

SOUTHINGTON BOARD OF EDUCATION

SOUTHINGTON, CONNECTICUT

REGULAR MEETING

JANUARY 27, 2011

The regular meeting of the Southington Board of Education was held on Thursday, January 27, 2011 at 7:30 p.m. at Hatton Elementary School, 50 Spring Lake Road, Southington, Connecticut.

1. CALL TO ORDER

The meeting was called to order at 7:35 p.m. by Chairperson, Mr. Brian Goralski. Board members present were Mrs. Terri Carmody, Mrs. Colleen Clark, Mr. David Derynoski, Mrs. Rosemarie Fischer, Mrs. Patricia Johnson, Mrs. Jill Notar-Francesco, Mrs. Patricia Queen and Mrs. Kathleen Rickard.

Present from the administration were Dr. Joseph Erardi, Jr., Superintendent of Schools, Mr. Howard Thiery, Assistant Superintendent, Mrs. Sherri DiNello, Director of Business and Finance, and Mr. Frederick Cox, Director of Operations.

Student representative, Christopher Amnott, was present.

2. PLEDGE OF ALLEGIANCE

Mr. Amnott led the Pledge of Allegiance.

3. APPROVAL OF MINUTES ~ January 13, 2011

MOTION: by Mrs. Notar-Francesco, seconded by Mrs. Carmody:

“Move to approve the minutes of January 13, 2011, as revised.”

Mr. Goralski pointed out that on page 10, in the last paragraph, it states, “The Board will be taking action on the Middle School Feasibility Study ‘in’ Executive Session.” It should read “after” Executive Session. He stated that he misspoke and wanted it fixed in the minutes.

ROLL CALL VOTE: YES – Mrs. Carmody, Mrs. Clark, Mr. Derynoski, Mrs. Fischer, Mrs. Queen, Mrs. Johnson, Mrs. Notar-Francesco, Mrs. Rickard, Mr. Goralski. **Motion carried unanimously.**

4. COMMUNICATIONS

a. Communications from Audience

There was no audience communication.

b. Communications from Board Members and Administration

Communication from the Board Members:

Mrs. Notar-Francesco reported that she sent her CREC Report to the Board via e-mail and asked if there were any questions or comments on it. She asked if the Board was interested in receiving the Proposed Bills that she occasionally received from CREC. Board members responded that they would like to receive them. The other piece in the report that she felt was noteworthy was the State Department of Education Legislative Agenda. This lets the Board know what the State Department is thinking and where they are heading in this legislative session. In the future, Mrs. Notar-Francesco asked for Central Office help with scanning any documents to be included electronically as she had found that task to be a bit challenging.

Mrs. Johnson asked if this information came to Mrs. Notar-Francesco electronically. Mrs. Notar-Francesco responded that she receives the information at the CREC Council meeting; however, some of it does come electronically, such as the Proposed Bills. Mrs. Johnson asked if this was Mr. Douglas' style not to have it done electronically for Mrs. Notar-Francesco to forward to the Board. Mrs. Notar-Francesco stated that she would ask for it in that format, but did not know if she would be able to always get it that way.

Mr. Goralski thanked Mr. Bob Lasbury and Dr. Erardi for leading the Board of Education Polar Plunge Team. He noted that Dr. Semmel joined the team this year and that it was the coldest year yet. Mr. Goralski noted that the BOE was one of the biggest teams. He stated that it was a great day and a wonderful fund raiser for children.

Mr. Goralski reminded the Board that the Legislative Breakfast is February 11, the day after the next Board meeting, at 8:00 a.m. at Plantsville Elementary School.

Mrs. Johnson mentioned that the Instrumental Music Concert took place last week at Derynoski Elementary School and that it was a challenge for Mrs. West because they missed so many rehearsals because of the snow. Mrs. Johnson stated that Mrs. West is very creative and a fabulous teacher. At the beginning of the concert Mrs. West announced that she did not quite know what to do: whether to cancel the concert because of the snow days and lack of rehearsals or to postpone it again. Finally, she decided to present it as an open rehearsal. Mrs. Johnson stated that the children were terrific and, with every key piece, played flawlessly. She was impressed with Mrs. West's creativity.

Communication from Administration:

Dr. Erardi distributed a packet for the Administration Report to the Board (*Attachment #1*).

1. Summer School: Dr. Erardi reported that Mr. Rick Terino would be back as the Director of Summer School and that he works closely with Mr. Thiery's office. They are working to expand the enrichment piece of Summer School. Dr. Erardi

asked the Board to share any creative or innovative ideas with Mr. Thiery on programs to offer and how to attract participants. In the past, there have been some great offerings; however, the enrollment has not come through to allow them to run different sessions.

2. Board of Education Retreat: Dr. Erardi thanked Dr. Semmel and Mr. Thiery for putting together the proposed agenda along with the substance for the Board's Retreat that is scheduled for Saturday, February 12, at The Orchards. It starts at 8:30 a.m. with a very light breakfast.
3. Fletcher Thompson: Dr. Erardi shared that they had their opening meeting with Fletcher Thompson [Architects] as they begin to prepare for the Middle School Feasibility Study. Within the agenda, Dr. Erardi would speak to some issues that were brought forward. The most important issue is about the size of the building that the Board is looking to create regarding number of students.
4. Medication Return Program / SBOE Partnership: Dr. Erardi reported that on Saturday, April 30 the Board would partner and work with a number of different entities in the community for the Prescription Drug Collection Program. The members of the Town Council served as a model two years ago to bring this very successful program forward, which has now spread to surrounding communities.
5. Kindergarten Parent Information Sessions: Dr. Erardi reported that they start next week with the parent information sessions for which Mr. Thiery is responsible. He noted that elementary principals will be present at these sessions. He hoped that the weather would cooperate for a good turnout.
6. Snow Days / School Calendar 2010-2011: Dr. Erardi reported that, if the snow stops today, they would have their 181st day of school on June 21. That would leave them with seven additional days by statute before July 1. The statute is very clear that they must have 180 school days prior to the last day in June. Southington actually goes to school 181 days, so there is a buffer day. At this time, there is no language in any contract that is explicit to "if" and "then." Meaning "if" we are backed up with snow days, "then" it impacts April vacation. He noted that there was action taken in the winter of 1978 where a similar situation was in place; however, at that point, school was starting after Labor Day. There was action taken on April vacation where those staff members who had already made plans, with dollars attached, were able to travel and school was left open. He was not recommending any change in the February or April vacations. He felt that Southington was not in bad shape because of the early start. Dr. Erardi hoped that, when the School Board looks at the 2011-2012 calendar, they do not alter going back to an after Labor Day start. He noted that there has been talk in the community regarding what was going to happen. Dr. Erardi planned to send a letter home next week explaining the position and where they are for the end of school. He felt that this was most important to the graduating class. He was confident that they were going to be okay. He noted that the school district's Maintenance Department, through the oversight of Fred Cox, Charlie Beliveau and Jim Lombardo, has worked tirelessly to make sure that the schools are safe.

Mr. Derynoski's concern was that the parking lots were getting smaller and smaller, along with the entryways due to the snow. He knows there is no extra money in the account to hire a contractor to come in to push back the snow to make room for the snow forecasted for next week. He recommended contacting the Town Highway Department to hit some of the high areas, especially at the high school. He just made a quick drive through the parking lot of the high school and he noted that the sightlines were bad.

Dr. Erardi responded that, through Mr. Cox's oversight, they have had issues with safety sightlines since storm #2 and they have spent approximately \$15,000 with pay loaders moving piles of snow. They are not hauling it away; they are moving the snow to create safety. The struggle is trying to stay on top of it because there is just so much snow. Dr. Erardi stated that they will continue to do that and will make contact with the town to see if they can help the school district.

Dr. Erardi stated that he was at Kelley Elementary School earlier in the week and, because the roads are so narrow, they are almost reduced to one-way streets with cars that are parked. He stated that was a concern.

7. Facility Ad-hoc Committee – Membership: Dr. Erardi stated that administration needed direction from the Board regarding the request to look at the present membership of the Facility Ad-hoc Committee and to consider adding an additional member from the Planning and Zoning Commission. This was just informational at this point.

Mr. Goralski was comfortable sending a letter to Chairman DelSanto of Planning and Zoning to ask him if he would like to appoint one of the Alternates who serves on the Commission; that way, the seven Commissioners are not in any way affected by potential legal impact of voting.

Communication from Student Representative:

Mr. Amnott reported on the following:

- He noted that the snow days impacted the midterms and that Dr. Semmel sent an announcement to all the parents that on Friday the midterm schedule would be Periods 3 and 6, and Monday would be Periods 7 and 8. Currently, the graduation date is June 21.
- On behalf of the student body for the town of Southington, he thanked Dr. Erardi, the Board of Education, and Dr. Semmel for their strong leadership during all of the storms because it has been hard with all the snow.
- The DECA store will not be open during exams or Period 8 during the second semester.
- There is a meeting for any student interested in the Training for Tomorrow Today Internship Program on Wednesday, February 2 immediately after school in the library.

- During midterms, hot chocolate will be sold in the back of the main cafeteria at \$1.00 per cup and \$1.15 with marshmallows. All proceeds will be given to Haiti and to Students for Global Awareness.
- This week is the last opportunity to purchase personalized yearbooks.
- There will be an important meeting in the auditorium on Friday regarding scholarship information.
- The National Signing Day for high school athletes across the country is to be held next week. Two of his former basketball teammates, Jordan Chapman and Sal Romano, will be signing letters of intent. Jordan will be signing a letter of intent to play football at Fordham University, and Sal will be signing a letter of intent to play baseball at the University of Tennessee.

5. COMMITTEE REPORTS

a. Curriculum and Instruction Committee Meeting ~ January 10, 2011

Mrs. Carmody reported that at their last Curriculum Committee meeting they discussed the Kindergarten Extended Day Program; the Board received a report on this proposal at the last meeting. There was no new information to share since the last Board meeting.

6. OLD BUSINESS

a. Town Government Communications

Mr. Goralski reported that at the Planning and Zoning meeting on January 18 there was a successful passing of the 8-24. At the Town Council meeting this past Monday, the Council voted to move forward with the North Center School Project. They approved the concept of the sell / lease option and now it is back to a newly-formed sub-committee. He thanked Mr. Derynoski for representing the Board of Education on that sub-committee. By March, they are going to report back on the final departments that will be occupying space at the new Town Hall. He noted that Chairman Pocock of the Town Council said that the Board of Education offices at North Center were well designed by Mr. Cox and the other experts in our organization. The Board of Education is all set, and it is now just finalizing what town departments are going to move.

Mr. Goralski reminded everyone that on February 9 they would formally present the budget to the Board of Finance.

