

**SOUTHINGTON BOARD OF EDUCATION**

**SOUTHINGTON, CONNECTICUT**

**REGULAR MEETING**

**MARCH 10, 2011**

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The regular meeting of the Southington Board of Education was held on Thursday, March 10, 2011 at 7:30 p.m. in the Town Council Chambers, Southington Town Hall, 75 Main Street, Southington, Connecticut.

**1. CALL TO ORDER**

An Executive Session meeting, called to order at 6:35 p.m. by Chairperson, Mr. Brian Goralski, was held in Town Attorney Mark Sciota's Conference Room at Town Hall. Board members present were Mrs. Terri Carmody, Mrs. Colleen Clark, Mr. David Derynoski, Mrs. Rosemarie Fischer, Mrs. Jill Notar-Francesco, Mrs. Patricia Queen and Mrs. Kathleen Rickard. Absent was Mrs. Patricia Johnson.

Present from the administration was Dr. Joseph V. Erardi, Jr., Superintendent of Schools.

**2. EXECUTIVE SESSION FOR DISCUSSION OF PERSONNEL**

**MOTION:** by Mr. Derynoski, seconded by Mrs. Carmody:

**"Move to go into Executive Session, excluding the public and the press, for the purpose of discussing a Personnel Matter, and upon conclusion reconvene to public session."**

**Motion carried unanimously by voice vote.**

**MOTION:** by Mr. Derynoski, seconded by Mrs. Clark:

**"Move that the Board adjourn Executive Session and reconvene into public session."**

**Motion carried unanimously by voice vote.**

*Executive Session ended at 6:59 p.m.*

At 7:25 p.m., Mr. Daniel Hart, teacher at Southington High School, was recognized for receiving the Youth Prevention Education Award from the Substance Abuse Action Council for his work on the STEPS Coalition. Mr. David Destefano and Ms. Rebecca Migliaro, teachers at Southington High School, were also recognized for their dedicated service and outstanding leadership as co-chairpersons of the Southington High School NEASC accreditation process.

Mr. Hart, Mr. Destefano and Ms. Migliaro were presented with plaques. Refreshments were served.

### **3. RECONVENE MEETING ~ REGULAR SESSION**

The Regular Session was reconvened at 7:45 p.m. by Chairperson, Mr. Brian Goralski. Board members present were Mrs. Terri Carmody, Mrs. Colleen Clark, Mr. David Derynoski, Mrs. Rosemarie Fischer, Mrs. Jill Notar-Francesco, Mrs. Patricia Queen and Mrs. Kathleen Rickard. Absent was Mrs. Patricia Johnson.

Present from the administration were Dr. Joseph Erardi, Jr., Superintendent of Schools, Mr. Howard Thiery, Assistant Superintendent, Mrs. Sherri DiNello, Director of Business and Finance, and Mr. Frederick Cox, Director of Operations.

Student representative, Christopher Amnott, was present.

### **4. PLEDGE OF ALLEGIANCE**

Two Boy Scouts in the audience led the Pledge of Allegiance.

### **5. APPROVAL OF MINUTES ~ February 10, 2011**

**MOTION:** by Mrs. Notar-Francesco, seconded by Mr. Derynoski:

**“Move to approve the minutes of February 10, 2011.”**

ROLL CALL VOTE: YES – Mrs. Carmody, Mrs. Clark, Mr. Derynoski, Mrs. Queen, Mrs. Notar-Francesco, Mrs. Rickard, Mr. Goralski. ABSTAIN – Mrs. Fischer. **Motion carried with seven in favor and one abstention.**

### **6. COMMUNICATIONS**

#### **a. Communications from Audience**

**Bonnie Sica, 73 Huckleberry Lane,** spoke on behalf of the PTO Library Enhancement Committee. The committee is trying to enhance and improve the Southington High School library as indicated in the NEASC report. She and Helen Henne sit on the committee as parent volunteers. There are two student volunteers and the Library and Media Specialists, as well as the PTO Co-chairpersons. The committee asked a Library Planner from the State of Connecticut to look at the library to give the committee ideas of planning the space. She stated that the library is the most underutilized space at the school. It is as large as the cafeteria, but at any one time there are only 10 to 15 students in that room. The Library Planner suggested putting in some glass meeting rooms on one side to allow for tutoring, teacher meetings, and parent/teacher meetings. The committee is looking for an architect to do the drawings and to either donate their services or provide services at a greatly reduced cost.

Mr. Goralski recommended that the committee go through Mr. Cox, Director of Operations, for his expertise as they move along. Mrs. Sica replied that he was part of their committee.

**b. Communications from Board Members and Administration**

**Communication from the Board Members:**

Mr. Derynoski spoke on behalf of the Derynoski PTO and announced that they were planning a golf outing to fund a school-wide mosaic art project. The golf outing fundraiser, named the Derynoski Mosaic Open Golf Tournament, will be held on April 30, 2011 at Hawk's Landing. It is a shotgun start at 8:00 a.m., with a per-person fee of \$125 and \$450 for a foursome. These prices include 18-holes of golf, a banquet with a silent auction, and hole in one prizes and putting contest. Anyone interested can contact Kimberly Ferreira, Cultural Arts Chair, for more information at [derynoskimosaicopen@yahoo.com](mailto:derynoskimosaicopen@yahoo.com).

**MOTION:** by Mrs. Fischer, seconded by Mrs. Notar-Francesco:

**“Move to move Agenda Item 10 a. (SHS Baseball Trip Approval ~ Cooperstown, NY) to Agenda Item 8. b.”**

Mr. Goralski noted that there was a revised agenda and apologized for any confusion.

ROLL CALL VOTE: YES – Mrs. Fischer, Mrs. Notar-Francesco, Mrs. Queen, Mrs. Rickard, Mrs. Carmody, Mrs. Clark, Mr. Derynoski, Mr. Goralski. **Motion carried unanimously.**

Mrs. Rickard reported that she has been a supporter of Unified Sports, and this year she was given the privilege to help out Friday night at the Unified Theater presentation. She commended the Special Education Department from the head of the department to every teacher, paraprofessional, and staff member because they volunteer their time for every Unified Sports event and practice, and now for the Unified Theater. They are there on their own time supporting the students beyond the school day. She wanted to publicly thank the Special Education Department.

Mr. Goralski distributed a letter that Dr. Erardi received in the mail (*Attachment #1*) from the Connecticut State Board of Education requesting that the Southington Board of Education increase their Open Choice enrollment. Mr. Goralski stated that the Board has been increasing the number of Open Choice Kindergarten students for two years in a row. The state is requesting that 3% of Southington's population be out-of-district Hartford students. He stated that no money comes with these students, but the Board was happy to be part of the solution and felt that it was a great opportunity for students. He stated that the Southington Board of Education already planned to admit more Kindergarten students next year.

Mr. Goralski reported that he received a request from the high school. Dr. Semmel was moving forward with a NEASC recommendation regarding leveling. He announced that Mrs. Carmody would be serving on that committee on the Board's behalf.

Mr. Goralski announced that Governor Malloy was holding many Governor Town Meetings regarding his budget. There have been several meetings locally already, but there were upcoming meetings that Mr. Goralski felt that the Board should attend. There is a meeting in Bristol on March 14, on March 15 in Meriden, and on March 16 in Middletown. These Town Meetings are from 7:00 p.m. to 8:00 p.m. and open to the public. Mr. Goralski pointed out that

ECS, which is the biggest funding piece that comes to Southington, was not changing in Governor Malloy's proposal.

**Communication from Administration:**

Dr. Erardi introduced Ms. Holly Maiorano to the School Board and community. He stated that Holly has served for the past three months as Interim Senior Special Education Coordinator replacing Ms. Frances Haag who recently retired. He shared that the transition between the permanent coordinator and the work Holly has done over the past three months has been outstanding. He stated that she was doing terrific work and hoped the interim lasts for a while.

Dr. Erardi distributed a packet for the Administration Report to the Board (*Attachment #2*).

1. Summer School 2011: Dr. Erardi shared with the Board that the Middle School Summer School Program was coordinated out of Mr. Thiery's office and directed by Mr. Rick Terino.
2. Open Choice Enrollment: Dr. Erardi thought that the Board should have this as an agenda item at some point this spring. The overarching goal of the Sheff Legislation is, over time, to have districts that are either Sheff districts or region districts. The conversation through the courts and their goal for Southington is to have a 3% intake of Hartford students, which represents 204 students. He noted that the Board renewed and energized their Open Choice initiative last year with 17 students at Plantsville and South End Elementary Schools. For 2011-2012, they will continue to have intake in Kindergarten with an additional 10 students. He noted that there was a wide delta between where Southington is and where the projection is, and he thought that the Board needed to have a conversation on that. He noted that the letter Mr. Goralski distributed was Step One. In that letter there is data that has a strong recommendation for Southington to have a much greater number of students coming in next year. He stated that Southington would love to do that, but was not prepared to do that at this time. Dr. Erardi stated that the administration would prepare a report for the School Board and report back to the Board on that issue.
3. Southington Public School Applications – CREC/Hartford Magnets: Dr. Erardi reported that there were 114 students who have applied for either CREC or Hartford magnet schools. He thought that it was important to point out that there were 114 applicants this year compared to 87 applicants from last year. At this point, the unknown was how many students would be accepted through the lottery. He noted that the Hartford magnets are without cost, and the CREC magnets have tuition dollars attached to it.
4. DePaolo Courtyard Project: Dr. Erardi reported that he was immensely proud of this project. Andrew White, who is a senior at the high school, has made the DePaolo Courtyard his Eagle Scout Project. Dr. Erardi noted that Andrew has taken on an enormous responsibility to complete this project in the next two months and is soliciting local businesses. Dr. Erardi pointed out that Andrew was a young man with great determination and stated that he knew this project would

be completed and done well. He was pleased and proud of this young man for taking on such an adventure.

5. Unified Theater – Southington High School: Dr. Erardi reported that last Friday there were approximately 500 people in the audience. On March 24, he will work with Dr. Semmel to have the student leaders and the advisors come forward to share their passion and to be recognized by the Board.
6. Middle School Projected Enrollments: Dr. Erardi reported that last year the Board discussed the widening gap between the two middle schools and how they were going to try to alleviate that situation. For the present enrollment, there is a delta of 94 students, with Kennedy having 842 and DePaolo with 748. The numbers for next year would be reduced by 70 students, assuming that every student is passing and moving onto ninth grade, and every fifth grader is moving forward to sixth grade. At this point, administration is not making any further recommendation for movement regarding the two split schools that are Kelley Elementary School and Derynoski Elementary School. Dr. Erardi pointed out that on the NESDEC document (*Attachment #3*) he added two numbers in red that indicate actual enrollment compared to projected enrollment numbers. The 1590 is the actual number for this year for grades 6-8, and the 1628 is the projection for next year. It gives the Board a sense of how close the NESDEC numbers are that they received.

Mrs. Fischer asked if there was a way they could go back farther to find out what the estimate was versus the actual so the Board could get more of a sense of it. Dr. Erardi replied that he would get that for the Board.

