan replied that they need to have the discussion about assessment in general, and what it is and what it is not. If they go back to the origins of the Connecticut Mastery Test, it was to help teachers assess the effectiveness of the curriculum; it was not designed to do what they were mandated to do through No Child Left Behind. He had deep feelings about how high stakes testing has impacted education in a negative way. He did not think it was a good “accountability” measure. He felt that this was a good discussion to have and that administration would put together a presentation that will address some of those areas because assessment is not always what people think it is.

Mrs. Carmody stated that, as Chairman of the Curriculum Committee, she will speak to Mrs. Smith about the assessments and try to give a presentation on the different types of testing, what they measure, what is the purpose of the test, etc., so the Board and the public can have a complete understanding of them.

Mr. Goralski thanked all the schools and the Southington veterans for their partnership in the events that took place to celebrate Veteran’s Day. He noted that the Kiltonic Post 72 of the American Legion presented patches to every member of the Southington High School band at the concert on Monday night, which he thought was an excellent symbol for the band to have on their uniforms when they march on Saturday in the National Championships at Metlife Stadium.

Mr. Goralski pointed out the posters that were in front of the dais stating “84, it is not what you think it is” and that he and Mrs. DiNello were wearing the “84” patches. He encouraged the community to look for the “84” signs, which is a product of the STEPS Youth Council. On November 21, 2014, STEPS will inform the community about what that means.

Mr. Goralski reported that there were two meetings of the Strong School Bee Committee and that Mr. Romano and the three parents have done excellent work keeping the Strong School parents informed about this issue. He noted that Mr. Romano and the Maintenance Department
have done a section of the grass this fall, and they will see how it affects the bees if they should return.

Mr. Goralski reported that he received a request from Mr. Brian Stranieri, Assistant Principal at Southington High School, to name the walkway from the Vocational-Agriculture parking area to the Fontana Community Turf Field, "Dom’s Way." It is in honor of Mr. Dominic D’Angelo who served as a teacher, athletic director and coach for many years at the high school and influenced many Southington students. He announced that the Naming Committee will consist of Mrs. Carmody, Mrs. Lombardi and Mrs. Clark who will represent the Board of Education, and Mike DeFeo and Rob Thompson who will represent the community. He appointed Brian Stranieri as the ex-officio Southington High School representative. He asked Mrs. Carmody to coordinate with Mr. Stranieri to set-up the first meeting.

Communication from Administration:

Mr. Connellan reported on the following:

1. **Online Registration:** Mr. Connellan stated that Mrs. Michelle Passamano, Registrar, presented to administration a software package for online registration, which they are reviewing in terms of efficiency, effectiveness and redistribution of some of the workload. Administration felt that this would be cost effective over time and noted that it would integrate with PowerSchool. One of features would be that parents can enter all their information online. It would be especially helpful for Kindergarten registration where the information would be available immediately. He added that Mrs. Passamano would still be the person who looks at the final residency piece and would still be the person who interacts with parents. He felt that this would be a valuable component for the school system. Administration will give a presentation to the Board with the idea of possibly having this online for Kindergarten registration this spring.

2. **League of Innovative Schools:** The teams from the high school and both middle schools attended their second meeting of five meetings for the League of Innovative Schools. There are a couple that are New England based as well. He will bring more information to the Board as it becomes available.

3. **School Safety and Security Plan:** Mr. Connellan reported that work on this continues in terms of revisions. He noted that Mr. Frank Pepe and his team put together a presentation for the entire administrative leadership team on November 5, 2014, which was impressive. He noted that Southington Police Officer Tom Gallo attended this presentation and that there was good collaboration between the schools and police department. The work continues on this, and he will bring more information to the Board later in the school year.

4. **State School Security Grant:** Mr. Connellan noted that just before the November elections there was an announcement of towns receiving money, including Southington. The state did not actually tell everyone what that money was for; however, Mrs. Cathy Sheldrick, Secretary to the Director of Operations, made inquiries and learned that the money was for private schools in town. This year, the Southington Public Schools did not have anything approved from the State School Security Grant.