Mr. Goralski reminded the Board that there is a FOI Workshop and that Dr. Erardi had forwarded an e-mail to the Board regarding it. It will be held on Monday, February 7 at 6:30 p.m. in the Town Council Chambers.

b. Construction Update

Mr. Cox reported that the construction projects at Plantsville and South End Schools are very quiet. At Plantsville School, they are going through the heating season. At South End Elementary School, they are still working on some punch list items and some minor issues.

Mrs. Johnson asked how he was taking care of all the snow build-up on the flat roofs. Mr. Cox replied that on Monday the Maintenance Department inspected each roof and removed any ice from the roof drains anticipating last week's storms. After today's storm, they investigated and evaluated all the larger span flat roofs in gymnasiums and cafeterias. At this point, they have established a plan with the high school where they will be doing snow removal on both gymnasiums and the library areas to give the roof some relief. Mrs. Johnson asked if the school district's employees were used for this. Mr. Cox replied that they were.

Mrs. Rickard asked if they had to use buckets for any leaks. Mr. Cox replied that they have not. Mrs. Rickard questioned the high school auditorium roof. Mr. Cox responded that the auditorium was a flat membrane roof and they are removing some snow from that area, but mostly from the gymnasium area because it has a larger span. In the auditorium, there is an internal bearing wall inside the vestibule so it is broken up a little bit better.

c. Facility Committee Update ~ North Center School

Dr. Erardi reported that the committee that was just assembled will have an open meeting on February 3, 2011; the time has yet to be finalized. It was at 7:00 p.m., but there is a space issue at Town Hall. He noted that Mr. Derynoski would represent the School Board, and he would be an ex-officio along with Attorney Mark Sciota and Town Manager Garry Brumback, with other members attending from Planning and Zoning and Town Council.

Dr. Erardi passed around to the Board a schematic created by Mr. Cox that represents the Board of Education's space at North Center. He thought that the Board would be interested in looking at it. Mrs. Carmody asked for confirmation that there would be no changes on it. Dr. Erardi replied that he was told that the assembly of this meeting is to determine who would be moving from the town, with the understanding that the Board of Education space is a dedicated space, and that they are working around the space the Board is prepared to move into.

Mr. Derynoski reflected on the February 3 meeting and the availability of space at Town Hall and the Police Department for a meeting. He asked if there was a room available at one of the schools for the meeting. Dr. Erardi replied that he offered that to Mr. Romano and was waiting to hear back from him because the school district could house the 7:00 p.m. meeting in many different places.

Mrs. Clark asked if the schematic was any different from what they originally had seen. Dr. Erardi replied that it was different. The main office spaces are still in the same places; however, they tried to squeeze in a computer room, which Mr. Cox was able to do. But, in essence, 90% of what she had already seen is what she would be looking at tonight.

Mrs. Johnson asked about the storage space and where it would be. Dr. Erardi replied that has been a challenge. All of the records that must be moved will be moved, and all the things driven by statute that the Board must do will take place. Mr. Cox responded that the front stage area in the existing all-purpose room was being removed as part of the project and the remaining stage area will be accessible adjacent to the Personnel Department. They will cage that off and keep all the secure records in there. They plan to purchase racking that will give them extra storage than what they currently have now at Beecher Street. They have taken rough measurements and felt confident that they can get everything in that building. Mrs. Johnson

asked where the articles in there now are going to be stored. Mr. Cox replied that there were a few items, such as student furniture, that were in there now. He noted that the Science / Math Coordinator was moving to Derynoski School, and that they have emptied out half of the lower level at this time.

Dr. Erardi pointed out that the schematic that was being passed around was only one side of one hallway. The second side of the hallway would be shared with the Board shortly.

Mr. Derynoski noted that storage has historically been an issue; however, they did clean out the "catacombs" at Derynoski School. Mr. Cox replied that he would have to check with the Special Education Department because he knows a lot of those records have been taken out, re-sorted, and that they are currently in the basement of the Beecher Street building. He did not know if they were 100% moved out of the Derynoski School basement. Mrs. Rickard thought that they were using storage space at the high school as well. Mr. Derynoski felt that it would be nice to have everything in one location, but he would not rule out that they have other areas for storage. Mr. Cox stated that in the basement at the high school is a new fitness center. It was cleared over one year ago and they started putting up some grill/wire mesh partitions. They have better control of that area now. He expected that the records under the stage at the high school would go into that area in the near future.

d. Middle School Feasibility Study Update

Dr. Erardi stated that on February 10 this would come before the Board for discussion and a determination. Within the last decade, the Board has consistently spoken about student enrollment and when the middle schools were going to have a building that could comfortably house 1,000 students. They are looking at a 2,000 student, two middle schools project. Through the New England School Development Council (NESDEC), they have new statistics regarding projections for the next 10 years. It is worthy of a detailed conversation because, when they met with Curt Krushinsky, the architect from Fletcher Thompson, Curt one of the things that he needed from the Board was what they are designing and for how many students. He shares with the Board the importance of it because they just experienced how finite the State Facilities Unit is with projection and their dollars regarding grant funding.

Dr. Erardi pointed out that they presently house roughly 1,570 students and the projections show that they will go up and then come down. This information will be shared with the Board well in advance to allow them to look at the statistics. He hoped that on February 10, as the architect waits for a number from the Board, they are able to determine what they are asking for within the Feasibility Study for Kennedy and DePaolo Middle Schools.

Mr. Goralski asked if they would need a new study because it was a long time since the other study. Dr. Erardi replied that this would be brand new; he just received this in the mail this week in anticipation of having this conversation. Mrs. Fischer remembers years ago receiving information like that and the numbers were a lot higher. She asked how they explain the decline in numbers from seven years ago because she is afraid to rely on either set of information. Dr. Erardi replied that NESDEC shared the formula on how they reached their conclusion and Southington's projection of flat K-12 enrollment is there; however, after 2015-16, we begin to lose numbers. It shows Southington peaking over 1,600, then returning back to a number we are close to, and then dipping just a bit below, and that is the reason why there is a concern. They

had a conversation about the 300-student-neighborhood elementary school and how important it is without penalty to make sure that they reach that number. Dr. Erardi stated that he would get that number for Mrs. Fischer.

Mrs. Johnson had a question about the future of middle school education. She asked if there was a thought from Dr. Erardi's office regarding a change in middle school teaching that might warrant the need for extra space with students. She does not know what is on the horizon, but they are still trying to adjust to the team concept in our buildings and she does not know what to anticipate in the future. Dr. Erardi replied that they had annual conversations about magnet schools, not that we are threatened by magnet schools, but statistically our number grows every year. We are losing students at a greater rate every year to a magnet school. He saw the potential within the middle school population of being a magnet school. It could be technology in one of our buildings and it could be something with engineering or mathematics in another one of our buildings. He saw as a strong possibility of having a school within a school. He also saw that the work that has taken place over the past two years with the Unified Arts Program has been an integral part of the success formula of a middle school experience. We have our middle school unified arts teachers presently in a second-tier facility. He sees the expansion of that program and the attraction of that program taking place with the excitement of a new building.

Mr. Thiery concurred with everything that Dr. Erardi just said and that it was a unique opportunity within a construction project. As far as the basic structure of middle schools, he thought some of the Board has seen some evolution from junior high to a middle school and part of the question is "What is next?" There is not currently any trending away from the current middle school structure of grade-level teams. One of the things we are hoping that our building gives us is a better opportunity for teams to coordinate the instructional day in a meaningful way. Interdisciplinary education is so critical at that particular level; it engages students and makes it meaningful. By having the team clustered together and the appropriate spaces available, teams are able to get together and say let's take a whole morning and do an interdisciplinary project that involves social studies, textiles and science, and combine those things into one major lesson. It is very difficult to do in the current structure of the building. When you travel and visit middle schools around the state, that is still what they are doing very effectively and we are hoping to bring it to Southington.

Mrs. Johnson asked about cutting edge opportunities. Mr. Thiery noted that those kind of structures allow for cutting edge opportunities because it allows for flexibility and the "here and now" planning, not the locked in "this is our box, this is our day." It allows for being cutting edge. If students are doing research projects, it gives them the flexibility and the liberty to do those open-ended research projects. If they have mentors visit from the community, it gives them the scheduling flexibility to have those mentorship experiences within courses because they are not locked in to "in 10 minutes I have to move because someone else is coming to my room." He summarized that it allows for those cutting edge aspects.

Mr. Derynoski stated that there has been a lot of discussion statewide for full-day Kindergarten, and it seems like there is more and more discussion at the state level that at some point in the future it could become a reality. He knows that they do not have any space in the elementary schools to go in that direction right now. If they are doing a Feasibility Study for the middle schools, as a separate consideration, if they were to accommodate middle school expansion that could accommodate a Grade 5-6 and a Grade 7-8 school where they can alleviate

the poor crowding conditions that would be generated with all day Kindergarten, it would be a very economical approach to take. It may not come to that, but it may be something they should consider with a 1,000-student school. Mr. Goralski thought that they already scrubbed that. Mrs. Fischer thought that it was a good idea because it was definitely cutting edge with the full-day Kindergarten. Mr. Thiery stated that roughly two-thirds of the State has full day or extended day for all students, not the kind of extended day we are talking about in the next block. Mr. Derynoski would hate to go through all this effort and, when they get this underway, have someone at the State change their mind and then all of a sudden we are confronted with needing space, time and money, so now may be a good time to just talk about it. Mr. Goralski asked if that could be worked in with Fletcher Thompson and the discussions. Mr. Derynoski realized that they have the scope of work established, and, if they modify that, he does not want to jeopardize the work they already have in the plan.

e. Kindergarten Extended Day Program

Mr. Thiery reported that this too has been a casualty of the snow days. Right now, the two major things on the agenda for this evolving program are start dates and selection criteria. They were supposed to meet as an administrative team on Tuesday morning, but it was a late entry day so the meeting was cancelled. They will be meeting soon to discuss those items. He will bring an update to the Board at the next Board meeting.

f. Curriculum Initiative ~ Grade 8-9 Transition Committee Update

Mr. Thiery reported that last year the mission of the Grade 8-9 Transition Committee was increased dialog, communication and understanding between the Grades 8 and 9 levels both administratively and instructionally. At that time, he asked Mr. David Germano, Assistant Principal for Grade 9, to chair that committee and he has done an exceptional job. He distributed a meeting summary (*Attachment #2*) that Mr. Germano had put together for the Board. He stated that Mr. Germano was present to share the work of the committee up to this point and the vision of the committee as it moves forward.