Mr. Goralski announced that this was the first Board meeting since Mr. Thiery's public announcement of his promotion. On behalf of the Board of Education, he congratulated Mr. Thiery stating that Southington's loss was Haddam/Killingworth's gain. He noted that the curriculum moved forward while Mr. Thiery was in Southington, the students achieved at greater levels, and the Board appreciated all that Mr. Thiery has done. He wished Mr. Thiery the best of luck. Mr. Thiery pointed out that he had one more Board meeting to attend and would save his parting comments until then.

### **Communication from Student Representative:**

Dr. Erardi announced that there was a Pirate in the house and congratulated Mr. Amnott who will be attending Seton Hall University next year.

Mr. Amnott reported on the following:

- He announced that there would be a meeting after school on Tuesday, March 15 in Room 201 for all girls interested in playing soccer in the fall.
- There will be a 5K walk / fundraiser for the Southington Land Conservation Trust on Sunday, May 22, 2011. Registration, before May 1, is \$20. For more information call 860.621.9553.
- The Capitol Region Inter-district Leadership Academy invites sophomores and juniors to apply for a seven-day all expenses paid outward bound experience in Colorado from June 26-July 3, 2011. The deadline for

applications is March 25. See the Guidance Department for more information.

- Anyone interested in becoming a class officer must complete an application for a position. Applications are available on the Class of 2014 webpage or from Mr. Destefano and Ms. Migliaro. He congratulated those teachers for the award they received this evening.
- The Friends of Rachel Club will be hosting a Movie Day on Monday, March 14 after school. There will be pizza and refreshments. The cost is \$3.00 and they will be showing the movie "How to Save a Life."
- Mr. Amnott congratulated Mr. Thiery and would save his speech for the next meeting.
- CAPT was being administered at the high school.
- The Girls' Basketball team lost to Danbury 66-31 in the first round of the State tournament.
- The Boys' Basketball team lost to Holy Cross 72-68 in their second round State tournament game.

Mr. Goralski called for a moment of silence because the school system lost two valuable contributors to the district since the last Board meeting. Mr. D'Angelo, known as Coach Dom, was a teacher, coach and the athletic director in the school system for many years and recently passed away. Ms. Cheryl Jankura, an art teacher at Southington High School, passed away this week.

## **7. COMMITTEE REPORTS**

### **a. Curriculum and Instruction Committee Meeting ~ March 3, 2011**

The meeting minutes were distributed (*Attachment #4*). Mrs. Carmody reported that at their last meeting they had a presentation by three middle school Unified Arts teachers regarding the instructional changes that have taken place. She noted that there were several administrators at this meeting, as well as Mrs. Notar-Francesco, Mrs. Queen and herself. She stated that it was a wonderful meeting. She noted that Todd Prendergast, who is a technology teacher at DePaolo, explained to the committee how they have changed in technology to give the students open-ended questions and teach 21<sup>st</sup> Century skills. For example, Mr. Prendergast spoke about an activity called Marble Madness in which the students in the class had to collaborate to put it together while being timed. Mrs. Carmody stated that Mike Lodovico, a physical education teacher from DePaolo, explained the changes in physical education, focusing on team work skills and the life skills that students need in the future. They developed a rubric and gave a sample lesson. Mrs. Carmody reported that two Family and Consumer Science teachers from Kennedy, Kirsten Elliott and Megan Juhase, gave a presentation on what the students are doing in those classes regarding 21<sup>st</sup> Century skills and higher-level thinking skills. The students were given a piece of fabric and had to figure out how to make a carry bag for a wheelchair or a walker. The students were going to donate their completed projects as a community service. The Culinary Arts teacher gave a lesson where she gave the students ingredients and they had to figure out a recipe. The students had to demonstrate how they could work together to solve a problem, which is a life skill, and they were involved in baking bread and breadsticks that they donate to Bread for Life, another community service project.

Mrs. Notar-Francesco noted that the physical education teacher told the committee that the students were much more engaged in the activities now than they previously had been. There were many students who previously did not change for gym or who would sit on the sidelines. Now students race to the gym to participate and are engaged as active learners in the classroom. Mrs. Notar-Francesco had copied a sample physical education lesson for the Board (*Attachment #5*) to demonstrate how teachers are incorporating 21<sup>st</sup> Century skills.

Mrs. Queen added that Mr. Lodovico stated the emphasis was away from gaming and towards physical fitness for life. They are learning skills that they will have moving forward for life, as opposed to competitive games, and that was why the students were so excited. Mrs. Notar-Francesco added that they were also learning at a higher critical thinking level.

Mrs. Carmody added that the Extended Day Kindergarten Program was also discussed at that meeting and was on the Board's agenda this evening. The committee also discussed the Standards-based Report Cards and was looking at the suggestions from the parents and teachers with an update to the Board to be forthcoming.

#### **b. Policy and Personnel Committee Meeting ~ March 9, 2011**

Mrs. Fischer reported that the committee addressed the policy regarding Lost Textbooks and endorsed the existing policy and regulation (*Attachment #6*). The committee did not feel that it needed to be changed because they addressed the Board's intent. The committee believed that the high school needed to address the procedural changes to better track and account for the lost textbooks and what the consequences would be if the students do not pay for the books that they have lost. The committee will ask the high school administration to bring a plan to them at their May meeting.

Mrs. Fischer reported that the committee discussed NIMAC, which is a policy mandated under IDEA and describes how and when the district will be obligated to access modified instructional materials through the National Instructional Materials Access Center (NIMAC) in order to comply with the National Instructional Materials Access Standard for students with visual impairment or print disabilities. The committee reviewed the draft policy from Shipman and Goodwin and made a couple of changes for format and clarity. The committee endorsed the policy that will be coming to the full Board for review at the March 24 meeting.

Mrs. Carmody asked the administration about the status of the collection of money for lost textbooks. Dr. Erardi stated that he did not have an update and would get one for her. Mr. Goralski pointed out that the regulations clearly state it; however, the committee is asking the high school administration for some procedural changes. He asked if that should be written into the regulations. Mrs. Fischer replied that they have the policy and they have the regulation, and they both are highly worded. As in other things that they do, there are guidelines and handbooks addressing how they are going to enforce it. She added that the rules were there; however, they were not being followed.

Mrs. Clark thought that it was the process that they were examining, how the process works, what it is now, and where they could make improvements. Mrs. Fischer noted that this comes up at every budget workshop through the years, and they would be remiss if they did not address it now.

## **8. REPORT OF THE SUPERINTENDENT**

### **a. Personnel Report**

**MOTION:** by Mrs. Notar-Francesco, seconded by Mrs. Carmody:

**“Move to approve the Personnel Report, as submitted.”**

**ROLL CALL VOTE:** YES – Mrs. Clark, Mrs. Fischer, Mrs. Queen, Mrs. Notar-Francesco, Mrs. Carmody, Mr. Goralski. ABSTAIN – Mr. Derynoski and Mrs. Rickard. **Motion carried with six in favor and two abstentions.**

### **b. SHS Baseball Trip Approval ~ Cooperstown, NY (formerly agenda item 10.a)**

**MOTION:** by Mrs. Rickard, seconded by Mrs. Notar-Francesco:

**“Move to approve the field trip for the SHS Varsity Baseball Team to participate in a regular season game at Double Day Field in Cooperstown, New York, as recommended.”**

Mrs. Notar-Francesco stated that the field trip form was put together very well, along with the supporting documentation. She was very appreciative of the amount of information provided.

**ROLL CALL VOTE:** YES – Mr. Derynoski, Mrs. Fischer, Mrs. Queen, Mrs. Notar-Francesco, Mrs. Rickard, Mrs. Carmody, Mrs. Clark, Mr. Goralski. **Motion carried unanimously.**

## **9. OLD BUSINESS**

### **a. Town Council / Board of Finance Communications**

Mr. Goralski thanked everyone for attending Monday’s Public Hearing and noted that the Board continues to communicate with the Board of Finance. He thought that it was well attended, but with very few speakers. He took that as a compliment because there was not a great deal of the budget’s content that was spoken to. He thought that the budget was well received by the Board of Finance. He noted that the few speakers who spoke addressed only one item. Mr. Goralski stated that Mr. Leary, Chairman of the Board of Finance, asked where the Board of Education stands, as a district, right now for 2010-2011. He asked the administration to look at that and get back to Mr. Leary. Mr. Goralski noted that Mrs. DiNello does this regularly and would have the numbers readily available in her office. He would like to share that information with the Board of Finance prior to their action at their upcoming meeting. Mr. Goralski added that it was important, if there were any changes in retirement or any other issues within the budget, that the administration brings it before the Board at their March 24 meeting so they could share it with the Board of Finance.

Mr. Derynoski recalled that around this date last year the Board froze the budget because of unknowns and they got through the year in great shape. He questioned if administration had heard from the State on the Excess Cost monies. Mrs. DiNello replied that they had. Traditionally, they get the first payment for Excess Costs at the end of February, which they did. Right now, it looks like the State will be funding it at 76%; however, they are anticipating some

additional changes with the second wave of information, and it may end up funded closer to 74%. Administration budgeted for 75% this year, so it looks like they are on target to receive what they had anticipated from the grant. Mr. Goralski wanted to be sure that other Boards understand that nothing is really known until the last day of school. He asked Mrs. DiNello to keep reminding the other Boards about the many unknowns in her documentation. Mrs. DiNello stated that she was in the process of collecting the data. She asked administrators to report to her by March 14 where they were with their budget line items as of the end of February. It would give her some time to review that. She has a meeting with the Special Education Coordinators at the end of next week to review their budget. She will then be able to return to the Board with an analysis of what the projections are for the end of the year.

Mr. Goralski noted that the Board of Finance's official action on the Town and the Board of Education budgets would be at a meeting on March 30, 2011 at 7:00 p.m. in the Town Council Chambers.

**b. Construction Update**

Mr. Cox reported that the Plantsville project was just about completed. They had the opportunity to test the emergency power generator last Friday morning. Mr. Cox and the staff witnessed it functioning very well when there was a power outage with a transformer in Plantsville center. They had a similar situation last fall when they were able to test the South End School generator. With springtime arriving soon, they will be addressing the final issues at South End School.

**c. Facility Committee Update ~ North Center School**

Dr. Erardi reported that members of this committee would be receiving notification this weekend to reconvene on April 4, 2011 at 7:00 p.m. at Plantsville Elementary School. The committee has not met for six weeks and this would bring the committee together to talk about what has taken place at North Center and what has taken place this evening with architects.

Mrs. Rickard asked if this was the Board's Facility Committee or the new committee. Dr. Erardi replied that it was the Board's. Mr. Goralski clarified that this was the ad hoc Facility Use Committee. Dr. Erardi added that it now includes Planning and Zoning membership.