5. **Middle School Redistricting:** Mr. Connellan reported they are working on redistricting in the hope of balancing student enrollment, and plan to have that work done prior to the beginning of February.

Mrs. Notar-Francesco stated that, in the past, the proposal for the software for Online Registration would typically go before the Finance Committee for vetting and suggested as a
starting point that administration do that. Mr. Connellan replied that he just wanted to lay the groundwork that administration was looking at this and thinking along those lines.

c. Communications from Student Representatives

Mr. Brino reported the following:
- The Southington High School Marching Band won Division 5 Open State Championships on October 25, 2014. They scored second overall in the New England District. They are headed to Nationals this Saturday at MetLife in New Jersey. They are performing at 9:37 p.m. Awards start at 11:30 p.m. There are a total of seven coach buses with three buses for the band and four parent buses, which shows a huge presence from Southington at MetLife.
- The students are seeing the number “84” around the high school and are excited to hear on November 21, 2014 what that number represents.
- Regional auditions for the Music Department will occur on Saturday, November 15, 2014. The students with a certain score and above will then perform with the regional group and then the regionals go to the state district performances. Regional auditions are in the morning and the Marching Band musicians are leaving that day at 3:00 p.m., so they will be able to take part in the auditions.

Mr. Iverson reported on the following:
- The Southington High School Football Team is 8 – 0. On Saturday, November 14, 2014 at 1:00 p.m., they will be playing South Windsor and on Thanksgiving they will be playing Cheshire.
- On November 17, there will be Eighth Grade Orientation at the high school. He noted that the building is a rectangle and that they can’t get lost.
- Parent/Teacher Conferences were held tonight, November 13, 2014, at the high school. He noted that FBLA attended and was handing out coffee from Dunkin Donuts to the parents.
- He congratulated Southington High School seniors who are in AP French, including Miss Liz Veilleux, for winning second place at the UConn French Quiz Bowl a few weeks ago.

Miss Veilleux reported on the following:
- The Quiz Bowl for French was a French trivia game show type of event with other schools. They spent the day at UConn starting out in classes with Teacher Assistants and speaking French the whole day. They had mini-lessons with the Teacher Assistants and went to the Student Union, which was a first-time college campus experience for the junior students. At the Quiz Bowl, the Southington High School team won second place.
- Miss Veilleux stated that she just finished the college application process and noted that it was very long and stressful. She participated in Early Action, which many seniors are doing. They can apply early without any binding contracts and they get a notice within two weeks of sending the applications. She found the Common Application helpful.
- Homecoming is Friday, November 21, 2014, which is one of the last dances for the seniors.
d. Approval of Overnight / Out of State Field Trips (formerly Agenda Item 11.a)

Mr. Connellan noted that these are three longstanding trips that occur every year for FIRST Robotics. Ms. Kasia Kalinowski, FIRST Robotics Advisor, came to the podium and explained that this was her fourth year doing this and gave a brief synopsis of the SHS FIRST Robotics field trips. The first out-of-state field trip would be March 18-25, 2014 at Rensselaer Polytechnic Institute (RPI) in Troy, New York, which is a regional event and they would attend only if they received a grant from RPI. The District Championship is April 8-11, 2015 at Worcester Polytechnic Institute in Worcester, Massachusetts and then the National Championship is on April 22-25, 2015 in St. Louis, Missouri.

MOTION: By Mrs. Lombardi, seconded by Mrs. Clark:

“Move to approve the field trips for the Southington High School FIRST Robotics Team to attend the Regionals in Troy, New York, District Championship in Worcester, Massachusetts, and the National Championship in St. Louis, Missouri.”

Mrs. Clark questioned when the SHS FIRST Robotics Team would know whether they received the grant. Ms. Kalinowski replied that they completed the grant in September and were told that by the middle of December they will find out.

Motion carried unanimously by voice vote.

8. REPORT OF SUPERINTENDENT

a. Personnel Report

MOTION: By Mrs. Carmody, seconded by Mrs. Notar-Francesco:

“Move to approve the Personnel Report, as submitted.”