Mr. Germano reported that last year the Board put this initiative in place and there was some initial studies done with parents and students. This is the fifth year with the Ninth Grade Academy concept. Last year's senior class was the first group that went through that Academy. He thought that their biggest success to date is the number of students who earned enough credits to go onto sophomore status. It is a high percentage of students and that is what they are most proud of. However, there is much more to look at. Last year, when they initially looked at the Grade 8 to 9 transition, they realized that there was a need to formalize this concept, make it more systemic, make it something that they did every year and continued to grow and improve. Having done many total quality initiatives years ago, Mr. Germano used that approach in putting this team together. He enlisted an English teacher from both middle schools and the high school, a math teacher from the three schools, an administrator from the three schools and a counselor from the three schools. He stated that the two coordinators have been active participants in the meetings. Late last June, they sat down and he looked for people that taught ninth grade at the high school and taught eighth grade at the middle school to make up the team. They met in June to discuss the committee's purpose and what are they going to try to do. They developed a mission statement, discussed how they would make decisions, when they would meet, and all those things they needed to do to make the committee successful. They tried to describe the

current situation, what they would like it to be and setting up those norms. When the committee met in September, they focused on the ninth grade that just completed last year. How did they perform? How did they earn credits? What were the courses that they passed or failed? They looked at the patterns, the trends and also looked at the eighth graders that were now the ninth graders at the high school. They talked about how that group performed at the middle school; they had CMT scores and academic data to review. He stated that in September they also discussed other topics such as readiness, shadowing, and surveys.

Mr. Germano reported that their November meeting focused on the registration process, which there is always a sense of urgency to get the high school master schedule built and put in motion early. The eighth grade teachers feel the pressure. Traditionally, the eighth grade teachers are making recommendations around December so the data could be inputted. The committee had a large roundtable about that registration process, including how they could do things differently. They talked about the need to put leveling into the first high school presentation for middle school parents. At the high school the secretaries previously were inputting the eighth grade registration sheet data during Christmas break. After that meeting, they got creative and now wait until the midterm block. Out of that meeting came the consensus to extend that to January 18. It gave the middle schools more time to continue to look at the eighth grade class to make the right decisions regarding recommendations for levels.

Mr. Germano reported that the committee had a meeting scheduled for January 13 that had to be rescheduled three times because of the snow. The January and March meetings that they had scheduled include shadowing. They are going to visit classrooms with the English teachers at the two middle schools and the four levels of classes at the high school. They are going to use their mission statement, as well as the district mission statement, in visiting the ninth grade classrooms. They will come back and discuss concepts that they see using the mission statement as their focal point. In March, they are going to do the same thing with the eighth grades. In May, they will talk about the upcoming eighth grade class. What is unique about the students that they are working with? What kinds of information do they want to share? How have the ninth graders performed this year? He stated that it was the committee's first year and that the discussion was lively. He noted that it was a great group and that they all come to consensus about what they think would be a better experience. The focal point is still academics, but there were also social, emotional and behavioral issues that impact this.

Mrs. Carmody thanked the committee for doing this transition study because it was something definitely needed. She noted some discussion topics were student readiness and study skills, and she felt that it was very important for the transition to high school. She was sure that the parents had to be thrilled with this. She asked if they were communicating with the parents as well. Mr. Germano replied that they have the ninth grade website and a lot of the input comes from the teachers because they are the frontline people regarding study skills and perceptions. As far as bringing in parents and students, they have not gotten that far yet this year. He certainly does envision that piece as something they need to do because they did that last year and found it very insightful.

Mrs. Johnson questioned the extension for the registration timeline. She remembered last year that she was concerned that not all of the programs at the high school were presented to the students before that registration deadline. Mr. Germano replied that they had a Course Fair in December. Mrs. Johnson continued that her concerns included VoAg and Project Lead the Way

and several other things that were not presented until January. Mrs. Carmody pointed out that they discussed that in Curriculum Committee and that the VoAg teachers did not get to the middle school students until after registration. She noted that the Committee was concerned about that. Mr. Thiery explained that there was conversation during the very first guidance presentation to the Curriculum Committee around the High School 101 presentation and whether these two specialty programs, VoAg and Project Lead the Way, were actually part of it or are they presented separately. He stated that in the past they were presented separately. He noted that the committee questioned the timing. He acknowledged that there was a disconnect between the big presentation and the two other presentations.

Mr. Germano noted that Mary Anne Wysocki [High School Guidance Director] was present and told him that was addressed this year; snow days have impacted that, but that was factored in and was addressed. Mrs. Carmody asked if the eighth grade students were now getting that presentation previous to course selection because that was quite a concern for the Curriculum Committee. Ms. Wysocki replied that it was the intention this year, but the day in January when they were scheduled to do Project Lead the Way was a snow day, so that had not happened. She stated that they were trying to accomplish that this year by moving that date back to January, and it will definitely be there for next year. Mrs. Carmody asked if they would be getting that presentation or not. Ms. Wysocki replied that they are getting that presentation, but it will be after the forms were inputted. During the evening presentation for parents, the students and parents were instructed to indicate on the form if they were interested in Project Lead the Way and to put down alternative electives should they not be accepted. The form does accommodate for all of that.

Mrs. Rickard asked if they send high school students into the middle schools to explain Project Lead the Way and if that has happened yet. Ms. Wysocki replied that was the presentation that Mrs. Carmody was talking about. It was to happen after Christmas vacation on January 18. Mrs. Fischer asked why it could not be done earlier. Ms. Wysocki replied that she did encourage Justin Mirante and Lee Ann Miller to consider doing it in December this year, but for some reason with their schedule it did not work. Mrs. Fischer asked why it could not be done earlier instead of around the holidays. She felt that as a parent she would not know if her child was interested without the presentation first. Mrs. Rickard pointed out that it was also the application process. She knows with those finite numbers of spots in Project Lead the Way and VoAg there needs to be some time.

Mr. Germano noted that this has been the spirit of discussion around registration and everybody had ideas and opinions; it was over an hour just to get to some consensus within the Transition Committee. He would welcome any e-mails or communications to the Transition Committee regarding the Board's thoughts. The committee's focus was making selections for English and math in four levels. They held the Course Fair in early December for the upcoming eighth graders and booths were set up for Project Lead the Way and other programs for students to ask questions. He noted that it was well attended. Ms. Wysocki pointed out that it is explained in other venues. Mrs. Rickard stated that her son, Brian, just graduated from Worcester Polytechnic Institute. He had attended the Kennedy Middle School Project Lead the Way presentation when he was at JFK; John Ellsworth and the students who came to Kennedy that day charted her son's path. She felt that it was very important to hold the presentation earlier before snow becomes an issue.

Mr. Thiery explained that the decision to push the registration back to January does help. However, there was one major driving force behind the feedback that they received last year. It was clear that the changing of student levels early in the ninth grade school year was highly disruptive to their education. The two extra months for eighth grade teachers to accurately determine leveling could likely decrease the number of level changes next September.

Mrs. Fischer noted that, if teachers need until January to know what level students will need for high school, she felt that an October decision for Extended Day Kindergarten, after only knowing the students for one month, was not enough time.

Mr. Goralski summarized that this was an ongoing process and is not a one-year commitment. Last year focused on student perception and parent perception. This year, it is based more on academics from the teachers' viewpoint. As the process moves forward, he liked the model to be slightly different. He told Mr. Germano that he thought that, the more teachers they involve as they move forward, the better the outcome would be because they would have more perspectives and opinions. Mr. Germano pointed out that their mission statement states that they will analyze data and improve communication. This is why the committee exists and what they hope to achieve. Mr. Germano stated that as the Transition Committee continues this work each year, perhaps they can pick a theme and he would structure the meetings around that topic. Maybe next year, they could look to more surveys to gather more data from a bigger sampling, and look at it with more depth.

7. NEW BUSINESS

a. Proposed School Calendar for 2011-2012 School Year ~ Second Reading

MOTION: by Mr. Derynoski, seconded by Mrs. Rickard:

“Move to approve the 2011-2012 school calendar, as presented.”

Mrs. Notar-Francesco stated that, when she looked over what the teachers had proposed, her initial feeling was that the Board should consider starting school on a Thursday; however, after experiencing the significant snowfall this year, she was no longer of that opinion. She felt that it was important to get out earlier in June. Additionally, there were several things parents had addressed in some of the e-mails she received. Some wanted a later April vacation. She asked what the rationale for the early April vacation was when the calendar was being established. Dr. Erardi replied that the connection was being respectful to Good Friday and creating a longer window of time. April 6 is the date that is Good Friday for 2012. They could have April 6 be stand alone and then offer the April school break a week or two later.

Mr. Goralski thought that the anomaly of snow this year is just that. It is the most snowfall in any one calendar month in the history of tracking weather in Connecticut. He thought that the change of starting school with a full week has begun to sink in with parents. He stated that he liked this calendar. He pointed out that, because of the anomaly of snow this year, parents have been talking about the Board exploring the need for both February and April vacations. He asked Dr. Erardi to poll his Parent Executive Council on this. Dr. Erardi replied that the Parent Council actually had that conversation before the winter and there was

overwhelming support to keep the calendar traditional with those two vacations. He would go back again and have that conversation. Mr. Goralski cautioned parents not to be reactionary.

Mrs. Rickard stated that from the end of February vacation to the end of April vacation was 29 days and from the end of April vacation to Memorial Day was 30 days. She stated that every teacher that she has spoken with couldn't wait for March to end. If they moved April vacation back even farther back, it would be too long.

ROLL CALL VOTE: YES – Mr. Derynoski, Mrs. Fischer, Mrs. Queen, Mrs. Johnson, Mrs. Notar-Francesco, Mrs. Rickard, Mrs. Carmody, Mrs. Clark, Mr. Goralski. **Motion carried unanimously.**

b. Review / Adoption of the Board of Education Budget 2011-2012

Dr. Erardi stated that this Board did extraordinary work behind the scenes, silently connecting with administration and publicly at the last two budget workshops in order to prepare for this evening. He applauded and thanked all nine Board members for doing due diligence regarding preparation for the 2011-2012 budget proposal. He stated that Mrs. DiNello would share with them the information that was requested and delivered to the Board yesterday.

Mrs. DiNello distributed the follow-up to the nine specific questions that the Board requested at their last workshop (*Attachment #3*). Mrs. Rickard asked for an explanation on the list of membership Dues and Fees for certain schools; she asked if there were personal memberships to organizations, such as for the National Junior Honors advisor. Mrs. DiNello replied that she would have to follow up with specifics. It was her understanding that this was paid so the school could be participating as a member in that organization. Mrs. Rickard stated that there were several for the Connecticut Association of Schools and she wanted to know if that was per-person or per-school. Mrs. DiNello replied that it was for the school. At each school at the middle school level, the high school and the elementary membership so that they can participate in the various activities offered by the Connecticut Association of Schools. Mrs. Rickard pointed out the same thing for the New England League of Middle Schools; it appeared that there is a membership for each school. She asked if they could be just one member. Dr. Erardi replied, "No." Mrs. Rickard wanted to know why. Dr. Erardi replied that, for both of Mrs. Rickard's questions, it is the bylaws of the organizations. It would be possible for one of our schools to be a member and one not. There is no reduction or group rate. Anecdotally, the Connecticut Association of Schools (CAS) is the organization that the Board may be writing a letter to regarding officials. It is the cost to be a member of that organization. Mrs. Rickard stated that they used to have a Board member who questioned those particular charges every single year. Dr. Erardi replied that he was recently told that by the Association.