**d. Middle School Feasibility Study Discussion ~ Fletcher Thompson**

Dr. Erardi reported that this was a request from the School Board on February 10 and he thought that it was important just to have the following "assumptions" that may guide the conversation. The question that they did not have an answer to was the "what if." What if they make a request with a projection that they cannot fulfill regarding state reimbursement? Dr. Erardi stated that, if they look at the data that they had one month ago on the NESDEC sheet, the 1,622 students was the largest projection going forward. If they look to increase each building to 900 students, that would be a 10% overage. If they made an assumption (these are not accurate numbers) for a 10% overbuild, that one of the schools will cost \$40 million, and that they would receive a 50% reimbursement on every dollar (the State would pay 50 cents on the dollar and Southington would pay 50 cents), the actual cost would be \$20 million that Southington would pay. Dr. Erardi stated that, if they were not able to meet that 900-student capacity and the 811 is an accurate enrollment number, building capacity would be at 90%. Assuming that they had

asked for square footage for 900 students rather than 811, 90% of \$20 million is \$18 million. The additional cost (penalty) to the Town would be \$2 million.

Mr. Goralski wanted to restate to the public that the \$40 million was just an imaginary number.

Dr. Erardi stated that the intent of this information was to give the Board a sense of the gravity of where the discussion will go. He was surprised that they were able to metric down with the State Facility Unit (SFU) to get this information. He thought that the most difficult conversation was how does the School Board be fiscally responsible knowing that the last thing they want to do is build a school that is too small or have a conversation with the electorate about why they built the school too big.

Mrs. Fischer wanted to clarify that, if they do overbuild it by 10%, the Town has to pay \$2 million extra. Dr. Erardi replied that was correct.

Mrs. Queen wanted to clarify that, since those numbers are imaginary numbers, the State would reimburse 50% of the cost at whatever the enrollment actually ends up being. Mr. Goralski interjected and asked the Board not to use the \$40 million number or any numbers because they were fictitious numbers. Mrs. Queen continued and questioned that, if the enrollment number is "exactly on," then the State would reimburse 50 cents on a dollar. She questioned what would happen if it was wrong. Dr. Erardi replied that, if they have the data from NESDEC, and the Board based their decision on that data, the Board could fall back on that data; the State acknowledges that the best information was done by NESDEC, then the Board would be in good shape and would be fine. Mr. Goralski asked if that would apply even if they miss the enrollment number. Dr. Erardi replied that was correct. Mrs. Queen questioned what would happen if they were to go over. Mr. Goralski replied that, if they build bigger than these numbers justify and they don't hit those numbers, the penalty would be percentage-based on the amount that they were off by. Dr. Erardi replied that was correct.

Mrs. Fischer stated that in the year that they take that measurement they might be under, but the next two years they might be over. Dr. Erardi stated that for a long period of time the State Facility Unit (SFU) gave local Boards a much wider range. It was their belief that there was abuse by School Boards who had clear vision of what they needed and they were building two or three times the size of what they truly did need. He noted that this was the reason why the Board was in the position that they were tonight.

Mr. Cox noted that the point in time was an eight-year projection enrollment and they were picking the highest number as projected on the professional NESDEC report. If they pick a number off that report and they don't hit it, there is no penalty involved. Mr. Goralski stated that it worries him that Dr. Erardi gave them 1,628 for enrollment, which was already six students higher than the highest eight-year projection. He asked if they could use the 1,628 number. Dr. Erardi replied that if they have it documented they would be good to do that.

Dr. Erardi noted that there was one additional piece of information that the School Board asked for and he had that information. It was brought up by Mr. Derynoski whether they could house all-day Kindergarten at the eight elementary schools. Dr. Erardi noted that Mr. Thiery met with all eight elementary school principals and could update the Board on what that would look like.

Mr. Thiery reported that he asked all elementary school principals to weigh in if an all-day Kindergarten could be housed in their current facility and, if so, at what impact. The response from all schools was that it could be housed. However, in most of the schools it meant either the loss of an art room, music room or a community room. In one school, it meant the loss of speech and other related service rooms. There was only one building that responded that it could be housed without impact to the school this year.

Mr. Derynoski stated that he would hate to be in a position to have to take three steps back after just taking the last seven or eight years to get to where they currently are. They have a decent curriculum with art and music, along with the spaces, and there is some parody between all the schools. Mr. Derynoski felt that Southington was one of the few districts that did not have all-day Kindergarten. Mrs. Notar-Francesco replied that was not true. Mr. Derynoski continued that, if the Board considers going the route of having one school house Grades 5-6 and another Grades 7-8, the middle schools in their projected form are then too small.

Mrs. Notar-Francesco believed that most of the State did not have full-day Kindergarten. The numbers that she researched revealed that about 49% of districts in the State have some form of either full-day Kindergarten or extended day Kindergarten. There are actually only 62 districts in the 2009-2010 year that had true full-day Kindergarten. She stated that this information came from the State Department of Education. Mr. Derynoski felt that the trend was going to all-day Kindergarten.

Dr. Erardi believed that the work the Board has charged the architects to do was a Grades 6-8 renovation. However, from the conversation that was taking place right now, if the Board opts to build beyond the largest number, it may serve as a safety zone for them especially if the numbers are "spot on" accurate. He believed that the focus this evening was to give Fletcher Thompson Architects enough information for them to move forward. Dr. Erardi noted that Mr. Thiery was involved in the initial conversations for the Ed Specs. At some point, the Board has to reach a majority or consensus on how big they are going to build.

Mrs. Carmody stated that she is a member of the SEED Committee. At their last meeting, she asked about how many possible new developments would consist of families. She noted that there are several that are in the works should the economy improve and people can continue to build. She asked if that was reflected in the projections. Dr. Erardi replied that NESDEC factors in real estate turnover and new residential construction. They address migration in and out of the schools, dropouts and transfers, births to residents and retention in the same grade. Their largest concern is the decrease in lower number of births to Southington residents and that was what is driving this right now. He believed that NESDEC did their homework with their projections. They also factor in a 1%-2% gap between actual and what takes place. Mrs. Carmody wanted to know if they get that information from the Town. Dr. Erardi assumed so, but would find that out to be perfectly clear.

Mrs. Fischer asked if they build bigger schools now for anticipated full-day Kindergarten in the future, they would be penalized quite a bit on the reimbursement because they would not hit the numbers now. Dr. Erardi replied that the window was after occupancy they have four years until a project could be closed out. Mr. Cox responded that the State likes the school to be closed out one-year after the Board accepts the project as complete. Mrs. Fischer noted that they would then have to implement the full-day Kindergarten within that time period.

Mr. Goralski stated that he was uncomfortable with the 1,622 number because the administration shows him 1,628. If the architects design and build to the maximum allowed, that is the capacity of the building by Ed Specs. Currently, they have two middle schools that are 150-200 students over the original design. With the new design, would they be able to have some ability to compensate for the strictness of this rule should they have growth?

Mr. Curt Krushinsky and Joseph Costa from Fletcher Thompson, who were in the audience, came to the podium to answer this question. Mr. Costa responded that they hear these conversations from Boards of Education whenever they are talking about an Ed Specs, or how big to build a school, or the State reimbursement issue. One of the things that they talk about is the fact that BSF (Bureau of School Facilities) was put into place by the legislature to help the Boards of Education and to help school administrators build better schools. He noted that BSF was not the enemy; they were actually the School Board's friend and were put into place to help districts and to use State funds to help the Board of Education build better schools and provide better educational facilities for the students. Lately, they have been under a lot of pressure by the legislature to keep the costs in check. There are certain laws and regulations that are written that have certain levels of interpretation. The BSF are not attorneys and they often turn to different members within their group to answer these tough questions. Mr. Costa stated that, as of tomorrow, they were going to be sitting with school administrators and teachers to actually start the whole programming process. They are going to use approximately 1,622 or 1,628 as their target enrollment. There are certain flexibilities within a particular classroom to calculate capacity. The numbers of classrooms will depend on how the school is organized in terms of teams of 6-7-8 or the number of grades or modules and the size of the existing rooms. All this will dictate how many children they can comfortably put in the school and effectively teach. Mr. Costa stated that all those factors will have an impact on the number of children that could comfortably fit into the school and properly teach in the 21<sup>st</sup> Century. Those are the things that they are going to begin talking about.

Mrs. Queen asked if he was saying that the design can allow for more or less students in the classroom that would have flexibility within it. Mr. Costa replied that the short answer was that they would know a lot more after tomorrow because they will begin to understand how the district is teaching right now and how the district plans on teaching the next generation in the future. These schools are 20-25-30 year projects and they have to be flexible and adaptable as educational needs change. The answer to Mrs. Queen's question is that after tomorrow they will have a better sense of what the current capacity of the building is, what the deficiencies are, what the problems are and what the capacity is of each of the classrooms. They want to work within the current framework as much as possible. It is not their intent to wipe the slate clean and start a new school. In many respects, they are going to take advantage of what is already there as an asset, build upon it, if necessary, modify it, if necessary, and then make recommendations to the district on what the most efficient approach is to make this a better school for the number of children.

Mr. Goralski felt that, with the architects work beginning tomorrow, he would like to have this as an agenda item at the next Board of Education meeting. He stated that the Board has to come to that meeting prepared to make a direction for the architects to officially move forward with this plan. He stated that he would always be uncomfortable with the 1,622 because they have already passed it. He would like to know that, if they say use 1,628 because that is the number that they can justify, but it could perhaps accommodate 1,700 (850 students in each

building), he could see that as a reality. As they learned tonight, that is the number that is in place because they currently have 849 students at Kennedy Middle School right now. If a residential development is built near DePaolo Middle School, they could be up to 849 students at DePaolo right now.

Mr. Goralski told Mr. Krushinsky and Mr. Costa that he was happy to have them back working with the Board on the two middle schools because Plantsville School is a “jewel.”

**e. Knightvertising**

Mrs. Carmody distributed a handout (*Attachment #7*). She stated that it was a pleasure working with the Southington High School Business Department. There are many business classes involved in Knightvertising. She noted that the marketing strategies have been fantastic. She referred the Board to the financial spreadsheet and the income for 2009, which showed where the money went and how much was made, including the 25% that went back to the Business Department. She noted that the two grants that were awarded last year were given to the Women in Engineering and the bus for the trip to China. They currently have a balance of \$11,387.00. This week the Business Department sent letters to each of the schools informing them of the grant money available and what is needed to apply for a grant.

Mrs. Carmody noted that the students did not sell as many signs in the second year of this program and felt that the economy had a lot to do with it. They have taken to personally visiting and calling the businesses to solicit funds. They talked about reducing the costs of the banners; however, they cannot do that until the people whose three years of paid advertising has expired. She noted that the grant applications are due in the middle of April and they will make the award decision in May. Mr. Goralski asked who makes the decisions on the grants. Mrs. Carmody replied that the committee was made up of local businessmen such as Rick Veilleux (TD Bank), Mike Killian (Record Journal), Philip Goodwin (Purchasing Agent), Aurora Pedrolini (Business Department Chair) and herself. Mrs. DiNello clarified that it was the Business Advisory Council that has been in existence at the high school. The students do a prescreening of the application to make sure that they meet the requirements and then they pass it on to the Business Advisory Committee.

Mrs. Carmody was going to make certain that the teachers understand that this was another way for them to get grant monies besides the Southington Education Foundation. She felt that the students have done a good job.

Mr. Derynoski asked if there was any discussion related to telemarketing. Mrs. Carmody replied that they have done that. It was suggested by a committee member that they start selling signs for the gymnasium. Mrs. Rickard noted that there was not any wall space in the east gym and they would have to use the west gym. Mrs. Carmody did not think the Board liked that anyway. Mr. Goralski agreed and stated that the gym walls were for celebrations.