Motion carried unanimously by voice vote.

9. COMMITTEE REPORTS

a. Policy & Personnel Committee Meeting ~ October 29, 2014

Mrs. Clark reported that the committee continued their discussion pertaining to the Attendance Policy. Administration was going to address some questions that the committee had regarding middle school written notes and communicating to parents regarding the status of absences. The committee has been reviewing the policies from CABE and other communities. A draft of the Southington policy will be going to legal counsel for review.

b. Curriculum & Instruction Committee Meeting ~ November 5, 2014

Mrs. Carmody reported that the committee, along with Mrs. Lombardi, visited the South End Elementary School to view the Pilot Spanish Program taught by Mrs. Tina Riccio to students in Grade 1. Mrs. Riccio only spoke Spanish to the students. This pilot program is completely aligned with the Common Core State Standards for first grade, which is excellent. It
is a total immersion into Spanish for the students. The curriculum was written by Mrs. Riccio with cooperation from the kindergarten and first grade teachers. The entire committee was very impressed and enthusiastically endorses this program to continue into second grade next year. She requested that the first graders attend a Board of Education meeting later in the year and sing a song in Spanish.

Mrs. Carmody reported that the next meeting is December 2, 2014 and that the committee will be discussing middle school science because the curriculum will be changing with the Smarter-Balanced testing. They will also be discussing Common Core Math.

c. Snow Removal and Sanding at DePaolo Middle School

Mrs. Notar-Francesco explained that the Board was looking at revising Year Three of the contract due to the larger size of the parking lot at DePaolo Middle School.

**MOTION:** By Mrs. Notar-Francesco, seconded by Mrs. Carmody:

“Move to approve the revised Snow Removal/Sanding Contract at DePaolo Middle School for Year Three at a cost of $12,600 to Green Meadow Landscaping.”

Motion carried unanimously by voice vote.

Mr. Goralski noted that Mr. Derynoski and Mrs. Johnson sent their regrets for not being able to attend tonight’s Board meeting.

10. OLD BUSINESS

a. **Town Government Communications**

Mrs. Queen stated that Mr. DeFeo, Chairman of the Facilities Advisory Committee, presented an update on the Turf Field complex to the Board of Finance last night. There was a PowerPoint presentation (*Attachment #1*) that she will email to Mrs. Blanchard to include in the Board of Education minutes. She noted that included in the presentation was an update on the revenue generated last year through October 2014, which equals a total of $50,599. The breakdown of that amount is:

- $25,000 from the Board of Education Replacement Fund;
- $1.00 per ticket on high school events from last year through October of this year has generated $12,179;
- $5.00 registration fee from youth leagues that are using the field such as lacrosse, soccer and football has generated $8,550;
- Buy a Brick Campaign, which has concluded its first phase, has generated $3,570;
- To date, the Turf Field Rentals are $1,300.

Mrs. Queen noted that part of the presentation was the deep field cleaning that occurs each year. The outside company receives $4,600 for the deep field cleaning and the result is an extended year on the warranty each year. The idea is that, long-term, the field will last 10-12 years before the fill has to be replaced and with the cleaning it will extend that even longer.
Mr. Goralski noted that he advocates for partnership between the Board of Education and Board of Finance. He recently spoke to Mr. Leary, Chairman of the Board of Finance, about a joint meeting. Mr. Leary advised him that Tuesdays are best for the Board of Finance. Mr. Goralski asked Mrs. DiNello to send an email to the Board of Education for availability on Tuesday, December 9 or December 16, 2014. He asked Mrs. DiNello to contact Ms. Emilia Portelinha, Town Finance Director, to coordinate the same thing for the Board of Finance. The goal of that meeting is to kick-off the budget season with recurring questions. He asked the Board of Education members to think of questions to ask of the Board of Finance. It will be a workshop-type format. He hoped that the Town Manager, Town Finance Director, and Board of Education administration would attend also.

Mrs. Lombardi commended Mr. Goralski for this process and providing communication and collaboration between the two Boards. Mr. Goralski told the Board to start putting together those questions now but not to give them all to Mrs. DiNello quite yet.