Mrs. Fischer asked, other than that letter, what else have they done for the school district. Dr. Erardi replied that CAS / CIAC was actually the same entity located in Cheshire. They offer two separate areas of support, with the most popular piece being the athletic piece. High school athletics is solely run by the CIAC. It is about structure, state tournament, guidelines and officials. They also offer an emerging piece regarding school leadership. They offer a number of programs to aspiring administrators and a number of support programs to beginning educators. They also offer a number of celebration programs. The Connecticut Association of Schools celebrates the Elementary School Principal of the Year and the Middle School Principal of the

Year. They do a lot with recognition and collaboration. The emerging piece that Southington has been involved with over the past five years is also their oversight with Unified Sports. They are diverse. As an analogy for those who are familiar with SERC or RESCs, such as CREC, it services students in a different space and place. It is an oversight piece for membership and a closed shop regarding athletics. If they are not a CIAC affiliate, the athletes would not be part of any tournament play and they would not have the opportunity to play any CIAC affiliate school, which means they would not have a schedule.

Mrs. Fischer asked if there is a charge for the classes that they offer. Dr. Erardi replied that there was a charge for everything that they do.

Mrs. Notar-Francesco questioned what Unemployment Tax Management was that was listed under Dues and Fees. Mrs. DiNello replied that CAFE was the previous organization that the district paid that oversaw the unemployment information that comes to us from those collecting. They take the invoices, they review the claims, and they represent the school district at hearings. They brought in a new company this year and replaced CAFE, saving approximately \$1,400 in annual fees.

Mrs. Johnson was confused with increases and decreases in all of the Dues and Fees, especially some of the larger ones. She asked for some rationale for the increase in CAPSS. Mrs. DiNello replied that she would have to pull the actual invoices. For some organizations, if there is a conference that they are offering, they may be paying the conference fee for a discount if it was paid along with the membership dues. At times, there could be an add-on to the dues because of prepaying for a discount for something being taken advantage of at a later date. She would be more than happy to spend the time analyzing invoices if the Board has specific questions. Without having the invoices in front of her, she did not want to misrepresent it. She suggested that some of it could be based on enrollment, but it was hard to say. Mr. Derynoski could understand the enrollment piece. However, any extra costs should be part of the Professional Development account and not necessarily Dues and Fees. Mrs. DiNello agreed. They certainly tried very hard to separate those in the accounting structure, but on occasion one could slip past and not be noticed until an account becomes over-expended in April. When she goes back and does an analysis, she realizes that some money was paid in attachment to dues for a conference. She would then make the corrections. Mr. Derynoski stated that they were looking at "nickels and dimes" on the Dues and Fees list. He just wanted to make it clear and transparent.

Mrs. Rickard noted the difference between Kennedy and DePaolo under the Connecticut Association of Schools. Last year, they were the same at \$725, and this year DePaolo went up significantly. She questioned what that was based on because Kennedy had the higher enrollment. Mrs. DiNello replied that she would follow-up on that.

Mrs. Rickard acknowledged that the administration had done phenomenal work turning around the Board's questions and providing them with amazing data. She thought that they were working many more hours than usual. The Board already thinks that Dr. Erardi lives at Beecher Street. She credited everyone involved because of the number of questions the Board asks and the attention to detail that is provided to them.

Mrs. Fischer had a question on the Continuing Education spreadsheet. She questioned how they were able to keep the cost of the Continued Education Program the same in the budget without the increases. Mrs. DiNello explained that there was no charge for individuals to take classes in the GED Program, but there is a charge for the Enrichment Program. Mr. Rodrigues, who is the Director of Continuing Education, runs the money through the activity account held at Central Office because it is a student activity. The money is in a revolving account and Linda Blanchard actually manages this account. What is on the report is a number of deposits that are made for the tuitions that are collected for people to attend the Enrichment Programs. The checks are paying supplies for the Enrichment Program, such as books at Barnes and Noble, and refunds are made to individuals that may have cancelled due to lack of enrollment in the course. Those are primarily the transactions on the report. The other repetitive transaction is bi-weekly when Mr. Rodrigues brings the payroll information to Central Office. Because we need to account for W-2s and any payments made, the entire payroll is run through the Board of Education Operating Account; however, the Activity Account reimburses the Board of Education for any of the teachers who are teaching enrichment courses. The Board of Education is responsible for paying the director and the teachers who are teaching GED courses. There are three funding streams, which are the Board of Education budget, a grant that is given through the Adult Education Program for the State of Connecticut, and the Activity Account that primarily handles all the Enrichment Programs. The balance in Continuing Education has been increasing. They are looking to begin tapping into the accumulating balance in this account to help offset the cost of the GED Program.

Mrs. Fischer asked if the cost of the GED Program was \$19,000. Mrs. DiNello replied that the \$19,000 was in the budget in addition to the grant that has ranged from \$9,000 and \$17,000 based on the budget and the number of students enrolled in the courses. This also helps to offset the cost of the GED Program. Mrs. Fischer stated that it looks like they have \$50,000. Mrs. DiNello pointed out that this is the ongoing accumulating balance in that account. The account started with \$41,000 in July.

Mrs. Rickard questioned if the deposits made in September labeled "Fall Adult Ed" and the ones in the spring labeled "Program Fees" were the same type of deposits. Mrs. DiNello replied that they were and that they were just labeled differently. She noted that the difference between the top number and the bottom number was the additional revenue in that account.

Mr. Goralski questioned the truck that was in the Property / Facility Maintenance Account. He understood the cost of the truck would be \$39,656 if they purchased it outright. The additional cost, if they do the lease, would be just over \$9,500 extra, so there was a distinct benefit. Mrs. DiNello replied that the lease price was \$8,928 for five years, so \$44,640 would be the total five-year lease payments versus the purchase price of \$39,656. Mr. Goralski summarized the Board's additional cost if they were to put it into the operating budget would be an extra \$9,000. Mrs. DiNello stated that the reason why it was recommended in Property / Facility Maintenance was because, over the five years, it was cheaper if they were to purchase it outright. However, administration's recommendation would be to leave it where it is now and revisit it in the spring. If they don't have the funding and they know they need the vehicle, they could then lease it through the operating budget. The Board has the opportunity this evening to make a change to the document that they have in front of them. Mr. Goralski did not want to add dollars and felt that they should go the cost-effective way.

Mrs. Johnson questioned the options on that vehicle, such as the plow and the sander. She asked if they are paying subcontractors to do all of the plowing. Mrs. DiNello replied that they do the Beecher Street property. Mr. Cox agreed that they do the Beecher Street property, the maintenance yard behind Derynoski School and, for the past two winters, they also handled North Center School.

Mr. Goralski stated that the Board of Education was the only entity in town that fixes their own buildings and maintains their own property, with the exception of Public Works. If North Center School was something that the Board has maintained, then part of town / BOE partnership could be that the Board would continue to maintain those parking lots. He liked the state bid price for the things that they would be getting. He thought that it was a great deal.

Mr. Derynoski questioned if the final number for the budget was \$80,995,907. Mrs. DiNello pointed out that this evening, based on the adjustments from the Superintendent's recommendation and the last two workshops, the Board was currently at \$80,995,907, which is a 1.96% increase.

Mr. Goralski noted that the administration did not make their job easy because they did all the cutting ahead of time.

Mrs. Clark noted that, under New Personnel Requests, high school guidance was adding three days to each counselor's work year. She pointed out that it would be adding a total of 27 days. She suggested that, rather than three days per counselor, she would like to propose one day per counselor. Additionally, she would like to have it be the two weeks prior to the beginning of school. If they had 60 new students who need help with their schedules because they are registering during the summer, she would like to see a bulk period of time where counselors and Ms. Wysocki are available to handle questions or concerns two weeks prior to the beginning of school. She would like to see if they could schedule one guidance counselor per day for nine days. She understands that Ms. Wysocki is there during the summer. But, 27 days to her seemed excessive.

Mrs. Carmody asked Ms. Wysocki if she worked two weeks at the end of summer before the beginning of the school year and if she was there alone for two weeks. Ms. Wysocki replied that was correct. Ms. Wysocki replied that in her contract she works two weeks after school and two weeks before school begins and oftentimes, depending on what is going on in her family, she would add days depending on the registration need. She is always in touch with the secretaries during the summer. The new registrations tend to come in August more than July. Between that and phone calls, she spends over 83% of her time programming the new registrants, reviewing their files, checking their graduation progress, planning their programs and answering phone calls. She noted that her secretaries logged over 400 phone calls the past three summers. If they said they had minimally 50 students coming in during the summer that comes to 170 hours. There is little time to do anything else. The reason for the additional days for the counselors is more for the counselors handling their own cases. They are reviewing their students' schedules and checking to see what courses the students may have failed. The counselors know their students better than anyone else. Mrs. Carmody's concern was that Ms. Wysocki was there for those two weeks. Mrs. Carmody had a problem granting extra days to one department and not another. Ms. Wysocki reiterated that the reason why she was requesting it was because the counselors are responsible for the schedules and for helping the students understand their

graduation progress and the accuracy and appropriateness of their schedules, given their skills and their history.

Mrs. Carmody stated that, with the new proposal by Dr. Semmel, they are going to be doing the scheduling in April and this should alleviate a lot of these things. Ms. Wysocki replied that she hoped so. Ms. Wysocki thought that it still would not eliminate the fact that there will be many students who will end their school year in June with a grade that may not be appropriate for what they have previously signed up for because the second half of their school year did not go as well as they would have liked.

Mrs. Rickard asked if current practice for them was to work three extra days at the end of the year and three days in the beginning, if they have six extra days. Mrs. DiNello stated that the counselors' 186-day schedule is the same as all teachers, which includes Professional Development days. It is the three days that teachers come in prior to the start of the school year and the two Professional Development days that are scheduled during the year. They go from 181 days to 186 days. Then they have one additional day that has traditionally been forwarded to the Payroll Department from the high school principal who would assign the day that the guidance counselor would work. It is the discretion of the Principal working with coverage of the high school guidance office. In the past, the high school principal determined what the extra day would be. Mrs. Rickard asked if the guidance counselors participate in Professional Development. Dr. Erardi replied that they do.

Mrs. Notar-Francesco asked Dr. Erardi to address what Mrs. Carmody said about other groups, such as special education teachers, making the same kind of request to the Board. Dr. Erardi replied that they certainly could make that same type of request. He noted that the high school budget was built through the oversight of Dr. Semmel. Dr. Erardi believed that particular request, beyond Dr. Semmel's supporting the guidance issue in front of the Board, did not come with additional days. In place contractually for special educators at the high school in the springtime, they have the opportunity within their workday to plan their end of the year Planning and Placement Team (PPT) meetings for individual students on their caseload. The three days are built into their schedule. They could make a case for special educators who must manage their caseload from day one for additional days to start the school day as guidance. There is extensive add-on with our Ag-Science Program and that is by statute. Mrs. Rickard questioned what that meant. Dr. Erardi replied that Ag-Science works a good deal of the summer. Mrs. Rickard thought that it was correlating that to more work for guidance. Dr. Erardi replied that he was not.