Mrs. Carmody stated that a committee member asked if they could solicit vendors with whom the school system does business. Mrs. DiNello replied that she would not be comfortable providing students with a list of vendors the system school does business with. She would encourage the students to do cold call telemarketing to businesses and thought that it would not be appropriate to share the vendor list. Mrs. Carmody stated that the students have worked diligently on this, and they were disappointed that they were not bringing in more sales.

**f. Kindergarten Extended Day Program**

Mr. Thiery reported that this was a standing agenda item to continue to update the Board on the progress of developing the Kindergarten Extended Day Program. They were developing a committee to look at the selection criteria to determine what students would be eligible. The committee was formed and being co-chaired by Sally Kamerbeek and Karen Smith. It is made up of the two co-chairs, Dale Riedinger (Math/Science Coordinator), Betsy Chester (Language Arts Coordinator) and Kindergarten teachers and Literacy Specialists representing the schools. They met for the first time this afternoon. They were well on their way to selecting the combination of assessments, students' academic progress, developmental, emotional and physical progress. The committee will meet again in a couple of weeks and they anticipate having concrete selection criteria early in April.

**10. NEW BUSINESS**

**a. SHS Baseball Trip Approval** (*Moved to agenda item 8. b.*)

**b. 2010-2011 End of the Year School Calendar**

Dr. Erardi distributed a two-page handout (*Attachment #8*). The front page is the letter that was electronically sent to parents, guardians and grandparents. The second page represents where they are this evening regarding weather delays. His recommendation to the Board was to follow their past practice. The Board has always made the decision for graduation at their first meeting in April. With the last snow event on February 2, he would strongly endorse that the Board leave the April school break as is. If nothing else takes place, Thursday, June 23, 2011 would be the last day of school. Dr. Erardi told Mrs. Queen that last year the School Board had a very lengthy discussion to work in partnership with the Substance-Free All Night Graduation Party. Last year, they concluded that the difficult day to graduate was on a Monday because many of the vendors and businesses were closed and unable to supply their food donations to the graduating class. He stated that, if they do have additional days, he would be working around Monday unless the Board has a different feeling this year. Dr. Erardi stated that his recommendation for April 14 would be that their last day of school and graduation would be held on Thursday, June 23, 2011.

Mr. Goralski noted that he was nervous last week with the heavy rains and the flooding that occurred in Southington. He complimented Dr. Erardi for his communication with the schools and parents and to Mr. Dean Barnes of New Britain Transportation. Although there were 20 different streets closed due to flooding in Southington, all the students arrived and were brought home safely. Dr. Erardi thought that it was important to note that by 7:30 a.m. there was a phone call from the new Town Manager to his office letting him know that the Town was on it and that safety officials were there and would do their absolute best to make sure that South End School had a full day of school. Mr. Goralski noted that at South End School people had to enter through the exit due to the flooding.

**c. Healthy Food Certification**

**MOTION:** by Mrs. Rickard, seconded by Mr. Derynoski:

**“Move that all food items offered for sale to students in schools will not meet State standards for the period of July 1, 2011 through June 30, 2012.”**

Mrs. DiNello pointed out that this was the second year that administration recommended to the Board not to follow the guidelines. Mrs. DiNello noted that she and Ms. Nya Welinsky, Food Service Director, mentioned at the last Board meeting that they knew there was a reauthorization coming with some changes. However, at this time their recommendation was to continue with the School Lunch Program as they have been doing.

Mrs. Notar-Francesco stated that two years ago, when they talked about this, they had been certified and then the Board decided not to recertify. At that time, they had a discussion about the DECA store. She asked if anyone had monitored it to see what the store was selling because at one point the DECA store needed to change some of their items. Her concern was that they would go back to selling unhealthy items. Mrs. DiNello replied that she has not spent her time monitoring the selection of food items being offered there, but she would follow-up with the high school administration and she would get a listing of the current items being sold.

Mr. Goralski clarified that what prompted the Board to opt out was not because they wanted unhealthy people, it was about selling a bagel that was small that did not create sales versus selling a regular size bagel which created sales. Mrs. DiNello wanted to be clear that there is revenue that they are turning away by not following this guideline. However, it has been their experience that Ms. Welinsky continues to meet the guidelines required for reimbursement for the meals that they sell on a daily basis. They meet the nutritional requirements or they would not be able to get Federal funding. Due to the loss of revenues generated from fundraising, the DECA store and the Corner Café to meet this specific grant reimbursement, it was decided that it did not make financial sense.

Mrs. Notar-Francesco asked if the State had reduced the reimbursement. Mrs. DiNello replied that they still held it at 10 cents a meal.

ROLL CALL VOTE: YES – Mrs. Queen, Mrs. Rickard, Mr. Derynoski, Mrs. Carmody, Mrs. Clark, Mrs. Fischer, Mrs. Notar-Francesco, Mr. Goralski. **Motion carried unanimously.**

**d. Board-level Decision on Grievances Filed by AFSCME Council #4, Local 1303**

**1. Written reprimand issued 11/30/10**

Dr. Erardi stated that, due to information that was brought to his office today, he requested that the Board table indefinitely agenda item 10.d.1.

**MOTION:** by Mr. Derynoski, seconded by Mrs. Rickard:

**“Move to table Agenda Item 10.d.1. Written reprimand issued 11/30/10.”**

ROLL CALL VOTE: YES – Mrs. Notar-Francesco, Mrs. Queen, Mrs. Rickard, Mrs. Carmody, Mrs. Clark, Mr. Derynoski, Mrs. Fischer, Mr. Goralski. **Motion carried unanimously.**

**2. Pay rate for catering services on Election Day 2010**

Mrs. DiNello explained that this was a grievance that was received regarding the pay for cafeteria employees who worked on Election Day, serving teachers at Professional Development. They were questioning the contract language regarding call-in pay. A committee of the Board of Education met that included Mrs. Carmody, Mrs. Johnson, Mrs. Queen and Mrs. Clark. The committee heard the grievance and upheld the decision of the administration, which now comes before the Board to vote. Mrs. DiNello stated that the Board had a copy of the letter dated February 28, 2011 from Mrs. Carmody to the union telling them of the committee's recommendation to the full Board. She also included page nine of the AFSCME contract where Section VII, "Call-in Pay," was being questioned.

Mrs. DiNello added that this was one of the things that Board Attorney Rich Mills has been trying to fix in the contract. It is very unusual to have contract language where there is a committee of the Board who hears the grievance and needs to take action, and then it comes back to the full Board for a vote. She noted that Attorney Mills believes that it should either come before the full Board, or the committee should make the final decision because they heard the grievance. Mrs. Rickard stated that she did not feel qualified to make any decision because she does not know anything about it.

Mrs. DiNello gave a brief description of the issue to the Board. She explained that there were individuals who for years have been given the opportunity to work on Professional Development Days in the cafeteria to provide coffee and Danish in the morning when the teachers come in for professional development. The opportunity to work is traditionally scheduled more than a week in advance. This has been something that has been ongoing during her tenure in the district. The money comes from the professional development account and is a courtesy that has been provided in the mornings. The work hours are offered to the cafeteria employees in the school buildings where they are holding professional development. They are asked if they would like to work the additional hour or two to come in, set-up, serve, clean up and leave. The cafeteria employee could refuse to work the additional time and someone else would be asked. For the first time this year on Election Day, an individual questioned why they were not receiving the minimum of two hours and being paid at time and one-half for coming in to provide this service. The individual felt that this was considered "Call-in Pay." Administration's understanding of the contract language for "Call-in Pay" is when an individual has completed their work day, gone home, and due to an emergency in the evening because of an alarm call, water damage, etc., they get called back into the school building to work. Due to the inconvenience of that, they would be paid for a minimum of two hours at time and one-half. This grievance does not fall under the category of "Call-in Pay" and is looked at as additional hours that they are offered to work. Mrs. DiNello stated that the subcommittee upheld that decision.

Mrs. Carmody added that, if they were hired for one hour and if they went a little over an hour, then they were paid for one-half hour. Mrs. DiNello clarified that they were always paid for the hours that they actually worked that day.

**MOTION:** by Mrs. Queen, seconded by Mrs. Notar-Francesco:

**"Move to uphold the recommendation of the subcommittee."**

Mr. Goralski stated that he would be abstaining, unless needed to break a tie, because of his personal connection outside of the Board of Education serving on AFSCME.

Mrs. Fischer wanted to know if, when the committee met and talked about Section VII in the contract, there was conversation around the last sentence regarding midnight through 5:00 a.m.; she believed that shows emergency and intent. She thought that it was important to note that, if the call back was between midnight and 5:00 a.m., it clearly leads her to think the whole event has to do with an emergency. Because of that sentence, she was comfortable with how the subcommittee and administration interpreted it. Mrs. DiNello added that she was part of the AFSCME Negotiating Committee representing the Board; they had many conversations regarding "Call-in Pay" during contract negotiations and she was very comfortable in denying the grievance. The situation arose because they now have expanded elementary schools with new staff who have the first-time opportunity to work in this capacity, and they were questioning the contract language.

ROLL CALL VOTE: YES – Mrs. Queen, Mrs. Rickard, Mrs. Carmody, Mrs. Clark, Mr. Derynoski, Mrs. Fischer, Mrs. Notar-Francesco. ABSTAIN – Mr. Goralski. **Motion carried with seven in favor and one abstention.**

# **11. EXECUTIVE SESSION FOR STUDENT MATTERS, PERSONNEL AND CONTRACT NEGOTIATIONS**

**MOTION:** by Mr. Derynoski, seconded by Mrs. Clark:

**"Move that the Board go into Executive Session, excluding the public and the press, for the purpose of discussing Student Matters, Personnel and Contract Negotiations, and upon conclusion reconvene to public session."**

**Motion carried by voice vote.**

The meeting adjourned at 9:10 p.m.

Respectfully submitted,

*Linda Blanchard*  
Recording Secretary

**SOUTHINGTON BOARD OF EDUCATION  
SOUTHINGTON, CONNECTICUT**

**EXECUTIVE SESSION #1  
MARCH 10, 2011**

Mr. Brian Goralski, Board Chairperson, called the Executive Session #1 to order at 6:35 p.m.

**Members Present:** Mrs. Terri Carmody, Mrs. Colleen Clark, Mr. David Derynoski, Mrs. Rosemarie Fischer, Mrs. Jill Notar-Francesco, Mrs. Patricia Queen, Mrs. Kathleen Rickard and Mr. Brian Goralski.