Mr. Connellan announced that the Board of Finance approved unanimously the funding for the high school atrium roof at their meeting last night.

b. Construction Update

Mr. Goralski reported that the Middle School Committee did not meet on Election Day. The teachers are currently moving into the front of the southwest wing this week and students will start attending classes in that new wing on Monday. New furniture is being delivered and the schools are becoming closer to completion. For the next phase, which begins on Monday, the northwest rear area of the building will be the only part not under construction. The final phase will begin in April. The construction of the middle schools should be completed for the start of the next school year. He noted that the coordination of the changes and transitions by Mr. Palmieri and Mr. Madancy and their staff was remarkable.

Mr. Goralski reported that Mr. Connellan kept the Board and staff well informed about the transformer replacement at Southington High School that occurred over the Veteran’s Day recess. This was in collaboration with the town regarding energy management. Mr. Connellan explained that the Payroll staff [Susan Euley and Deborah Markoski] worked on Tuesday, Veteran’s Day, because it was a payroll week, along with help from Tammy Sysz from the Technology Department and Mrs. DiNello to ensure that the Alio™ financial software would be working to process payroll due to this transformer replacement. He acknowledged their efforts and dedication. Mr. Goralski asked him to extend the Board’s appreciation to those employees for helping to make the transition seamless.

c. Superintendent’s Proposed Goals for 2014-2015 - Second Reading

MOTION: By Mrs. Carmody, seconded by Mrs. Clark:

“Move to approve the proposed Superintendent’s Goals for the 2014-2015 School Year.”

Mr. Goralski thanked his colleagues for their communication with Mr. Connellan and to Mr. Connellan for incorporating all the feedback that the Board gave at the last meeting. It is a
highly ambitious document and the Board looks forward to doing the work with Mr. Connellan to make the school system even better.

ROLL CALL VOTE: YES – Mr. Oshana, Mrs. Queen, Mrs. Carmody, Mrs. Clark, Mrs. Lombardi, Mrs. Notar-Francesco, Mr. Goralski. **Motion carried unanimously.**

11. NEW BUSINESS

a. Approval of Overnight/Out of State Field Trips (**Moved to Agenda Item 7.d.**) 

b. Capital Plan 2015-2020 ~ First Reading

Mrs. DiNello explained that the format of the Capital Plan was requested by the Town because this work will eventually be folded into a combined Town / Board of Education Capital Plan. The items listed need to have a five-year life, be over $50,000, and not be considered maintenance items. Last year’s Five-Year Plan was a total of over $6.6 million and the 2014-2015 request was $1.7 million. The current Five-Year Plan, which is a total of $4.7 million, is a dramatic reduction from the previous year due to three specific items:

1) Energy performance contracting work was done that allowed approximately $1.8 million in projects to be removed from the Capital Plan because it is being done as part of the Energy Performance Contract with NORESCO;

2) The high school Atrium roof funding was recently approved for funding; and,

3) Administration is waiting for new pricing for the exterior masonry projects. The dollar amount of $4.7 million will be increased when they get new pricing for the exterior masonry projects and the Capital Plan comes before the Board for the second reading in December.

Mrs. DiNello reminded the Board that last year they had three priorities that were sent to the Town: 1) Derynoski Masonry Project; 2) Football Bleachers, and 3) SHS Atrium Roof. The Town funded the Atrium roof. The football bleachers were determined to be a maintenance item and did not roll into the Capital Plan that was presented. It is an item that the Board will have to itemize within Major Projects and Equipment in the operating budget. The Derynoski Masonry Project was not funded, and they are awaiting new pricing.

Mrs. DiNello stated that this document includes all of the projects that they are currently aware of that need to be done in the district. If there is something that has been requested or an upgrade that is needed, it is on this plan, and it is determined where it belongs within the five years. She noted that determining what year the work needs to be done is a major undertaking that the administrative team works together to determine. The current projects that are listed, such as the heating pumps for $80,000, is a carry-over from the NORESCO project. Thirty-six of the 41 heating pumps were funded and five were not, so it still needs to be done. The asbestos abatement is on the Capital Plan annually.