Mrs. Queen wanted to remind the Board of what she thought she heard at the budget workshop with regard to these hours. The base of this request was to have all or most of the students with a schedule in hand on day one, with students in seats to maximize 180 days of instruction. She noted that when Dr. Semmel was asked if this could be done without these hours, he replied, "not very well." She was concerned about achieving that goal if they don't include funding for at least some of these hours. She thought that Mrs. Clark's suggestion to adjust the requested number of hours could be a possibility.

Mrs. Fischer supported adding the three days because it has been included in the budget for a few years now and they saw that Dr. Erardi really cut through what he has brought forward to the Board. She knows that in November or October they had a meeting about the SATs and

what they could do to support the high school. What Dr. Semmel said during that budget workshop compelled her to support this item. She had asked the question whether they could remove it and whether they were under any contractual obligation to maintain it next year. Mrs. Fischer is of the mind to try it for all the reasons that she mentioned earlier and then do some analysis to see if it is as helpful as they hoped it would be. If not, then remove it. How can you expect improvement or greatness if you are not willing to spend \$11,000 out of this whole budget to give something a shot? She thought that it was worth it and the students deserve it. They should be in their seats with their schedules and good to go on the first day of school.

Mrs. Johnson liked the idea that there is an assessment of this instead of just instituting something and then not knowing whether or not it has positive effect. She thought that there could be some assessment of this at the end of the year.

Mr. Derynoski had a contract question pertaining to this. If they were to increase the days of this group, does it come under the wording in the contract of "past practice?" Mrs. DiNello asked if he meant that, if they only did it for one summer, would there be a concern moving forward. Mr. Derynoski stated that once it gets in, it becomes a past practice and then you can't get it out. Mrs. DiNello replied that she would not be concerned with that because they would look at doing a one year Memorandum of Understanding with the union and that would clearly define what the Board was looking for each guidance counselor to work. Currently, as Dr. Erardi explained, they have one day and we would increase that to state that they were working a total of four summer days at their per diem daily rate of pay and that Memorandum of Understanding would expire after the summer of 2011. When they develop next year's budget, Dr. Erardi would make a decision whether or not to include that additional time within their contracted salary account. They would let the Board know whether the additional days were built-in for the summer of 2012. At that time, the Board could tell administration whether or not they want to have that practice continue.

Mr. Derynoski stated that he would go along with leaving it in its present form tonight. They still have another opportunity to revisit it in May, if necessary, because they do not know where they are going to be.

Mr. Goralski commented that this was his eighth year on the Board doing the budget and he has never seen a budget that the nine Board members could stand up in public and defend the way that they will be able to defend this document, with the small changes that they have made to it. He is concerned that they have a creative new computer programming system going in place for scheduling and they had an opportunity to present flex time to the guidance counselors last year that he did not think was well presented to the staff. There is a new leader at the high school who could present it to the staff as a different opportunity. He could not imagine anyone who does not want a potential day off in lieu of another day of work. They want the day of work, and they want it for pay. His thought was, with some creativity, they could be there in the summer and get an extra day off. Who does not want a long weekend once in a while? He did not think they advertised or solicited the volunteers appropriately and he wanted to give them another opportunity to do that and see the application of the computer system, before he spent even as minimal as \$11,000. What Dr. Semmel explained to him makes a great deal of sense and shows some great efficiency. Schedules are in place on the 24th, and they have the cut-off through August 15. If you are dropping a class, you are dropping a class; they are not replacing it with something that is really going to impact a schedule to that extent. Mr. Goralski stated that

he was for compromise like Mrs. Clark and Mrs. Queen. He just thought that they did not strongly advocate for the opportunity to flex a schedule. He was all for whatever the Board wanted to do.

Mrs. Notar-Francesco liked what Mrs. Clark suggested of one additional day and, quite frankly, she was disappointed that the use of flex days was rejected. In light of what Mrs. Clark said, if they were to ask again for that opportunity and perhaps instead of giving three days, the offer could be made again. The Board would give them the one additional day and see if they were willing to consider even an additional day as a flex day.

Mr. Goralski asked if the consensus was to leave it in or to modify it to one day. He took a consensus for one day, three days or none.

CONSENSUS:	Mrs. Clark	1	Mrs. Johnson	3
	Mrs. Fischer	3	Mr. Derynoski	3
	Mrs. Carmody	1	Mrs. Rickard	1
	Mrs. Notar-Francesco	1	Mr. Goralski	1
	Mrs. Queen	3		

Mrs. Queen asked if they could keep a log for the summer to see the student usage and she was particularly interested in Day 1 to Day 5 of the new school year. How many unscheduled students do they still have on Day 1? She would like that data.

Mr. Goralski learned from Mrs. DiNello's explanation that they all have one day now. He trusts Ms. Wysocki and Dr. Semmel to do the scheduling, but, if the first two weeks before school starts are the most critical to assure the schedule is in the students' hands, they have nine days to work with and the Board just gave them nine more days, so that is 18 days. Mrs. Rickard stated that they also have the opportunity to flex it. Mr. Goralski thought that they should have three of them there the two weeks before school starts.

Mrs. Queen asked if students have to have a finalized schedule by August 15, which is two weeks before school starts. Mr. Goralski interjected by asking Dr. Semmel if August 15 was the deadline for dropping classes. Dr. Semmel replied that it was for making any changes. If they were to add these days, it would not just be the two weeks before school starts. There would be opportunities for parents to come at the end of July.

Mrs. Fischer addressed textbook replacement and stated that she knew there was some work done on that. She stated that they talked at the Policy Committee meeting about breaking that account into two pieces next year. One piece would be books that have to be rebound because of wear and tear. Mr. Thiery stated that they talked about lost books and books that are worn out, aged, and need to be replaced. Mrs. Fischer continued that this way would answer the question that she continually has about lost books. Mrs. DiNello pointed out that a large portion of that account is also used when they need to order another 20 or 30 books because of additional students in a section. Mrs. Fischer thought that was important information to have because, if the Board has allocated \$130,000, she would like to know how much is spent because students are losing books or how much is spent because there are more students taking the class. Mrs. Rickard wanted to be able to offset it with the number that they are collecting, which is the \$31,000 that Mrs. DiNello reduced. Mrs. Rickard thought that it might be very hard for Mrs.

DiNello to create another line item. Mrs. DiNello replied that she would make it work. She thought that they would request the reimbursement from the activity accounts for the books that they are actually purchasing that are lost or damaged. They would know about that money when the teachers come to administration to tell them they need to replace books for that purpose. They also should know when the schools are placing large orders for additional sections of textbooks. She could break that account into two or three accounts because she is hearing the Board is looking for lost, damaged, and an additional textbook account. Mrs. Fischer stated that personally she would like to know when books are being replaced because of loss due to irresponsibility.

Mr. Derynoski noted that oil heat was increased by a very small amount. He asked if the price has been locked in. Mrs. DiNello replied that they have not locked in for oil. They are optimistically hoping that sometime between now and September 2012 that they will lock in at a similar price for oil, if not slightly higher than what they are currently paying. Mr. Goralski pointed out that they are using less oil because all the new buildings are gas, and gas is still going down. Mr. Derynoski stated that the forecast for fuel oil through the end of this year is anticipated to increase, although municipalities pay less because of volume and there is no tax on it. However, they are expecting a number that is going to be a 22% to 30% increase. Mrs. DiNello was optimistic with where they are right now with budgeting, and she was hopeful that they might realize some savings with the efficiency of moving out of Beecher Street and into the North Center facility. During the months of December through June they might save a little bit by reducing the thermostats at Beecher Street. Mrs. DiNello recognized, though, that next January she could be telling the Board that they are running a deficit in the oil account.

Mr. Goralski addressed adding a teacher at VoAg, which he supports because he liked adding the 10 new students; he asked if those were 10 new students outside of Southington, meaning that there is revenue generated for the town of Southington. Mrs. DiNello replied that was correct. She noted that Mr. Thiery had previously explained that, based on the billing capacity, they could actually increase 20 students into that program. They would be able to have 10 additional Southington students and 10 students from out-of-town paying tuition. Mr. Goralski stated that they talked about student-to-teacher ratio and that is why he asked that question.

Mrs. Rickard asked what does that make the budget with the adjustments. Mrs. DiNello replied that, with the adjustment of \$7,363 for the two guidance days, they are currently at \$80,988,544, or a 1.95% increase.

MOTION: by Mr. Derynoski, seconded by Mrs. Fischer:

“Move to approve the 2011-2012 operating budget at \$80,988,544.”

ROLL CALL VOTE: YES – Mrs. Clark, Mr. Derynoski, Mrs. Fischer, Mrs. Queen, Mrs. Johnson, Mrs. Notar-Francesco, Mrs. Rickard, Mrs. Carmody, Mr. Goralski. **Motion carried unanimously.**

Mr. Goralski stated that he loved unanimous votes and he looked forward to unanimous votes of the other Boards to support this because 1.95% is absolutely the lowest budget. The Board usually reduces the budget by 1.95% in their workshops. He felt that the work of the

administration was incredibly appreciated by the Board. He asked the principals in attendance to spread the word to their colleagues of how much the Board appreciates their hard work and their willingness to make sacrifices.

c. Business and Finance Update

Mrs. Clark reported that they had a Finance Committee meeting scheduled, but it was cancelled due to a lack of a quorum. They had a discussion on various items and bring before the Board three motions.

MOTION: by Mrs. Clark, seconded by Mrs. Notar-Francesco:

“Move to approve the Transfer of Funds, as submitted.”

ROLL CALL VOTE: YES – Mrs. Carmody, Mrs. Clark, Mrs. Fischer, Mrs. Notar-Francesco, Mrs. Johnson, Mrs. Queen, Mrs. Rickard, Mr. Derynoski, Mr. Goralski. **Motion carried unanimously.**

MOTION: by Mrs. Clark, seconded by Mrs. Notar-Francesco:

“Move to approve the Bid #2011-BID-04 for Lawn Mowing Services at Southington High School, DePaolo and Kennedy Middle Schools, and Derynoski, Kelley and South End Elementary Schools.”

Mrs. DiNello mentioned that many Board members were able to attend the discussion because it was prior to a meeting that was being held in the Town Council Chambers. Mrs. Fischer added that they just were not on the committee to make it a quorum.

Mrs. Rickard stated that in the past the Board has asked the summer custodian to actually sign something to verify that the lawn mowing was done. She asked if there was anything in the bid addressing that. Mr. Cox replied that it was added to the bid language about 10 years ago and did not recall it ever being removed. It is in the bid on page 20 of 28.