**Members Absent:** Mrs. Patricia Johnson.

**Administration Present:** Dr. Joseph V. Erardi, Jr., Superintendent of Schools.

**MOTION:** by Mr. Derynoski, seconded by Mrs. Carmody:

**“Move that the Board go into Executive Session, excluding the public and the press, for the purpose of discussing a Personnel Matter, and upon conclusion reconvene to public session.”**

**Motion carried unanimously by voice vote.**

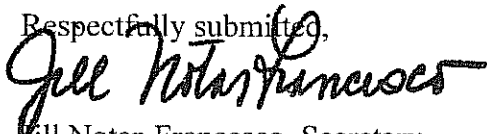
**MOTION:** by Mr. Derynoski, seconded by Mrs. Clark:

**“Move that the Board adjourn Executive Session and reconvene into public session.”**

**Motion carried unanimously by voice vote.**

*The board reconvened public session at 6:59 p.m.*

Respectfully submitted,



Jill Notar-Francesco, Secretary  
Southington Board of Education

**SOUTHINGTON BOARD OF EDUCATION  
SOUTHINGTON, CONNECTICUT**

**EXECUTIVE SESSION #2  
MARCH 10, 2011**

Mr. Brian Goralski, Board Chairperson, called the Executive Session #2 to order at 9:20 p.m.

**Members Present:** Mrs. Terri Carmody, Mrs. Colleen Clark, Mr. David Derynoski, Mrs. Rosemarie Fischer, Mrs. Jill Notar-Francesco, Mrs. Patricia Queen, Mrs. Kathleen Rickard and Mr. Brian Goralski.

**Members Absent:** Mrs. Patricia Johnson.

**Administration Present:** Dr. Joseph V. Erardi, Jr., Superintendent of Schools, and Mr. Frederick G. Cox, Director of Operations.

**MOTION:** by Mr. Derynoski, seconded by Mrs. Carmody:

**“Move that the Board go into Executive Session, excluding the public and the press, for the purpose of discussing Student Matters, Personnel and Contract Negotiations, and upon conclusion reconvene to public session.”**

**Motion carried unanimously by voice vote.**

*Mr. Cox left the Executive Session at 9:33 p.m.*

**MOTION:** by Mr. Derynoski, seconded by Mrs. Carmody:

**“Move that the Board return to public session.”**

**Motion carried unanimously by voice vote.**

*The board reconvened public session at 10:20 p.m.*

**MOTION:** by Mr. Derynoski, seconded by Mrs. Clark:

**“Move to add student expulsions to the agenda.”**

**Motion carried unanimously by voice vote.**

**MOTION:** by Mr. Derynoski, seconded by Mrs. Carmody:

**“Move to expel student 2010-2011-13 as stipulated by the Superintendent of Schools.”**

**Motion carried unanimously by voice vote.**

**MOTION:** by Mr. Derynoski, seconded by Mrs. Carmody:

**“Move to expel student 2010-2011-14 as stipulated by the Superintendent of Schools.”**

ROLL CALL VOTE: YES – Mrs. Rickard, Mr. Derynoski, Mrs. Queen, Mrs. Carmody, Mrs. Fischer, Mrs. Clark, Mr. Goralski. ABSTAIN – Mrs. Notar-Francesco. **Motion carried with seven in favor and one abstention.**

**MOTION:** by Mr. Derynoski, seconded by Mrs. Carmody:

**“Move to expel student 2010-2011-15 as stipulated by the Superintendent of Schools.”**

**Motion carried unanimously by voice vote.**

**MOTION:** by Mr. Derynoski, seconded by Mrs. Carmody:

**“Move to expel student 2010-2011-16 as stipulated by the Superintendent of Schools.”**

**Motion carried unanimously by voice vote.**

**MOTION:** by Mr. Derynoski, seconded by Mrs. Clark:

**“Move to expel student 2010-2011-17 as stipulated by the Superintendent of Schools.”**

**Motion carried unanimously by voice vote.**

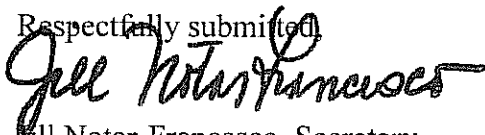
**MOTION:** by Mrs. Notar-Francesco, seconded by Mr. Derynoski:

**“Move to adjourn.”**

**Motion carried unanimously by voice vote.**

The Board adjourned at 10:23 p.m.

Respectfully submitted,



Jill Notar-Francesco, Secretary  
Southington Board of Education



CONNECTICUT STATE BOARD OF EDUCATION

GEORGE A. COLEMAN  
ACTING COMMISSIONER



February 28, 2011

Dr. Joseph V. Erardi  
Superintendent of Schools  
49 Beecher Street  
Southington, CT 06489-3097

Dear Dr. Erardi:

Thank you for your participation in assisting the State with our 2010-11 goal of increasing the enrollment of Hartford-resident minority students in reduced racial isolation settings, as mandated by the Sheff Phase II Stipulation and Order (Order). For the State to continue to meet its mandated goals under the Order, the numbers of Hartford-resident minority students in the Open Choice program in suburban districts must be further increased. Open Choice plays a significant role in helping us to continue to attain our goals; we must expand the number of Hartford students participating in Open Choice by 976 students for the upcoming school year.

This year, we are proposing the number of seats and grade spans where we would like your district to accept new Open Choice students, as follows:

- 10 – Kindergarten
- 5 - Grades 1 – 3
- 15 – Grades 6 – 8
- 15 - Grades 9 – 12

***Sibling Seats:***

A survey by CREC's Open Choice Office of prospective applicants for the 2011-12 school year with siblings already in your district revealed the following information:

- 1 – Sibling Applicant for an 8<sup>th</sup> Grade seat

When deciding which seats you will offer, we request that you accommodate siblings whenever possible.

We have projected that by 2012-13, an estimated 3,000 students, equaling approximately 3 percent of the student enrollment of the suburban towns participating in Open Choice, must participate in Open Choice in order for the State to be in compliance with the Order. The number of seats proposed above represents the number of required seats that your district should provide in order to maintain or incrementally increase your participation so that Open Choice students make up 3 percent of your district's enrollment by 2012-13.

165 Capitol Avenue • Hartford, Connecticut 06106  
Tel: (860) 713-6500 Fax: (860) 713-7001  
Email: [george.coleman@ct.gov](mailto:george.coleman@ct.gov)

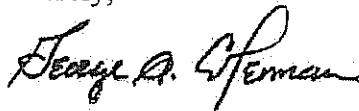
Dr. Joseph V. Erardi  
February 28, 2011  
Page 2

Please complete the attached form and return it to the Connecticut State Department of Education (CSDE) by March 15, 2011. Based on your schools' capacities, you may propose different grade levels for Open Choice seats than those suggested above. If you decide to do so, please keep in mind the following:

- many districts tend to offer the most seats at the kindergarten and first grade levels. Although we welcome seats for younger students, please keep in mind that in order to meet our required level of participation, seats are needed across grade levels;
- attending a new school in a new community can be difficult for children. We urge you to seat multiple Open Choice students in the same classroom to enable the students' mutual support, and successful transition and integration into their new school environment;
- if you would like to enroll more Open Choice students than the number specified above, we encourage you to do so. Please note that while March 15 is your initial due date for seat declarations; you may declare additional seats after that date; and
- based on applications, you may receive communication from CSDE or CREC requesting that you revise the grade levels of the seats that you offer for student enrollment.

Thank you for your district's continued support of the Open Choice program. If you have any questions, please contact Kathleen Demsey at [kathy.demsey@ct.gov](mailto:kathy.demsey@ct.gov) or (860) 713-6542.

Sincerely,



George A. Coleman  
Acting Commissioner of Education

GAC:kd  
Enclosure

cc: Brian S. Goralski, Chairperson, Board of Education  
Dr. James Caradonio, RSCO/Sheff Bureau  
Mark Linabury, Chief, Bureau of Choice Programs  
Steven Adamowski, Superintendent, Hartford Public Schools  
Bruce Douglas, Executive Director, CREC  
Debra Borrero, Director of School Choice Programs, CREC  
Nessa Oram, Director, Open Choice Program, CREC  
Eduardo Genao, Hartford Director, Regional School Choice Office  
Janet Foster, Bureau of Choice Programs  
Kathy Demsey, Sheff Office

**OPEN CHOICE PROGRAM**  
**Report of Seats Available for 2011-12 (SOUTHINGTON)**

**Requested Seats per CT State Department of Education**

	School Year	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Current	2010-11	7	9				1			2		1		3	23
Maintained Seats	2011-12		7	9				1			2		1		20
New Seats	2011-12	10	5						15		15				45
Total	2011-12														65

**Current and Proposed New Seats**

In the GRAY spaces in the chart below, please note the number of Open Choice students enrolled in your schools for the 2010-11 school year as of January 15, 2011. It is assumed that, with the exception of Grade 12 students, each of these students will continue to the next grade in your district in 2011-12. Please note any exceptions in the "Comments" section.

In the WHITE spaces, please provide your district's proposed grade levels for new Open Choice seats for the 2011-12 school year.

School Name	School Year	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Joseph A. Depaolo Middle	2010-11									2					2
	2011-12														
South End School	2010-11	3	3				1								7
	2011-12														
Plantsville School at North Center	2010-11	4	6												10
	2011-12														
Southington High	2010-11										1			3	4
	2011-12														

**Comments:**

### Proposed Seats at New Schools

If you intend to expand the program to schools not currently participating in Open Choice, please use the chart below to indicate proposed new seats for such schools.

School Name	School Year	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
	2011-12														
	2011-12														
	2011-12														

Superintendent of Schools (printed)

Name of School District

Superintendent of Schools (signature)

Date

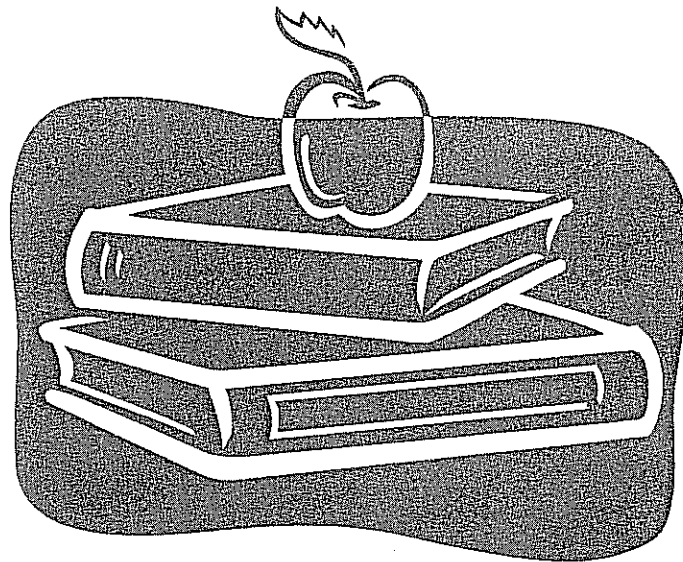
Please return by mail or fax by March 15, 2011 to:

Kathleen Demsey  
Education Consultant  
Sheff Office  
CT State Department of Education  
165 Capitol Ave., Rm. 304  
Hartford, CT 06106  
Fax: (860) 713-7021

# **Administrative Report – March 10, 2011.**

- 1. Summer School 2011 - Middle School** (Attachment #1)
- 2. Open Choice Enrollment** - (Attachment #2)
- 3. SPS Applications - CREC / Hartford Magnet** (Attachment #3)
- 4. DePaolo Courtyard Project** - (Attachment #4)
- 5. Unified Theater – Southington High School**
- 6. Middle School Projected Enrollments**
  - Projection for 2011-2012: JAD – 779 / JFK - 849

*Charles Gandy*  
3/20/11



SOUTHINGTON  
SUMMER SCHOOL

*Grades 6-8*

*July 7– July 26, 2011*

*Southington Public Schools*  
*2011*  
*Summer School Program and Courses*  
*Grades 6-8*

Dear Parent/Guardian and Student:

Summer school remedial language arts and math courses will be offered to students in grades 6-8. Students in these grades who have not met sufficient success in these areas can register to review the curriculum content needed to enter that next grade. These courses focus on those academic skills assessed by the Connecticut Mastery Test.