Mr. Connellan stated that he would instead like to see a 10-Year Plan, which will not happen this year. He spoke to Mr. Leary and Mr. Romano about this. He believed that the community would benefit from a 10-Year Plan; however, by statute, they are required to put a Five-Year Plan on the table. He felt that they needed to look longer term than five years for the facilities and buildings. Within that concept, he would like to see everything that needs to be done in the buildings. They need to look at it by school and get a better handle on it to put it project-based to blend with the Town. His experience has always been that, unless it is
something that comes forward that is an urgent health and safety matter, they are really entering projects at Year Five when doing a Five-Year Plan. For the fiscal health of Southington, it would be much better to have a longer view so they can do better planning. He noted that this is going to take some time to put together.

Mrs. Lombardi stated that, at the last Board meeting, they heard about the plans for the high school library. She asked if anything was built into the Capital Plan to reflect that work. Mr. Connellan replied that currently there is nothing in the plan. Mrs. Lombardi noted that is a great example of what Mr. Connellan was talking about in terms of by school. She asked if the principals have input in terms of technology. Mrs. DiNello pointed out that the principals are consulted and Ms. Lisa Jones visited every school site and communicated with each building principal of what the current plan was and asked them about new projects. They did not get many new requests from building principals because of the number of projects that are currently on the table. Mrs. Lombardi noted that the curtains in some of the schools have been there for a very long time. Mrs. DiNello replied that those are part of the operating budget and there have been reoccurring requests for drapes and curtains, which is not considered a Capital line item.

Mrs. Clark asked that, when they put together the 10-Year Capital Plan, would they look at everything regardless of whether it is operating budget, Capital Plan, or Major projects. Mr. Connellan replied that it would include everything that needs to be done, otherwise it ends up becoming a year-to-year piece and they cannot plan long-term for that. Mrs. Clark stated that what they have considered an operating expense versus a capital expense has changed. For the past several years, they have been fairly consistent, but they have had budgets in the past where some things come out of operating budget and some things come out of capital and the rules get changed. She agreed with Mrs. Lombardi that the Board needs to see everything regardless of which category it is put in. They need to see a full snapshot.

Mrs. Notar-Francesco thought that at the last meeting when discussing the high school library they have yet to determine what exactly the needs are. She asked if, because of that, it could be included in this Capital Plan. Mrs. DiNello replied that she expected to have something in this year’s Capital Plan if it reached over the $50,000 threshold, but they are doing the study now, and are looking at the different components, and need to determine what is truly Capital and what is operating budget and what makes up the changes that they want to make. She expects that to come back as part of the study that is being done.

Mrs. Queen asked Mrs. DiNello to explain the football bleachers. Mrs. DiNello replied that it was a Capital item last year and it wasn’t until the budget process ran through that they noticed the Town funded the atrium and did not do the Derynoski masonry. One of the top three priorities was the football bleachers; however, it was never folded into the Capital Plan because a determination was made at the Town level that it was considered a maintenance item. Knowing that, administration will now have to fund it within our operating budget. This was the high school football bleachers and the refurbishing of the underneath metal structure work that needs to be done.

Mrs. Clark asked why the re-doing of the brickwork at Derynoski is not a maintenance item and is considered a Capital item. Mr. Goralski replied that this would be a great question for their workshop.
Mr. Goralski thanked Mrs. DiNello because she is working with a new team on the Capital Plan. He thanked Mr. Connellan for the vision that he is bringing to it, along with Mr. Romano’s perspective.

c. Student Expulsion 2014-2015-02

**MOTION:** By Mrs. Notar-Francesco, seconded by Mrs. Carmody:

“Move to expel student case number 2014-2015-02 and to accept the stipulated agreement as presented by the Superintendent.”

Motion carried unanimously by voice vote.

d. Student Expulsion 2014-2015-03

**MOTION:** By Mrs. Notar-Francesco, seconded by Mrs. Clark:

“Move to expel student case number 2014-2015-03 and to accept the stipulated agreement as presented by the Superintendent.”