ROLL CALL VOTE: YES – Mrs. Fischer, Mrs. Notar-Francesco, Mrs. Johnson, Mrs. Queen, Mrs. Rickard, Mrs. Carmody, Mrs. Clark, Mr. Derynoski, Mr. Goralski. **Motion carried unanimously.**

MOTION: by Mrs. Clark, seconded by Mrs. Notar-Francesco:

“Move to waive the bidding process for the Enviro-Solutions Company Green Seal product lines for the following products: Neutral Floor Cleaner, Multi-Surface Cleaner, Glass/Multi-Surface Cleaner, and Disinfectant Cleaner.”

Mrs. DiNello stated that, although they were asking for the bidding process to be waived because they wanted to purchase a specific product that has been tested at a number of the schools, Mr. Goodwin was able to confirm that there is more than one vendor that sells this product. They are still going to require formal quotes for these products; they just will be waiving the bidding process because it is one specific product. Mr. Goralski asked if this would

still be considered bidding. Mrs. DiNello replied that it would give them a little more leeway. They would still get prices; they are not just buying from one vendor regardless of what the price is. It would still give them the opportunity to price compare.

ROLL CALL VOTE: YES – Mr. Derynoski, Mrs. Clark, Mrs. Carmody, Mrs. Rickard, Mrs. Queen, Mrs. Johnson, Mrs. Notar-Francesco, Mrs. Fischer, Mr. Goralski. **Motion carried unanimously.**

8. EXECUTIVE SESSION FOR CONTRACT NEGOTIATIONS

Mr. Goralski announced that there was no Executive Session and that they just needed a motion to adjourn. Dr. Erardi pointed out that the contract negotiation issue that was going to be brought to the Board has been resolved.

MOTION: by Mr. Derynoski, seconded by Mrs. Fischer:

“Move to adjourn.”

Motion carried by voice vote.

The meeting adjourned at 9:35 p.m.

Respectfully submitted,

Linda Blanchard
Recording Secretary

Administrative Report – January 27, 2011

- 1. Summer School** (Attachment #1)
- 2. Board of Education Retreat** (Attachment #2)
- 3. Fletcher Thomson** (Attachment #3)
- 4. Medication Return Program / SBOE Partnership**
Saturday, April 30, 2011
- 5. Kindergarten Parent Information Sessions** (Attachment #4)
- 6. Snow Days / School Calendar 2010-2011** (Attachment #5)
- 7. Facility Ad-hoc Committee - Membership**

Joe Egan
1/27/11

San Antonio Independent School District
Summer School 2011

Date: January 18, 2011

To: Assistant Superintendent Thiery

From: Rick Terino, summer school director *R.T.*

Re: 2011 summer school program

Here is a working outline of the K-12 summer school program for 2011 that is self-sufficient, based on tuition dollars. This outline continues the remedial K-5 and elementary enrichment components which have incurred deficits over their history.

Therefore, a modest expansion of enrichment offerings is proposed.

Elementary Enrichment

Grades 2 & 3

Story-maker (language arts/art) and Creepy Crawly (math/science)---both run previously

Grades K-3

Bilingual Buddies (Spanish)---proposed but never run

Grades 3-5

Book Club (literacy)---a new offering

C: Dr. Erardi, superintendent

Staffing

Director	\$5,906.00
Counselor	\$581.76 (2011-2012)
Secretary Class 1, Step 5	\$2,713.20
Nurse RN	\$3,668.52
Custodian	* \$482.04

*Note: Salaries are at the 2009-2010 rate * with the exception of the counselor due to pending negotiations. The counselor stipend is \$32.32/hour x 18 hrs. /4 days; Class 1, Step 5, secretarial salary is based on \$23.80/hour x 114 hours; RN, Step 4, is based on \$32.18/hour x 114 hours. *The custodial salary is based on Class 1, Step 1, (head custodian): \$23.80/hour @ time and one-half for 45 min./day; thus, \$26.78 x 18 days.*

Remedial

Elementary teacher (language arts & math)

Kindergarten	\$1,357.44
Grade 1	\$1,357.44
Grade 2	\$1,357.44
Grade 3	\$1,357.44
Grade 4	\$1,357.44
Grade 5	\$1,357.44

Enrichment (elementary)

Language arts/art

Grades 2 & 3	\$1,357.44
--------------	------------

Math/science

Grades 2 & 3	\$678.72
--------------	----------

Spanish

Grades K-3	\$1,357.44
------------	------------

Language arts (reading)

Grades 3-5	\$678.72
------------	----------

Note: An individual salary is based on \$32.32/hour (2011-2012 rate) x 3 hrs. x 14 days.

Remedial

Middle School teacher

Language arts (grades 6-8)	\$1,583.68
----------------------------	------------

Math (grades 6-8)	\$1,583.68
-------------------	------------

Note: An individual salary is based on \$32.32/hour (2011-2012 rate) x 3 hrs. 30 min. x 14 days. Each teacher is assigned two sections of the respective area taught.

High school teacher

English (grades 9-12)	\$3,781.44	(3 FTEs)
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Math (grades 9-12)	\$3,781.44	(2 FTEs)
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Physical education/health	\$3,781.44	(1 FTE)
---------------------------	------------	---------

Science (grades 9-12)	
biology	\$1,260.48
earth science	\$1,260.48
Social Studies (grades 9-12)	\$3,781.44 (1 FTE)

Note: An individual salary is based on \$32.32/hour (2011-2012 rate) x 6 hrs. 30 min. x 18 days (three sessions). Physical education is scheduled for two sessions and health is one session. Biology and earth science are scheduled for one session only.

Tuition

Elementary session (language arts)	\$125.00
Elementary session (math)	\$125.00
Elementary session (enrichment)	\$125.00
Middle school session (language arts)	\$125.00
Middle school session (math)	\$125.00
High school session (based on course not credit)	\$260.00

Student enrollment (minimum needed to fund program)

Elementary	#108 students @ \$125.00 each =	\$13,500.00
Middle school	#24 students @ \$125.00 each =	\$ 3,000.00
High school	#184 students @ \$260.00 each =	\$47,840.00

Note: The enrollment above contains the following student/teacher ratios.

Elementary	class: 6 students	total classes: 18
Middle school	class: 6 students	total classes: 4
High school	class: 8 students	total classes: 23

Tuition income:	\$64,340.00
-----------------	-------------

Budget projection

Total tuition income	\$64,340.00
Total staffing salary	<u>-\$57,726.88</u>
Balance	\$ 6,613.12

Note: The 2010-2011 account balance: \$5,038.43 is not included in the above computations. These dollars should be set aside to subsidize the program costs if enrollment does not cover salary.

Program dates & times

Registration

June 27 & June 28
(director & counselor)
7:00 a.m. – 2:00 p.m.
June 29 & June 30
(director & counselor)
7:00 – 9:00 a.m.

Grades K-5

Student

July 7-July 26, 2011
Session A 9:15-10:15 a.m.
Session B 10:30-11:30 a.m.

Staff

July 7-July 26, 2011
8:45-11:45 a.m.

Grades 6-8

Student

July 7-July 26, 2011
Session A 8:30-10:00 a.m.
Session B 10:05-11:35 a.m.

Staff

July 7-July 26, 2011
8:15-11:45 a.m.

Grades 9-12

Student

July 5-July 28, 2011
Session I 7:00-9:00 a.m.
Session II 9:05-11:05 a.m.
Session III 11:10 a.m.- 1:10 p.m.

Staff

July 5-July 28, 2011
6:50 a.m.- 1:20 p.m.

Board of Education Retreat

February 13, 2011

8:30 am – 12:00 pm

The Orchards of Southington

Agenda

8:30 am – 9:00 am	Coffee and Breakfast
9:00 am – 9:30 am	NEASC ~ Chairs Final Report ~ <i>David Destefano and Rebecca Migliaro</i>
	NEASC ~ Self Study, Visitation, Findings and Recommendations
9:30 am – 10:00 am	Questions and Discussion
10:00 am – 11:00 am	Response to NEASC Findings ~ <i>Dr. Martin Semmel</i>
11:00 am – 12:00 pm	Roundtable Discussion
12:00 pm	Adjournment

Meeting Agenda

Date of Meeting: January 21, 2011
2:00 PM

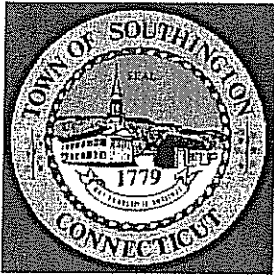
District Offices
49 Beecher Street
Southington, CT

School: John F. Kennedy Middle School
Joseph A. DePaolo Middle School

Agenda:

1. Project Understanding – Confirmation of District Goals
2. Scope Confirmation
 - a. Conceptual Design – Floor Plans & Site Plans
 - b. Facilities Condition Study – Architectural & Building Systems
 - c. Educational Specifications – Space Programming
3. Schedule Confirmation
 - a. February 2011 to June 2011 – Access to District staff
(Completion of items a, b & c above)
 - b. November 2011 Funding Referendum
4. Other
 - a. Availability of existing drawings
 - b. Confirmation of key District staff members

Technology
Food Service
Principals



SOUTHTON PUBLIC SCHOOLS

Kindergarten 2011 Information Meeting Dates

Press Release

January 2011

Southington Public Schools has scheduled two Kindergarten Information sessions in 2011. All parents of prospective kindergarteners are invited and encouraged to attend. At these sessions, information will be presented regarding Kindergarten Registration and Orientation processes. Parents will also have the opportunity to ask the administration any questions about kindergarten or the registration/orientation process. **Registration packets will also be distributed at these meetings.**

We recommend that parents of incoming kindergarteners contact the appropriate school to report the family and student contact information prior to the informational meeting.

Tuesday, February 1, 2011

6:30 p.m. – 7:30 p.m.

Students who are in the district of Flanders, Hatton, Plantsville, South End, and Thalberg Elementary Schools are invited to attend this session. It will be held in the auditorium of Derynoski Elementary School, 240 Main Street, Southington.

Thursday, February 3, 2011

6:30 p.m. – 7:30 p.m.

Students who are in the district of Derynoski, Kelley, and Strong Elementary Schools are invited to attend this session. It will be held in the auditorium of Derynoski Elementary School, 240 Main Street, Southington.

Any parent who cannot make the meeting associated with their child's school should feel welcome to attend the other information session.

To be eligible to enter kindergarten in the fall of 2011, a child must be five (5) years of age on or before January 1, 2012.