Site: Southington High School

Dates: July 7-July 26, 2011

**\*First class---July 7, 2011. On this day only, there will be a brief general meeting in the Southington High School cafeteria prior to the start of each session whereby students will be assigned to teachers and rooms.**

Times:           Session A       8:30-10:00 a.m.  
                  Session B       10:05-11:35 a.m.

Tuition:       \$125 per session/class

**Registration Procedure:**

- ✓ Complete the attached registration forms.
- ✓ Checks or Money Orders should be made out to  
**Southington Board of Education Activity Account.**  
***No cash please!***
- ✓ Return the registration forms and tuition to the main office of your child's school.

**OR**

to

Richard Terino, summer school director  
DePaolo Middle School  
385 Pleasant Street  
Southington, CT 06489

***If you choose to register in this manner, the forms and tuition must be submitted, ensuring receipt no later than 2:30 p.m. on June 21, 2011.***

**OR**

- ✓ Register in person in room C207 of Southington High School on June 27 & June 28 from 7:00 a.m. to 2:00 p.m. and June 29 & June 30 from 7:00-9:00 a.m.

Sincerely,

Richard Terino, summer school director

## *Course Descriptions*

### Language arts (grades 6-8)

Through literature-based writing, the student will reinforce and/or increase proficiency in written expression. Fiction and nonfiction will be utilized to enrich reading comprehension levels and produce descriptive, narrative, and persuasive writings. Editing skills will be reviewed as well. Each student is required to bring a notebook and folder to house assignments.

### Math (grades 6-8)

The student will be presented various strategies implementing several math concepts. The student will demonstrate an understanding of the use of fractions, decimals, and percents. Basic algebra will be introduced. Each student is required to bring a notebook and folder to house assignments.

**Southington Public Schools  
Summer School Registration  
Grades 6-8**

Student \_\_\_\_\_ Age \_\_\_\_\_  
Student address \_\_\_\_\_

School student attended 2010-2011 \_\_\_\_\_

Grade entering in September \_\_\_\_\_

Parent/Guardian \_\_\_\_\_

Phone (home) \_\_\_\_\_ (work) \_\_\_\_\_

Emergency contact person \_\_\_\_\_

Phone \_\_\_\_\_

**Course(s) Registering (Circle title and grade.)**

*Note: Register past year's grade.*

**Session A 8:30-10:00 a.m.**

**Language arts-Grade 8**

**Math-Grades 6/7**

**Session B 10:05-11:35 a.m.**

**Language arts-Grades 6/7**

**Math-Grade 8**

*Each course is \$125.00. Please enclose a check or money order payable to  
**Southington Board of Education Activity Account** along with the attached  
registration form and medical information form.*

Please forward registration and tuition to the main office of your child's  
school or directly to Richard Terino, summer school director, DePaolo  
Middle School, 385 Pleasant Street, Southington, CT 06489, ensuring  
receipt **no later than 2:30 p.m. on June 21, 2011.**

**Southington Public Schools  
Southington, CT**

**Emergency Medical Authorization**

Student Name \_\_\_\_\_ Sex \_\_\_\_\_ School \_\_\_\_\_ Grade \_\_\_\_\_

Address \_\_\_\_\_ Date of Birth \_\_\_\_\_

*In case of illness or accident during school hours when no one can be reached at home, please indicate below a person who may be contacted and/or may transport your child.*

• Emergency Contact Person \_\_\_\_\_

Relative / Neighbor

Telephone \_\_\_\_\_

• Emergency Contact Person \_\_\_\_\_

Relative / Neighbor

Telephone \_\_\_\_\_

**Health Information**

Known Medical Problems \_\_\_\_\_

Medications \_\_\_\_\_

Known Allergies \_\_\_\_\_

Physician \_\_\_\_\_ Telephone \_\_\_\_\_

Hospital Choice \_\_\_\_\_ Insurance Co. & Policy # \_\_\_\_\_

*In an emergency, your child will be transported to the nearest medical facility to obtain appropriate treatment as deemed necessary by the local ambulance service.*

*I give permission for release of information on this form for confidential use in meeting my child's health and educational needs in school.*

*I, the undersigned, do hereby authorize employees of the Southington Board of Education to contact directly the persons named on this form and do authorize the named physician to render such treatment as may be deemed necessary in an emergency for the health of said child.*

*In the event that the physician, other persons named on this card, or parents cannot be contacted, the school employees are hereby authorized to take whatever action is deemed necessary in their judgment for the health of the aforesaid child.*

*The school district will not be held financially responsible for emergency care/or transportation for said child.*

Signature of Parent or Guardian \_\_\_\_\_ Telephone at Home \_\_\_\_\_

Address \_\_\_\_\_ Telephone of Mother at Work \_\_\_\_\_

Date \_\_\_\_\_ Telephone of Father at Work \_\_\_\_\_

**Open Choice Enrollment as of 1/15/2011 &  
Increase Needed to Reach 3% Enrollment per District**

	2010-11 District Enrollment	2010-11 Open Choice Seats	2010-11 % Participation	# Seats at 3% Participation Level	Increase Needed per District to Reach 3%	Graduates	2011-12 Starting Point
<b>Sheff Region Towns</b>							
Avon	3,551	74	2.1%	107	33	(2)	72
Canton	1,753	53	3.0%	53	(0)	(3)	50
East Granby	891	33	3.7%	33	0	0	33
East Windsor	1,329	44	3.3%	44	0	(3)	41
Ellington	2,725	49	1.8%	82	33	0	49
Farmington	4,126	78	1.9%	124	46	(4)	74
Glastonbury	6,809	51	0.7%	204	153	(1)	50
Granby	2,240	75	3.3%	75	0	(7)	68
Newington	4,425	49	1.1%	133	84	(6)	43
Rocky Hill	2,580	23	0.9%	77	54	0	23
Simsbury	4,758	104	2.2%	143	39	(8)	96
South Windsor	4,556	79	1.7%	137	58	(6)	73
Suffield	2,509	47	1.9%	75	28	(3)	44
Vernon	3,597	21	0.6%	108	87	(4)	17
West Hartford	10,221	112	1.1%	307	195	(2)	110
Wethersfield	3,796	33	0.9%	114	81	(1)	32
Windsor	3,625	6	0.2%	phasing out		(1)	5
Windsor Locks	1,785	41	2.3%	54	13	0	41
<b>Non-Sheff Region Towns</b>							
Berlin	3,118	49	1.6%	94	45	(1)	48
Bolton	899	29	3.2%	29	0	(2)	27
Bristol	8,561	6	0.1%	257	251	(2)	4
Cromwell	2,022	71	3.5%	69	(2)	(4)	67
Enfield	5,887	60	1.0%	177	117	(2)	58
Plainville	2,460	47	1.9%	74	27	(3)	44
Portland	1,404	13	0.9%	42	29	0	13
Reg. School District 10	2,754	5	0.2%	83	78	0	5
Somers	1,630	18	1.1%	49	31	(1)	17
Southington	6,795	<u>23</u>	0.3%	<u>204</u>	<u>181</u>	<u>(3)</u>	<u>20</u>
		1,293		2,944	1,657	(69)	1,224

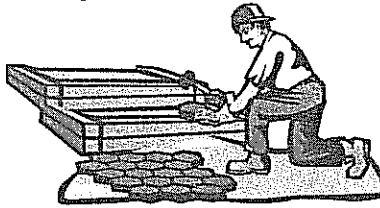
**RSCO 2010-11 Applications**  
**(as of 2/24/2011)**

<b>Town</b>	<b># Applicants</b>
Andover	9
Ashford	6
Avon	141
Barkhamsted	5
Berlin	90
Bethel	1
Bloomfield	548
Bolton	16
Bridgeport	7
Bristol	144
Burlington	26
Canton	55
Cheshire	4
Chester	4
Clinton	4
Colchester	22
Colebrook	1
Columbia	6
Coventry	48
Cromwell	61
Danbury	4
Deep River	1
Derby	1
Durham	2
East Granby	43
East Haddam	8
East Hampton	32
East Hartford	1,396
East Windsor	93
Eastford	1
Ellington	55
Enfield	234
Essex	3
Farmington	103
Glastonbury	232
Granby	79
Haddam	5
Hamden	3
Hampton	4
Hartford	4,757
Hartland	8
Harwinton	8
Hebron	51
Killingly	1
Killingworth	2
Lebanon	3
Litchfield	6

Madison	3
Manchester	846
Mansfield	12
Marlborough	31
Meriden	56
Middlefield	1
Middletown	200
Milford	1
Morris	2
Naugatuck	3
New Britain	734
New Hartford	19
Newington	157
Newtown	3
Norfolk	2
Norwalk	1
Oxford	1
Plainville	63
Plymouth	7
Portland	37
Rocky Hill	118
Simsbury	162
Somers	16
South Windsor	185
Southington	114
Stafford	15
Stratford	1
Suffield	31
Thomaston	1
Tolland	25
Torrington	12
Vernon	213
Voluntown	1
Wallingford	12
Waterbury	13
West Hartford	545
West Haven	2
Wethersfield	200
Willington	1
Winchester	29
Windham	20
Windsor	586
Windsor Locks	75
Wolcott	2
<b>Total Applications</b>	<b>12,891</b>

# Students, Parents, Faculty

## Buy a Brick



### for

## DePaolo's Amazing Courtyard Makeover

Help us turn the overgrown neglected courtyard into an amazing outdoor classroom space for the whole school.

- Students are making mosaic tile stepping stones and sculptures to install in the courtyard.
- The environmental club is clearing out the overgrown plants.
- Andrew White, a former DePaolo student, is earning his Eagle Scout badge by installing a theatre in the round stage, walkway, and benches.

Have your name engraved on a plaque as a supporter of DePaolo's Amazing Courtyard Makeover. Choose the level of your pledge:

Platinum Level: 15 bricks (\$50)

Gold Level: 5 bricks (\$20)

Silver Level: 3 bricks (\$10)

Bronze Level: 1 brick (\$5)

Make checks payable to DePaolo PTO.

Thank you for your generous support of this project!

Interested in helping out on this amazing project? We need all the help we can get.

Fill out information below and label envelope

DePaolo's Amazing Courtyard Makeover

---

Here's my donation. Please include my name on the plaque as it appears below:

Name \_\_\_\_\_

Homeroom \_\_\_\_\_ Donation \$ \_\_\_\_\_

Yes, I'm interested in helping out. Contact me and let me know what I can do.