Motion carried unanimously by voice vote.

12. ADJOURNMENT

**MOTION:** By Mrs. Clark, seconded by Mrs. Notar-Francesco:

“Move to adjourn.”

Motion carried unanimously by voice vote.

The meeting adjourned at 8:45 p.m.

Respectfully submitted,

**Linda Blanchard**

Recording Secretary
Board of Finance Presentation
Community Turf Field Update

November 12, 2014

Agenda

› Maintenance of Turf Field
› Turf Field Complex Usage
› Turf Field Complex Schedule of Events
› Generated Revenue
Maintenance of Turf Field

- Labor provided by both Board of Education & Parks & Recreation employees on a rotating basis.
- Turf Field needs to be groomed every 100-125 hours of usage
- Maintenance Schedule (see next page)
- Rhino Maintenance Program- complete field inspection, deep grooming, de-compacting, magnetic metal collection, disinfectant application & personal review of maintenance procedure.
- Yearly cost - $4,600 plus additional year warranty

Turf Field Maintenance Schedule

<table>
<thead>
<tr>
<th>Synthetic Turf Field Maintenance Schedule 2012–2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct Nov Dec Jan Feb Mar Apr May Jun July Aug Sept Oct Nov Dec</td>
</tr>
<tr>
<td>Sweep</td>
</tr>
<tr>
<td>Groom</td>
</tr>
<tr>
<td>Rake</td>
</tr>
<tr>
<td>Magnet</td>
</tr>
<tr>
<td>Gmax Test</td>
</tr>
<tr>
<td>Heat Index</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Synthetic Turf Field Maintenance Schedule 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan Feb Mar Apr May Jun July Aug Sept Oct Nov Dec</td>
</tr>
<tr>
<td>Sweep</td>
</tr>
<tr>
<td>Groom</td>
</tr>
<tr>
<td>Rake</td>
</tr>
<tr>
<td>Pro Grass Rhino</td>
</tr>
<tr>
<td>Magnet</td>
</tr>
<tr>
<td>Gmax Test</td>
</tr>
<tr>
<td>Heat Index</td>
</tr>
</tbody>
</table>

Usage(hours) 126 165 221 120 30 104 171 145 53 126 1135
Turf Field Usage

- Community Turf Field complex being used as planned.
- All SHS teams such as football, boys & girls soccer, boys & girls track, boy's & girls lacrosse, girls field hockey, marching band, physical education classes, Unified Sports & graduation ceremony's. All town recreation teams such as midget football, boys & girls youth soccer, boys & girls youth lacrosse. Community events like Relay for Life.
- The field will also be available for special events & parks and recreation activities along with potential rentals.

Schedule of Turf Field
Potential Generated Revenue

- Board of Education former football field maintenance funding.
- Rental charges for usage by outside groups.
- Place a $1.00 fee up charge on game tickets to all events.
- Implement a $5.00 registration fee for youth league programs.
- Concerts, College LAX or Soccer & Town-wide events.
- Buy a "Engraved Brick Campaign"

Up charge $1.00 per ticket for High School events

- Home Football games $9,645
- Home Soccer games (boy's/girls) $1,857
- Home Field Hockey game $147
- Season passes $530

Total $1.00 per ticket sales $12,179

*Includes 2014 Fall High School events through October*
### Implement a $5.00 Registration Fee
Youth League Programs (Soccer, Football, Lacrosse)

- **Youth Lacrosse** $1,685
- **Youth Soccer League** $2,535
- **Travel Soccer** $1,030
- **Football League** $1,655
- **Travel Football League** $1,645

**Total $5.00 Fees Paid** $8,550

---

### Revenue Generating Roll Up

- **Board of Education (replacement fund)** $25,000
- **$1.00 per ticket on high school events (2013-14)** $12,179
- **$5.00 Registration Fee (Youth LAX, Soccer & Football)** $8,550
- **Buy a Brick Campaign (42 bricks sold)** $3,570
- **Turf Field Rentals** $1,300

**Total** $50,599
Thank You