Released by: Howard J. Thiery, Assistant Superintendent, (860) 628-3204

JOSEPH V. ERARDI, JR., Ed.D.
SUPERINTENDENT OF SCHOOLS

HOWARD J. THIERY
ASSISTANT SUPERINTENDENT
FOR INSTRUCTION & LEARNING

BOARD OF EDUCATION

BRIAN S. GORALSKI
BOARD CHAIRPERSON

TERRI C. CARMODY
VICE CHAIRPERSON

JILL NOTAR-FRANCESCO
SECRETARY

COLLEEN W. CLARK

DAVID J. DERYNOSKI

ROSEMARIE MICACCI FISCHER

PATRICIA P. JOHNSON

PATRICIA A. QUEEN

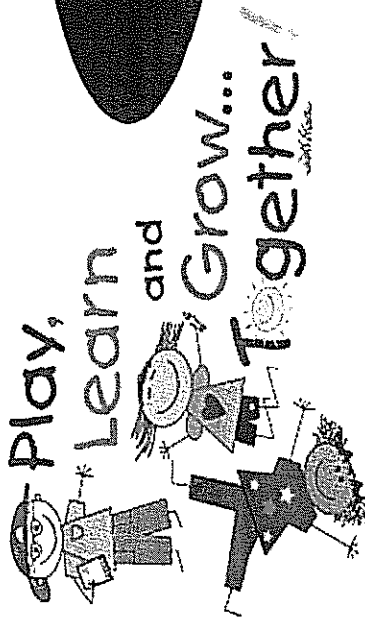
KATHLEEN C. RICKARD

49 BEECHER STREET
SOUTHTON, CT
06489

WWW.SOUTHTONSCHOOLS.ORG

OFFICE TELEPHONE
(860) 628-3202

FAX
(860) 628-3205



Southington Public Schools

Kindergarten Information 2011-2012

Kindergarten Information Sessions

Southington Public Schools has scheduled two Kindergarten Information sessions in 2011. All parents of prospective kindergarteners are invited to attend. At these sessions, information will be presented regarding Kindergarten Registration and Orientation processes. Parents will also have the opportunity to ask the administration any questions about kindergarten or the registration/orientation process.

Tuesday, February 1, 2011

Students who are in the district of Flanders, Hatton, Plantsville, South End, and Thalberg

Thursday, February 3, 2011

Students who are in the district of Derynoski, Kelley, and Strong

Location and Times

Derynoski Elementary School Auditorium
6:30 p.m. – 7:30 p.m.

Parents who cannot make the meeting associated with their child's school should feel welcome to attend the other information session.

Kindergarten Registration Dates

Derynoski Elementary ~ Karen Smith ~ (860) 628-3286

March 1st & 2nd 9:30 am – 2:30 pm

March 3rd 9:30 am – 12:30 pm

**Please call for an appointment*

Flanders Elementary ~ Patricia Mazzarella ~ (860) 628-3372

March 3rd

9:00 am – 11:00 am (A-L)

1:00 pm – 3:00 pm (M-Z)

Hatton Elementary ~ Roberta McAloon ~ (860) 628-3377

February 17th

9:00 am – 11:30 am

1:00 pm – 3:00 pm

Kelley Elementary ~ Betty Lutz ~ (860) 628-3310

February 16th

9:15 am – 11:30 am (A-L)

12:30 pm – 3:00 pm (M-Z)

Plantsville Elementary ~ Patricia Corvello ~ (860) 628-3450

February 18th

9:00 am – 11:00 am

1:00 pm – 2:30 pm

South End Elementary ~ Sally Kamerbeek ~ (860) 628-3320

March 3rd

9:00 am – 11:30 am (A-L)

1:00 pm – 2:30 pm (M-Z)

Strong Elementary ~ Linda Lackner ~ (860) 628-3314

February 16th

9:00 am – 11:30 am (A-L)

1:00 pm – 3:00 pm (M-Z)

Thalberg Elementary ~ Beecher Lajoie ~ (860) 628-3370

March 3rd

9:00 am – 11:30 am (A-L)

1:00 pm – 3:00 pm (M-Z)

**To be eligible to enter kindergarten in the fall of 2011, a child must be five (5) years of age on or before January 1, 2012.*

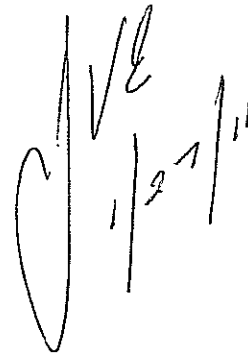
JOSEPH ERARDI

To: Weather Delays
Subject: Impact: 2010-2011

Friday, January 7	Snow	Early Dismissal	K-12
Wednesday, January 12	Snow	No School	K-12
Thursday, January 13	Snow	No School	K-12
Tuesday, January 18	Snow	No School	K-12
Wednesday, January 19	Ice	Late Opening	K-12
Friday, January 21	Snow	No School	K-12
Tuesday, January 25	Snow	Late Opening	K-12
Wednesday, January 26	Snow	Early Dismissal	K-12
Thursday, January 27	Snow	No School	K-12

Tuesday, June 21, 2011

Remaining June Days: (7)

Handwritten signature and date "1/27/11".

Meeting Summaries

June 25, 2010 –

Introductions / Norms / Described current situation / Mission Statement Development /Next Steps

September 22, 2010 –

Revisited Meeting Norms

2009 – 2010 Grade 8 Middle School students CMT, DRP Scores, requests for course changes, Reading Writing Study Skills course enrollments, High School course levels, etc.

2009 – 2010 Grade 9 SHS students Credits earned, Final Grades, Retention Rate, Summer School, and Ninth Grade Academy review of first four years.

Future of Ninth Grade: Teaming Model, non-leveled courses, block scheduling, SRBI.

Other Discussion Topics - Student "Readiness" (study skills, routines, etc.) Course Registration Process, Teacher shadowing at the Middle & High school levels, Surveys, Differences between Middle & High school with regards to Communication & Contact between Special Education case managers and Behavioral, Social / Emotional, and Academic make-up of student populations.

November 10, 2010 –

- Reviewed Current Registration Process
- Discussed need to develop Course Level education as part of the Middle School initial presentation
- Discussed current 8th Grade registration timelines.

**** After meeting proposal granted to extended registration timeline for 8th grade course recommendations from the Christmas vacation break to January 18th. ****

January 13, 2011 – Classroom visits scheduled for grade 9 and 10 classrooms at SHS using the District's and the 8-9 Transition Team's mission statements as areas of focus. (To be rescheduled – snow day)

March 9, 2011 – Classroom visits scheduled for grade 8 classrooms at Kennedy Middle School using the District's and the 8-9 Transition Team's mission statements as areas of focus.

May 11, 2011 – Informational exchange regarding registration process, Grade 8 transition to Grade 9 issues, etc.

**QUESTIONS AND ANSWERS
FOLLOW-UP
2011-2012 BUDGET WORKSHOP #2
(January 25, 2011)**

	QUESTIONS	ANSWERS
1.	Can the administration provide a listing of the dues and membership fees paid?	<i>See Attachment "A"</i>
2.	The Special Projects section of the budget includes \$7,900 of expenses related to the relocation of central office from Beecher Street to North Center School. The administration was asked to provide supporting documentation for that request.	<i>See Attachment "B" that provides a breakdown of \$6,900 of anticipated expense. In addition, \$1,000 was added for document disposal, shredding, and miscellaneous expenses to this request.</i>
3.	Board members inquired of what would be the expectation for securing the Beecher Street building once the staff moves into the North Center facility next school year.	<i>The Town Attorney explained the goal would be to have the closing date on the Beecher Street property to coincide with the moving date of central office staff to North Center. If that does not occur, then he would expect the Board to be responsible for winterizing the building, continue the alarm service, and checking on the building periodically.</i>
4.	The Board asked for a print-out of the cash flow for the Continuing Education/Adult Education Enrichment Program.	<i>See Attachment "C" - All monies collected for Enrichment classes are deposited into the Continuing Education Activity Account at central office. Disbursements are made to the Southington Board of Education operating budget to reimburse the Board for Enrichment paid salaries. All other Enrichment expenses are paid by the activity account and GED expenses are paid by the operating budget or state grant funds.</i>
5.	The Board inquired for data collection regarding Homebound Instruction that Mr. Mark Hill is overseeing.	<i>The Superintendent will be forwarding information regarding this data collection under separate cover.</i>
6.	Within the Property Facility/Maintenance section of the budget there is a funding request for 2011-2012 for a maintenance vehicle replacement at a cost of \$39,656. Board members wanted information regarding the cost of leasing a similar vehicle.	<i>See Attachment "D"</i>
7.	How many coaches are paid from the operating budget for our high school football team?	<i>The administration confirmed that the SEA contract lists the following positions: Head Coach (1) Assistant Coaches (4) Freshman Head Coach (1) Freshman Assistant Coach (1) The number of coaches paid for each of these positions was added in parentheses above. The Payroll Department confirmed back 10 years to the 2001 season that the same number (7) coaches have been paid for the high school football team.</i>

8.	The Board inquired as to the use of Permanent Building Substitutes when a school has perfect teacher attendance on a given day?	<i>The Personnel Department is gathering information and the Superintendent will be forwarding information regarding this data collection under separate cover.</i>
9.	What is the cost of the starting salary for a Vo-Ag teacher working a 228-day work year?	<i>M4 Step 1 Salary - \$44,500 Stipend (.208%) Additional Days - \$9,256 Total = \$53,756</i>

SPD/lb 1-26-11

#7.1011.budgetworkshop#2followup.doc

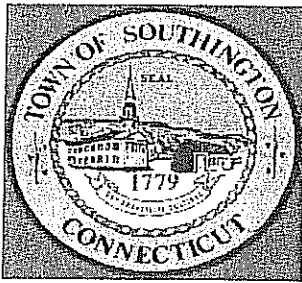
DUES & FEES

09/10 - 10/11 (through January 26, 2011)

Vendor	2009-10	2010-11 YTD
Key # 2650	Vendor #	Amount
Advisor National Junior Honors - JAD	3643	81.00
Advisor National Junior Honors - JFK	3643	0.00
American Association Personnel Administrators - AASPA	10073	175.00
American Purchasing Society	320	179.00
Association for Supervision and Curriculum Development - ASCD	399	486.00
Association of School Business Officials - ASBO	398	190.00
CABE	840	3,304.35
Unemployment Tax Management Corp.	12394	0.00
CASBO Membership	949	500.00
Central CT Conference	5653	1,315.00
College Board Nero	1195	325.00
Connecticut Region Education Council - CREC	1411	1,365.20
CT Association of School - JAD	844	725.00
CT Association of School - JFK	844	725.00
CT Association of School - SHS	844	4,610.00
CT Association of School - ELEMENTARY	844	1,282.00
CT Association Personnel Administrators - CASPA	1276	175.00
CT Association of Public School Superintendents - CAPSS	901	3,673.00
CT Association Purchasing Managers - CAPM	842	275.00
CT Center for School Change	1281	3,383.00
CT School Building and Grounds Association	1364	600.00
Farmington Valley Superintendent's Association	1996	250.00
National Association of Student Councils - NASSP JAD/JFK	3643	452.00
National Institute of Government Purchasing - NIGP	3795	330.00
National Middle School Association	3689	65.00
National Staff Development Council - NSDC	3705	168.00
New England Association Schools and Colleges	3717	2,995.00
New England League of Middle Schools - JAD	3754	245.00
New England League of Middle Schools - JFK	3754	245.00
Public Purchasing Association of CT - PPAC	4226	30.00
Southington Chamber of Commerce	4860	255.00
Harvard Education Press	2460	51.00

Total \$28,403.55 \$27,425.00 *

* Invoice not received as of this date, additional membership dues anticipated.