Name \_\_\_\_\_ Phone# \_\_\_\_\_ email \_\_\_\_\_

# Southington, CT Projected Enrollment

School District:

Southington, CT

1/26/2011

## Enrollment Projections By Grade\*

Year	Births	School Year	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UNGR	K-12	PK-12
2005	425	2010-11	99	483	497	525	537	477	559	532	510	528	527	476	502	543	0	6696	6795
2006	423	2011-12	99	459	512	488	524	536	482	570	535	511	527	519	481	501	0	6645	6744
2007	377	2012-13	99	409	487	503	487	523	541	492	574	536	510	519	524	480	0	6585	6684
2008	407	2013-14	99	442	434	478	502	486	528	562	495	575	535	502	524	523	0	6576	6675
2009	420	2014-15	99	456	469	426	477	501	491	539	555	496	574	527	507	523	0	6541	6640
2010	410	2015-16	99	446	453	461	425	476	506	501	542	556	495	565	532	506	0	6494	6593
2011	408	2016-17	99	442	473	474	460	424	481	516	504	543	555	488	571	531	0	6452	6551
2012	404	2017-18	99	439	469	464	473	459	428	491	519	505	542	547	493	570	0	6399	6498
2013	410	2018-19	99	445	465	461	463	472	464	437	494	520	504	534	553	492	0	6304	6403
2014	411	2019-20	99	446	472	457	460	452	477	473	440	495	519	496	539	552	0	6288	6387
2015	409	2020-21	99	444	473	464	456	459	467	487	476	441	494	511	501	538	0	6211	6310

\*Projections should be updated on an annual basis.

Based on an estimate of births

Based on children already born

Based on students already enrolled

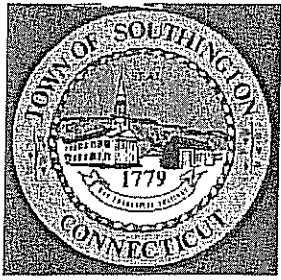
## Projected Enrollment in Grade Combinations\*

Year	PK-5	K-5	K-6	K-8	5-8	6-8	7-8	7-12	9-12
2010-11	3177	3078	3610	4648	2129	1570	1038	3086	2048
2011-12	3100	3001	3571	4617	2098	1616	1046	3074	2028
2012-13	3049	2950	3442	4552	2143	1602	1110	3143	2033
2013-14	2969	2870	3422	4492	2150	1622	1070	3154	2084
2014-15	2919	2820	3359	4410	2081	1590	1051	3182	2131
2015-16	2896	2797	3298	4396	2105	1599	1098	3196	2098
2016-17	2853	2754	3270	4317	2044	1563	1047	3192	2145
2017-18	2831	2732	3223	4247	1943	1515	1024	3176	2152
2018-19	2869	2770	3207	4221	1915	1451	1014	3097	2083
2019-20	2873	2747	3247	4182	1885	1408	935	3041	2106
2020-21	2862	2763	3250	4167	1871	1404	917	2961	2044

1590  
1628

Projected Percentage Changes			
Years	K-12	Diff.	%
2010-11	6696	0	0.0%
2011-12	6645	-51	-0.8%
2012-13	6585	-60	-0.9%
2013-14	6576	-9	-0.1%
2014-15	6541	-35	-0.5%
2015-16	6494	-47	-0.7%
2016-17	6462	-32	-0.5%
2017-18	6399	-63	-1.0%
2018-19	6304	-95	-1.5%
2019-20	6288	-16	-0.3%
2020-21	6211	-77	-1.2%
K-12 Change		-485	-7.2%

See "Reliability of Enrollment Projections" section of accompanying letter.  
Projections are more reliable for Years 1-5 in the future than for Years 6 and beyond.



# SOUTHTON PUBLIC SCHOOLS

Southington, Connecticut  
Curriculum and Instruction Committee Meeting  
March 3, 2011

The chairperson, Mrs. Terri Carmody, called the Curriculum and Instruction Committee meeting to order at 9:00 a.m.

Members Present: Mrs. Terri Carmody, Mrs. Jill Notar-Francesco

Members Absent: Mrs. Patricia Johnson

Additional Board Members Present: Mrs. Patricia Queen

Present from the Administration: Dr. Joseph V. Erardi, Jr., Superintendent of Schools; Mr. Howard J. Thiery, Assistant Superintendent of Schools; Mr. Frank Pepe, Principal, DePaolo Middle School, Mr. Angelo Campagnano, Principal, Kennedy Middle School

Faculty Present: Kirsten Elliott (JFK), Megan Juhase (JFK), Michael Lodovico (JAD), Todd Predergast (JAD)

## Unified Arts Program

Previous updates on the Unified Arts Instructional Initiative at the middle schools were in the form of administrative reports to the committee and the Board. This update was a presentation by teachers from 3 of the Unified Arts areas on the instructional changes that have happened through this initiative.

Todd Prendergast, technology and manufacturing teacher, presented a lesson titled, *Marble Madness*, and explained to the Board how this lesson exemplified open-ended, inquiry-based learning and 21<sup>st</sup> century skills. He described that this lesson is a design project where the students are given the goal and various parts to create the project. Students are then left to figure out possible ways to use those parts to achieve the goal. Mr. Prendergast shared with the committee the rubrics that have been designed by his department to measure a student's progress on learning and implementing 21<sup>st</sup> century skills on this type of lesson. He shared that the new instruction and assessment emphasizes the process a student uses along with the product. He discussed how this has increased student engagement and made them more aware of the skills they are learning.

Michael Lodovico, physical education teacher, shared how the physical education faculty changed the middle school emphasis to focus on life long relevant skills including teamwork, communication, problem solving, and critical thinking within a framework of skills and knowledge of fitness and physical activity. He shared several lessons that ask the students to cooperatively solve problems, effectively communicate, and track and monitor

JOSEPH V. ERARDI, JR., Ed.D.  
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HOWARD J. THIERY  
ASSISTANT SUPERINTENDENT  
FOR INSTRUCTION & LEARNING

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their own progress. One activity he used as an example was cup stacking. This activity has a relay race component that provides a framework of physical activity. Mr. Lodovico also shared the 21<sup>st</sup> century skills and how they are embedded in instruction and assessment.

The final presentation was by Kirsten Elliot and Megan Juhase, family and consumer science department. Ms. Elliot and Ms. Juhase shared lessons and rubrics and explained how they emphasized 21<sup>st</sup> century skills and the process as well as product. They also shared how they worked to create more real life context to their areas by linking lessons to community service projects. The textiles class was given a design challenge. They were instructed to create and a bag that would attach to a wheelchair or walker that would help an elderly community member carry things. They were given basic design parameters (example: only one yard of material can be used) and the opportunity to work in pairs to create the product. In the end, various designs were used to create bags for walkers and wheelchairs. The students were graded on a rubric that recorded and assessed the process and the 21<sup>st</sup> century skills they used to complete their task.

In the culinary arts class, Ms. Juhase shared several examples of lessons that focus on process and 21<sup>st</sup> century skills including a lesson that integrated art and culinary arts. The Empty Bowl project has students make a soup bowl in art and develop a recipe for a dried soup that can be placed in a bag and sold with the bowl with the proceeds going to charity. Ms. Juhase pointed out that this lesson engages students because it's a real life product that incorporates real life problem solving skills.

The committee asked various questions about the students' reactions to these changes and all teachers reported that student comments have been very positive about the changes and are more engaged mentally in the lessons. The real life connections have helped students see the relevance of their learning. Mr. Thiery shared that Laura Boutilier questioned different focus groups of middle school students about the mission of the district and many students chose unified arts areas to illustrate how the mission affects their daily learning.

The committee commended the teachers for their outstanding work and thanked them for their presentations.

#### **Extended Day Kindergarten ~ Update**

Mr. Thiery shared that they formed a committee that is being co-chaired by Sally Kamerbeek and Karen Smith. This committee will determine the selection criteria for the extended day kindergarten program next fall. The first committee meeting is on March 10, 2011.

#### **Standards-Based Report Cards ~ Update**

Mr. Thiery informed the committee that the parent input sessions were completed and the information was brought back to the Report Card Revision Committee. In addition to parent feedback, they also received information from the faculty.

The committee identified the areas that they suggested be reviewed for further revision. This will include a review of the students receiving a '2' as their grade, the development of an informational pamphlet explaining the report cards, adding teacher comments, and how to support conferences. These items will be brought to the administrative team for review and future work. A cover letter will be sent home with the second term report card thanking parents for their input and describing the areas that are under review or revision for next year.

**Motion:**

By Mrs. Notar-Francesco, seconded by Mrs. Carmody

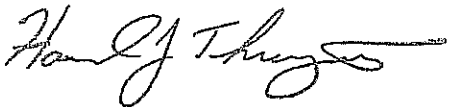
"Move that the Curriculum and Instruction Committee meeting be adjourned."

**Roll Call Vote:** Mrs. Jill Notar-Francesco, Mrs. Terri Carmody

**Voted:** Unanimously

Meeting was adjourned at 11:20 a.m.

Respectfully Submitted,



Howard Thiery  
Assistant Superintendent of Schools

# **Middle School Physical Education Curriculum**

## **2006**

Basketball

Cooperative Education

Fitness Testing

Fitness Training

Flag Football

Floor Hockey

Racquet Sports

Soccer

Softball

Volleyball

## **2010-2011(to date)**

Fitness Concepts and Fitness Training

Fitness Testing

Circuit Training (including PACER assessment)

Team Building Activities

Problem-Solving Activities (including Speed Stacking)

Sports-Related Skills

Team Sports

**UNIT:** Fitness

**LESSON # 12**

**TODAY'S ACTIVITY:** Circuit Training

**DO NOW**

After jogging (3) laps around the gym, take a paper and pencil and sit next to assigned cone. Assignments are posted on the white board.

**LESSON FOCUS**

Use of pedometers to determine level of activity

Cardiovascular endurance

Time management

**LEARNING OBJECTIVE FOR TODAY**

Students will engage in circuit training to improve their level of health-related fitness with an emphasis on cardiovascular endurance

**ESSENTIAL QUESTION FOR TODAY**

What can I do to be physically active and why is it important?

