

Series 7000: CONSTRUCTION OF PHYSICAL FACILITIES

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R-7551

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New Construction

Planning

A facilities master plan for the school districts will be developed and updated every five years. The facilities master plan will reflect the needs of current instructional procedures and projected educational programming. The master plan will incorporate population projections, enrollment projections, site acquisition needs, school plant placement, and determination of financial needs for providing the necessary school facilities.

Policy adopted: September 1989

Policy reviewed: April 2003

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Planning

Retirement of Buildings/Grounds

As population matures or shifts within the district, certain school buildings or classrooms may be removed from the education mainstream and directed to other uses. Efficiency in educational process may also require the altering of grade alignment.

Factors to be considered in determining which facility or facilities are to be retired without adversely affecting educational quality shall include, but not be limited to, educational flexibility, geography, general condition of the building, size and adaptability of remaining facilities, operating costs and student capacity.

Specific criteria shall be established to support any particular school closing and will be published sufficiently in advance of action to allow for public comment.

The final decision concerning the utilization of all school buildings and facilities is the responsibility of the Board of Education.

Policy adopted: September 1989

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Designing

Site Development

Selection of Site

School sites should be located as near as is practical to the center of the attendance area the schools are expected to serve. It is also desirable for school sites to be located in such a way as to facilitate joint use of the sites and adjacent parks, playgrounds and open space by both the school and the town recreation agency.

In recommending sites for school facilities, the following factors should be considered:

- Size
- Location
- Drainage and soil conditions
- Topography and elevation
- Accessibility
- Cost

Site selection should be done in cooperation with the Town Council, Board of Finance and in accordance with Connecticut General Statutes.

Legal Reference:

Connecticut General Statutes

10-282, et.seq. School Building Projects

Policy adopted: September 1989

Policy reviewed: April 2003

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Occupying

Dedication of Project

Name of Facility

It shall be the prerogative of the Board of Education to establish the need and appropriateness for naming any school unit which includes all outdoor and indoor facilities of the school. When the need has been determined, guidelines will be established by the Board of Education and input will be sought from members of the community.

The naming of a school or any part thereof shall require a two-thirds vote of the entire Board of Education for approval.

Policy adopted: September 1989

Policy reviewed: April 2003

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Occupying

Dedication of Project

Name of Facility

PROCEDURES FOR THE NAMING OF SCHOOL FACILITIES

It shall be the prerogative of the Board of Education to establish the need and appropriateness for naming any school unit which includes all outdoor and indoor facilities of the school.

The general procedure for naming a school unit shall be as follows:

1. The renaming of a school or any part thereof shall require a two-thirds vote of the Board of Education for approval.
2. The chairperson of the Board of Education shall appoint an ad hoc school naming committee made up of three (3) Board of Education members and two (2) community representatives.
3. The ad hoc school naming committee will accept suggestions in writing from any interested members of the community. Such suggestions shall be accompanied by biographical material and a list of achievements which justify special recognition on the basis of distinguished service.
4. Whenever a school or any part thereof is to be named for an individual, one of the following criteria shall be met:
 - a. The individual shall be a prominent national or statewide figure whose name and reputation are widely known and accepted.
 - b. The individual shall have been involved over a long period of time with education in general or with the Southington Public Schools in particular and shall have exhibited demonstrably distinguished service deserving of special recognition.
5. Whenever any part of a school (auditorium, library, gymnasium, swimming pool, playing field, clubroom, observatory, or other facility) is to be named in honor of an individual, special consideration shall be given to persons whose lives had some special significance to the school and its traditions.

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Occupying

Dedication of Project

Name of Facility (Continued)

6. After completion of its deliberations, the ad hoc school naming committee shall present a list of not more than three (3) names to the Superintendent who will forward them to the Board of Education.
7. The Board of Education shall then make the final selection of the name from the list submitted by the committee.

Regulation approved: October 1989

Regulation reviewed: April 2003