SOUTHINGTON PUBLIC SCHOOLS

Frederick G. Cox, Jr.
Director of Operations

MEMO

To: Sherri DiNello, Director of Business & Finance

Date: December 16, 2010

Re: Central Office move to North Center

I believe the following costs should be included in the 2011-12 budget. Although with many questions still unanswered regarding the timing and schedule of the move I trust we can make this work.

1. Rental of 26' box truck (including mileage)	700.00
2. Rental of appliance movers, hand trucks, dollies, blankets, etc.	1,500.00
3. Shrink wrap, boxing tape, etc.	300.00
4. Mover/Rigger for large equipment i.e. safe, copier	600.00
5. In-house labor or over-time custodial/maintenance	1,000.00
6. Security Upgrade/Programming	800.00
7. Telephone installation and programming	800.00
8. Record Retention security partitioning	<u>1,200.00</u>
TOTAL	\$6,900.00

Custodial Contract Increase BOE space only	?
Shredder Service for Beecher Street	?
Technology – wiring/installations	?

c: Joseph V. Erardi, Jr., Ed.D., Superintendent of Schools

10:00 AM

01/26/11

Accrual Basis

SOUTHINGTON PUBLIC SCHOOLS

Class QuickReport

July 2009 through June 2010

Type	Date	Num	Name	Memo	Amount
Cont. Ed.					
General Journal	7/1/2009	1231.473	Cont. Ed	Opening Balance 09-10	41,163.51
Check	9/25/2009	5825	Whyte, Robert	W-09 - Body Flex Refund	-55.00
Check	9/25/2009	5825	Whyte, Robert	T-13 Hatha Yoga Refund	-40.00
Check	9/25/2009	5827	Berlin Adult Education	Inv. 2009-01 Appraisal Test Manual	-109.48
Check	9/25/2009	5828	Barnes & Noble	Inv. #IN1699377	-203.90
Check	9/25/2009	5829	SBOE Payroll	Payroll #1, Sept. 7-18, 2009	-733.93
Check	9/25/2009	5830	Step Saver/Observer	Advertising	-190.68
Deposit	9/30/2009		Cont. Ed	2009-10 Fall Adult Ed.	5,300.00
Deposit	9/30/2009		Cont. Ed	2009-10 Fall Adult Ed.	4,930.00
Deposit	9/30/2009		Cont. Ed	2009-10 Fall Adult Ed.	370.00
Deposit	9/30/2009		Cont. Ed	2009-10 Fall Adult Ed.	4,850.00
General Journal	10/5/2009	1231.485	Cardinal, Holly	NSF-Ck#799	-85.00
Deposit	10/5/2009	799	Cardinal, Holly	Redeposit Bounced Check-Cardinal	85.00
Deposit	10/16/2009		Cont. Ed	Adult Ed. Classes	135.00
Check	10/19/2009	5869	McBride, Donna	Yoga Class Refund	-45.00
Check	10/19/2009	5870	Bianchini, Penny	Yoga Class Refund	-45.00
Check	10/19/2009	5871	SBOE Payroll	Payroll #2 9/21/09-10/2/09	-1,731.62
Check	10/19/2009	5872	Rodriques, Roy	Ink Cartridges	-112.48
Check	10/19/2009	5873	Barnes & Noble	Inv. #IN1700219	-182.16
Check	10/19/2009	5873	Barnes & Noble	Inv. #IN1704204	-139.94
Check	10/19/2009	5873	Barnes & Noble	Inv. #IN1709006	-23.99
General Journal	10/21/2009	1231.490	Cardinal, Holly	NSF 2nd Bounce	-85.00
Check	10/30/2009	5890	Lackner, Linda	Yoga Refund	-40.00
Check	10/30/2009	5891	SBOE Payroll	Payroll #3 10/5/09-10/16/09	-2,082.32
Deposit	10/30/2009		Cont. Ed	Yoga Classes	265.00
Deposit	10/30/2009		Cont. Ed	Yoga Classes	470.00
Check	11/9/2009	5895	Home Depot	Hand Planer, Brad Nail, Blades	
Check	11/9/2009	5896	Home Depot	Hand Planer, Brad Nails, Blades	-262.63
Check	11/13/2009	5907	SBOE Payroll	Payroll #4, Oct. 19-30, 2009	-1,563.86
Check	11/13/2009	5907	SBOE Payroll	Payroll #5, Nov. 2-13, 2009	-1,220.98
Deposit	11/20/2009		Cont. Ed	2009 Program Fees	265.00
Check	11/23/2009	5928	Barnes & Noble	Inv. #IN1715984	-209.82
Check	11/23/2009	5931	Easy English News	Newsletter for ESL students	-75.00
Check	12/11/2009	5934	Barnes & Noble	Inv. #1727980	-167.40
Check	12/11/2009	5934	Barnes & Noble	Inv. #1743687	-15.19
Check	12/11/2009	5946	SBOE Payroll	Payroll #6, Nov. 16-27, 2009	-811.64
Deposit	12/18/2009	508	Biestek, Lisa	Adult Ed. Yoga Class	45.00
Deposit	12/18/2009	1039	Rosenbeck, Maxine	Adult Ed. Spanish Class	65.00
Check	1/7/2010	5961	Veilleux, Karen	Laptop Adapter	-10.54
Check	1/7/2010	5962	SBOE Payroll	Payroll #7, Nov. 28-Dec. 11, 2009	-517.67
Check	1/7/2010	5962	SBOE Payroll	Payroll #8, Dec. 14-25, 2009	-459.03
Check	1/22/2010	5981	Morris, Keith	Refund	-65.00
Check	1/22/2010	5982	Bouchard, Robin	Refnd	-65.00
Check	1/22/2010	5983	Waskewicz, Ferne	Refund	-60.00
Check	1/22/2010	5984	Hamel, Holly	Class Cancelled	-60.00
Check	1/22/2010	5985	Darling, Alissa	Class Cancelled	-60.00
Check	1/22/2010	5986	Josphine Carbone	Class Cancelled	
Check	1/22/2010	5988	SBOE Payroll	Payroll #1 Jan. 11-22, 2010	-606.25
Check	1/26/2010	5989	Josphine Carbone	Class Cancelled	-55.00
Deposit	1/29/2010		Cont. Ed	Winter 2010 Classes	3,475.00
Deposit	1/29/2010		Cont. Ed	Winter 2010 Classes	6,989.00
Check	2/16/2010	6003	Barnes & Noble	Inv. #1779920	-119.94
Check	2/16/2010	6003	Barnes & Noble	Inv. #1783857	-335.33
Check	2/16/2010	6003	Barnes & Noble	Inv. #1786062	-23.99
Check	2/16/2010	6004	SBOE Payroll	Payroll #2, Jan. 25-Feb. 5, 2010	-1,422.35
Check	2/16/2010	6004	SBOE Payroll	Payroll #3, Feb. 8-19, 2010	-732.27
Check	2/16/2010	6005	Record Journal	Advertising	-177.00
Check	3/4/2010	6019	Hillebrecht, Amy	Refund for Tai Chi and Spanish III Classes	-100.00
Check	3/17/2010	6035	Murray, Fred	Refund - Cancelled Class	-25.00
Check	3/25/2010	6036	Home Depot	Quote 6208-261517	-645.63
Check	3/25/2010	6041	SBOE Payroll	Payroll 4, Feb. 22-Mar. 5, 2010	-1,355.34
Check	3/25/2010	6041	SBOE Payroll	Payroll 5, Mar. 8-19, 2010	-1,772.63
Deposit	3/26/2010		Cont. Ed	09-10 Programs Fees	90.00
Deposit	3/26/2010		Cont. Ed	09-10 Program Fees	540.00
Deposit	3/26/2010		Cont. Ed	09-10 Program Fees	260.00
Deposit	3/26/2010		Cont. Ed	09-10 Program Fees	515.00
Deposit	3/26/2010		Cont. Ed	09-10 Program Fees	525.00

10:00 AM

01/26/11

Accrual Basis

SOUTHINGTON PUBLIC SCHOOLS
Class QuickReport
July 2009 through June 2010

Type	Date	Num	Name	Memo	Amount
Check	4/13/2010	6065	Roy Rodrigues	Printer Ink	-117.61
Check	4/13/2010	6066	Barnes & Noble	Inv. #IN1819660	-15.19
Check	4/13/2010	6067	SBOE Payroll	Payroll 6 - 3/11/10-4/1/10	-1,445.39
Check	4/13/2010	6067	SBOE Payroll	Payroll 7 - 4/5/10-4/16/10	-385.47
Deposit	4/16/2010	331	Tarascio, Anthony	Spanish Class	65.00
Deposit	4/16/2010		Cont. Ed	Barnes & Noble Book (Rodrigues)	15.19
Check	4/30/2010	6103	SBOE Payroll	Payroll #8 April 19-30, 2010	-337.93
Check	5/14/2010	6113	SBOE Payroll	Payroll #9, May 3-14, 2010	-352.71
Total Cont. Ed.					48,863.41
TOTAL					48,863.41

Crowley Ford *llc*

225 New Britain Ave
Plainville Ct.
06062
Corporate Office
P. O. Box 6000, Bristol, CT 06010-6000

Proud Sponsor of CPEA

Philip Goodwin
Purchasing director
Southington Board of Ed
49 Beecher St
Southington CT 06489

December 15, 2010

Crowley Ford of Plainville CT is pleased to bid on supplying a 2011 Ford F350 Daul Rear Wheel 4x4 reflecting the current State contract pricing schedule- our bid reads as follows

We will supply a new 2011 Ford F350 4x4 with all standard equipment plus the following options.

6.2 Gas V8 Engine	Auto Transmission
12 Ft Non Dumping Rack	8 ft Fisher Plow
Power lift gate	Gas powered salt sander

Our bid price is \$39.656.00 per unit complete and delivered

* FORD MUNICIPAL LEASE PLAN STAE BID DETAILS

Capitol Equipment Cost \$39.656.00 (Ct State Bid Price)
Lease Document fees \$ 425.00 one time charge
Interest rate 5.7 apr ..222765
Annual payment is \$8928.64 one payment each year for 5 years with a \$1.00 dollar buyout

Remember we will take any and all trades in' running or not and can lower capitol equipment cost and lower the annual payment

Please feel free to contact me with any questions regarding this bid and thank you for the opportunity to service the Southington BOE

Victor Soli
Fleet Sales Manager
Crowley Ford llc

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