**21<sup>st</sup> CENTURY SKILL(S)**

Students will monitor, define, prioritize and complete tasks without direct oversight

Students will develop, implement and communicate new ideas to others effectively

**NASPE STANDARD**

#4- A physically educated person achieves and maintains a health-enhancing level of fitness

**ASSESSMENT**

Steps Worksheet

Exit Activity incorporating numeracy

Fitness Performance Task

Name \_\_\_\_\_  
( print )                      First                      Last

Class \_\_\_\_\_  
Letter                      Period

**STATION**

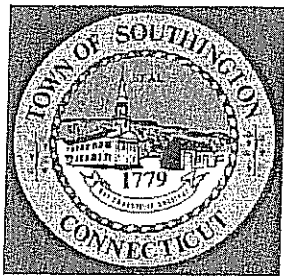
**NUMBER OF STEPS**

1. JUMP ROPES \_\_\_\_\_
2. AGILITY CONES \_\_\_\_\_
3. ABDOMINAL STRENGTH EXERCISES \_\_\_\_\_
4. LATERAL JUMPS \_\_\_\_\_
5. HIGH KNEE HURDLES \_\_\_\_\_
- \*FIND YOUR TARGET HEART RATE #1 AND RECORD THE NUMBER \_\_\_\_\_
6. SHUTTLE RUN \_\_\_\_\_
7. STRETCHES TO INCREASE FLEXIBILITY \_\_\_\_\_
8. JOGGING \_\_\_\_\_
9. AEROBIC STEPS \_\_\_\_\_
10. UPPER BODY STRENGTH EXERCISES \_\_\_\_\_

\*FIND YOUR TARGET HEART RATE #2 AND RECORD THE NUMBER \_\_\_\_\_

**WHEN ANSWERING THE FOLLOWING QUESTIONS,  
ASSUME EACH STATION LASTED 90 SECONDS AND THE  
AVERAGE STEPS FOR THIS CIRCUIT = 1000 STEPS**

1. WHAT IS THE RATIO OF TIME TO STEPS FOR STATION # 1? \_\_\_\_\_
2. WHAT IS THE RATIO OF TARGET HEART RATE #1 TO TARGET HEART RATE #2? \_\_\_\_\_
3. IF YOU SPENT 3 MINUTES AT STATION #5, HOW MANY STEPS WOULD YOU DO? \_\_\_\_\_
4. IF YOU SPENT 4.5 MINUTES AT STATION #8, HOW MANY STEPS WOULD YOU DO? \_\_\_\_\_
5. BASED ON YOUR TOTAL STEPS, DESCRIBE YOUR LEVEL OF ACTIVITY.



# SOUTHTON PUBLIC SCHOOLS

Southington, Connecticut  
Policy and Personnel Committee Meeting  
March 9, 2011

The meeting was called to order by Chairperson, Mrs. Rosemarie Fischer at 9:40 a.m.

Committee Members Present:

Mrs. Colleen Clark, Mrs. Rosemarie Fischer, Mrs. Patricia Queen

Committee Member Absent:

Mrs. Patricia Johnson

Administration Present:

Mr. Howard J. Thiery, Assistant Superintendent of Schools

Policy Regarding Lost Textbooks

Policy #6162, Care of Instructional Materials was reviewed in the context of the discussion about lost text books. The committee endorsed the existing policy but would like to see the high school address procedural changes to better track and account for lost textbooks. The committee requested that the high school administration bring their plan for these procedural changes to the committee at their May meeting.

NIMAC ~ Draft Policy Materials for Visually Impaired

This policy is mandated under IDEA and describes how and when the district will be obligated to access modified instructional materials through the National Instructional Materials Access Center (NIMAC) in order to comply with the National Instructional Materials Access Standard for students with visual impairment or print disabilities. The committee reviewed the draft policy from Shipman and Goodwin and made some changes for format and clarity. The committee endorsed the policy and will send it to the full Board for review at the March 24, 2011 meeting.

Motion

By Mrs. Clark, seconded by Mrs. Queen

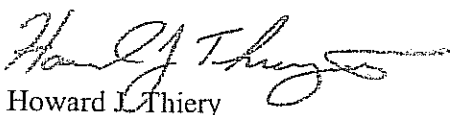
"Move that the Policy and Personnel Committee be adjourned."

Roll Call Vote: Yes –Mrs. Clark, Mrs. Queen, Mrs. Fischer

Voted: Unanimously

The meeting adjourned at 10:50 a.m.

Respectfully submitted,

  
Howard J. Thiery

Assistant Superintendent of Schools

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## Knightvertising Accounting

Date	Income	Cost of Banners	Expenses	Balance	Company	
<b>June 19, 2009</b>	1,800.00	192.00		1,608.00	Nanfito - 3 years	Football - Prem
6/19	1,800.00	257.00		3,151.00	Raya Clinic - 3 years	Football - Prem
6/26	500.00	205.00		3,446.00	Praline's - 1 year	Football - Standard
7/9	650.00	150.00		3,946.00	Comprehensive Orthopedics Musculoskeletal - 1 year	Football - Prem
7/10	1,800.00	150.00		5,596.00	Art Rich - 3 years	Football-Prem
7/31	1,800.00	215.00		7,181.00	Southington YMCA - 3 years	Football - Prem
8/6	1,800.00	215.00		8,766.00	Waste Material Trucking - 3 years	Football - Prem
8/17	1,400.00	150.00		10,016.00	Events by Superior - 2 years	Football - Prem
8/19	1,500.00	215.00		11,301.00	Wagging Tails - 3 years	Football - Standard
10/20	1,350.00	215.00		12,436.00	Southington Veterinary Associates - 3 years	Baseball - Standard
10/21			205.00	12,231.00	Knightvertising - Sign for Advertising - Football	
10/23	1,500.00	215.00		13,516.00	Perfectemp Inc - 3 years	Football - Standard
10/26	650.00	215.00		13,951.00	Livefit Physical Therapy	Football - Standard
10/28	500.00	215.00		14,236.00	Putnam Agency Real Estate, LLC - 1-year	Softball - Standard
12/16	1,400.00	215.00		15,421.00	Achieve Financial Credit Union	Baseball - Premium
			923.00	14,498.00	reserve for sign damage	
4/27			<b>3,625.00</b>	<b>10,873.00</b>	<b>** 25% sent to SHS Business Education Department</b>	
<b>March 10, 2010</b>	1,500.00	215.00		12,158.00	Lincoln College - 3 years	Football - Standard
7/13	500.00			12,658.00	Praline's - 1 year (renewal)	Football - Standard
10/20		150.00		12,508.00	Southington Education Foundation - DONATION - 1 year	Football - Standard
3/15			500.00	12,008.00	Grant to SHS WISE - Women in Engineering - Field Trip - Spring 2010	
3/15			350.00	11,658.00	Grant to SHS China Trip - Money toward cost of bus	
			100.00	11,558.00	reserve for sign damage	
			171.00	11,387.00	**25% for SHS Business Education Department	
				11,387.00		

NOTES:

\*\* \$3625.00 for Business Department (\$1,800 to DECA National's and \$1,800 to FBLA National's)  
 \$1,800 to DECA students who attended Nationals - Spring 2010  
 \$1,800 to FBLA students who attended Nationals - Summer 2010

\*\* New Year for Accounting purposes begins March 2010 - March 2011

\*\* Ending Balance available for Southington Public School Grants

## MEMORANDUM

TO: Dr. Erardi  
FROM: Aurora Pedrolini and Business Teachers  
DATE: January 20, 2011  
RE: Knightvertising

The Business Department is optimistic about our involvement with "Knightvertising" once again.

SCHOOL YEAR 2009 – 2010

### Marketing Strategies Implemented

- Two mailings to Southington Chamber of Commerce Members (500 members)
- Brochure designed and distributed at the Chamber of Commerce Annual Golf Tournament
- Advertisement on the back of each Football Program distributed at each home game
- Advertisement at Rentschler Field during our Football Game
- Applications for "Knightvertising" distributed at the Technology Fair
- NBC TV coverage about the "Knightvertising" venture
- Promotional sign on fence as you enter the athletic fields
- Students were interviewed by the Southington Observer

### Business Classes Involved

- Advanced Accounting
- Cooperative Work-Experience – Business
- Marketing III
- Microsoft Office II – One class sent personalized thank you cards to sponsors

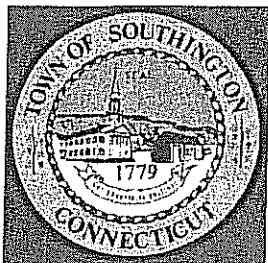
## SCHOOL YEAR 2010 - 2011

### Marketing Strategies Planned/Completed

- Two mailings to Southington Chamber of Commerce Members (500 members) – (one completed)
- Brochure designed and distributed (Marketing III Class)
- Applications distributed at STEPS Picnic – September (FBLA)
- Project “Goodwin”; Booster Club Involvement, Presentation at Booster Club; follow-up email to booster club – September (Marketing Students Presented)
- Letters to Businesses that presently support Southington Recreational Park – October (Marketing III Class)
- Mailing to all colleges that took place in the College Fair in September – October (completed)
- Presentations to Community Service organizations in Southington – November to Chamber of Commerce (DECA Student)
- Advertisement on the back of each Football Program distributed at each fall home game (Marketing III)
- Mailing to 75 Businesses in Southington (Advanced Accounting & Cooperative Work Experience) – Completed November
- Offer jobs to Cooperative Work Students to perform tele-marketing calls
- Research expansion to the West Gymnasium

### Knightvertising Activity:

- Donation to Southington Education Foundation – one year sign
- Article placed in the SHS Principal’s Newsletter – December
- Advanced Accounting Class – Maintains the books and reviews applications to distribute funds.
- Research new avenues of advertising



# SOUTHINGTON PUBLIC SCHOOLS

February 14, 2011

Dear Staff, Parents, Guardians, and Grandparents:

This letter serves to update everyone with additional information pertaining to the close of the 2010-2011 school year.

On Thursday, February 10, 2011, I reported to the Southington Board of Education that the last day of school is scheduled for Thursday, June 23, 2011.

The February vacation will remain as published.

As an agenda item at the next Board of Education meeting on Thursday, March 10, 2011, the Board will set the graduation date for the Class of 2011. They will also discuss lost school time throughout the winter and how that will impact the 181<sup>st</sup> day of school. I plan to recommend the following:

1. If we do not have any further loss of school days, I will recommend a Thursday, June 23, 2011 last day of school and the same date for graduation.
2. If we have one (1) additional day of "no school," I will recommend a Friday, June 24, 2011 last day of school and the same date for graduation.
3. If we have two (2) additional days of "no school," I will recommend a Monday, June 27, 2011 last day of school and a Friday, June 24 graduation date.
4. If we have three (3) or more "no school" days, I will recommend that the Board consider a shortened April vacation.

The above recommendations will serve as a starting point for discussion with the Board of Education. I will keep the staff and community updated as we move to close out a very difficult winter season.

Please feel free to contact my office at 860.628.3202 if you have any further questions or concerns regarding the close of the 2010-2011 school year.

Respectfully,

Dr. Joseph V. Erardi, Jr.  
Superintendent of Schools

JOSEPH V. ERARDI, JR., Ed.D.  
SUPERINTENDENT OF SCHOOLS

HOWARD J. THIERY  
ASSISTANT SUPERINTENDENT  
FOR INSTRUCTION & LEARNING

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## JOSEPH ERARDI

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To: Weather Delays  
Subject: Impact: 2010-2011

Friday, January 7	Snow	Early Dismissal	K-12
Wednesday, January 12	Snow	No School	K-12
Thursday, January 13	Snow	No School	K-12
Tuesday, January 18	Snow	No School	K-12
Wednesday, January 19	Ice	Late Opening	K-12
Friday, January 21	Snow	No School	K-12
Tuesday, January 25	Snow	Late Opening	K-12
Wednesday, January 26	Snow	Early Dismissal	K-12
Thursday, January 27	Snow	No School	K-12
Friday, January 28	Electricity	Late Opening	DES
Tuesday, February 1	Snow	No School	K-12
Wednesday, February 2	Snow / Ice	No School	K-12

Administration: Recommendation for the SBOE to take action on setting the graduation date/last day of the 2010-2011 school year - April 14, 2011

Recommendation to leave the April vacation in place on the 2010-2011 school calendar

Thursday, June 23, 2011

Remaining June Days: (5)